

Cherriots

SALEM-KEIZER TRANSIT



2008 - 2009 Adopted Budget

As Adopted by the Board of Directors
on June 26, 2008

SALEM-KEIZER TRANSIT

555 Court Street NE, Suite 5230
Salem, OR 97301-3736

503-588-2424 Fax 503-566-3933
E-mail: sat@cherriots.org

May 5, 2008

TO: SALEM AREA MASS TRANSIT DISTRICT
BUDGET COMMITTEE

FROM: ALLAN POLLOCK, GENERAL MANAGER

SUBJECT: BUDGET MESSAGE, PROPOSED FY 2008-09 BUDGET



Introduction

On behalf of the District staff I am pleased to present the FY 08-09 Salem Area Mass Transit District's proposed budget. The FY 08-09 budget reflects a second consecutive year of "no growth" for Cherriots service. This budget maintains reduced service levels as a result of service cuts in September 2006.

This budget continues the practice of drawing down reserves to balance the budget. In 1996 a successful ballot measure passed raising the permanent tax rate to \$0.76 per thousand for the District. At that time the District stated that it would use a portion of the new revenue to build a reserve to use in future years to maintain service. The District predicted that they would build the reserve for about five years and then in the next five years draw down the reserve to maintain service while working to achieve a new sustainable funding source. That 10 year plan has been able to be extended an additional three years which included a 17% service reduction in 2006.

While a new sustainable funding source has not been secured the Board did approve a property tax levy to go on the ballot in May 2006. A five year property tax levy with a rate of \$0.60 per thousand was placed on the ballot. While the measure passed with 52% of the vote the measure failed as a result of the double majority which saw only a 45% voter turnout. Another attempt was made in November 2006, unfortunately that measure failed with a 49% yes vote.

As a result of the unsuccessful ballot measure in May 2006 the District reduced service by 17% in September 2006. While this drastic action slowed down the cost of Cherriots service, the continued growth of fuel costs and CherryLift service continues to result in a further draw down of reserves to balance the budget. This is an unsustainable approach.

This budget year is designed to maintain current levels of service while the District considers another property tax levy. If a ballot measure for a property tax levy does not pass this November additional service cuts will need to be made. Based on the data at this point in time I expect the service cuts to be in the equivalent range of September 2006.

The budget in its current form has a structural deficit. If a new revenue source is not obtained in FY 08-09 service cuts must be implemented in order to have a balanced budget in future years.

Cost Containment Measures

As a result of the failed tax levy in 2006 the following actions have been implemented or are being implemented to improve productivity and cost efficiency:

- In September 2006 a 17% service cut was implemented. The service cut included a reduction of District positions by 31 reducing FTE's from 223.1 to 192.
- Established a Grants Administrator position whose job is to research and acquire new funding through non-traditional and traditional funding sources for transit agencies.
- Improved cash handling to maximize investment earnings
- Changed insurance carriers and agent of record to contain costs
- Leased high speed copy machines to allow in house production of marketing and publication materials
- Price fuel on a daily basis and strategically purchase fuel to minimize cost
- Each position vacancy is reviewed for determination of replacement. For example, the Transportation Options Planner position has become vacant and we are delaying recruitment of that position until the completion of the functional review.
- Increased recycling efforts to reduce waste disposal cost
- Centralized the procurement process and are looking to centralize inventory to control costs
- Initiated review of our retirement and investment carriers to improve performance
- Initiated review of our current fare matrix and will be bringing a recommendation to the Board for a potential fare revision to be implemented this summer.
- Staff is conducting a functional review of the organization to ensure no duplication of tasks in order to improve efficiency.
- Deletion of one (1) position in the Finance Division during FY 08-09
- Reviewing cost allocation models to ensure program charges are correctly allocated

November 2008 Tax Levy

The Board is currently discussing a potential November 2008 property tax levy. Staff has presented to the Board revenue estimates and service level scenarios based on three potential levy rates. It is critical for the residents of the community that we are successful in the November election. As a result of rising costs we are no longer able to pay for existing levels of service with current revenue.

While Cherriot's expenditures are estimated to grow only 3% in FY 08-09 as compared to the adopted FY 07-08 budget the general fund contribution for CherryLift service will increase by 64% to \$3.3 million in FY 08-09. The rapidly escalating costs of CherryLift service will require critical decisions to be made quickly. Even with opportunities to limit CherryLift service by reducing the service area to the $\frac{3}{4}$ mile radius of fixed routes and to reduce CherryLift hours in line with fixed route hours, by route, there is the potential, without a new sustainable revenue source, to consider reducing fixed route service in order to pay for CherryLift service in future years.

Staff is currently preparing service level scenarios for both a successful and unsuccessful ballot measure. Below is a summary of activities for each option:

If levy passes:

- Staff is currently reviewing all existing routes in order to establish an efficient level of service
- Staff has submitted “draft” service level scenarios for the Board to consider. Scenarios are based on potential rate-based tax levy amounts requested by the Board
- Present service plan to Board with recommended service levels by route
- New service levels will be incorporated into FY 09-10 proposed budget

If levy fails:

- Staff is currently reviewing all existing routes in order to establish a more efficient level of service.
- Staff has submitted a “draft” service level scenario for the Board to consider. The scenario requires current year expenditures not to exceed estimated current year revenues less any reserve policy goals
- This summer staff will present to the Board options to consider service level reductions as a result of an unsuccessful ballot measure. Options include a March 2009 or July 2009 implementation schedule. Impacts to this decision include a potential May 2009 ballot measure effort and/or the passage of the double majority initiative at the November 2008 election.
- New service levels will be implemented in March 2009 or July 2009

Based on current budgeted estimates, proposed service level scenarios if a tax levy fails, would be in the range of 15-20% reductions or approximately 28,000 revenue hours. To put 28,000 revenue hours into context Saturday service levels are approximately 19,240 hours.

Current Situation and Sources/Types of Funds

The summary table of the FY 08-09 budget shows a reduction of the overall fund balance of 39% leaving an estimated fund balance of \$3.9 million. It should be noted that an 85% reduction in the general fund balance can be largely attributed to a \$3.3 million transfer to the Specialized Transportation fund to balance the costs of CherryLift service.

FY 08-09	Totals	General Fund	Capital Projects	Specialized Transportation	Facility Maintenance
Beg Fund Balance	\$6,514,982	\$3,869,733	\$159,471	\$2,283,913	\$201,865
Revenue	\$32,873,573	\$21,234,209	\$4,301,704	\$7,327,566	\$10,093
Total Revenue	\$39,388,555	\$25,103,942	\$4,461,175	\$9,6114,479	\$211,958
Expenditures	(\$34,379,930)	(\$18,980,337)	(\$4,740,126)	(\$10,659,467)	\$0
Transfers	(\$1,025,468)	(\$5,529,575)	\$1,172,207	\$3,331,900	\$0
End Fund Balance	\$3,983,157	\$594,030	\$893,256	\$2,283,913	\$211,958
Fund Balance Change	-39%	-85%	460%	0%	5%

The table below identifies the source, fund distribution and use of FY09 District revenue:

Type	Source	Fund	Use
Property Tax	Local	General	Operations/Transfers
Fares & Pass Programs	Local	General	Operations & Transfers
Misc Local	Local	General	Operations/Transfers
State In-Lieu	State	General	Operations/Transfers
Curb Extension Grant	State	General	Curb Extensions
Connect Oregon II	State	Capital	Transit Centers
STF	State	Specialized Transportation	CherryLift CARTS/TT
STG	State	Specialized Transportation	CARTS/TT
State HHS/DDS	Federal	Specialized Transportation	CherryLift
Title XIX DMAP	Federal	Specialized Transportation	TripLink
Planning	Federal	General	Operations
STP & STPU	Federal	Capital	Projects
5307	Federal	General & Capital	Preventative Maint, CherryLift, Projects
5309	Federal	Capital	Projects
5310	Federal	Specialized Transportation	CARTS/TT
5311	Federal	Specialized Transportation	CARTS/TT

Below is a breakdown of the budget by Fund:

General Fund (Fund 100)

The General Fund tracks most resources and expenditures associated with providing and administering fixed route transit services. Transfers from the General Fund also go to the capital projects fund to meet local match requirements and to the specialized transportation fund to cover costs of CherryLift ADA paratransit services.

Cherriots service is budgeted at 169,242 revenue hours, roughly the same as in FY 07-08. Cherriots service operates Monday – Saturday, from 5:00 AM – 11:00 PM using 58 peak buses on 32 routes within the Salem-Keizer Urban Growth Boundary.

Expenditures for Cherriots service is budgeted at \$18.9 million an increase of 3% from FY 07-08. Another \$5.5 million is budgeted for transfer into capital projects, contingency, and a \$3.3 million transfer to the Specialized Transportation fund for CherryLift operations for total expenditures of \$24.5 million

Revenue is estimated at \$21.3 million, a 5% increase from FY 07-08 which includes anticipated revenue from a fare revision. It should be noted that there is a \$1.2 million

transfer from the General Fund to the Capital Projects fund for local match requirements and 5307 transfer. If we are not successful in obtaining FY 08-09 5309 appropriations for the Transit Centers approximately \$66,446 local dollars could be reallocated.

It should be noted that transit agencies with an urbanized area under 200,000 population are allowed full flexibility to use Federal 5307 funds for operations. Those above 200,000 have restrictions on the funds and are only to be used for preventative maintenance and capital projects. In the last census the District's federally recognized urbanized area moved past the 200,000 population mark thereby restricting the flexibility of the 5307 funds. The 5307 allocation in FY 08-09 is estimated to be \$3.9 million. Where this fund source was entirely utilized for operations it now is broken into preventative maintenance and capital projects. The District is leveraging these funds to the maximum limit for preventative maintenance.

With a set aside of \$750,000 for contingency and full utilization of transfers it is estimated the ending fund balance will be \$594,030 an 85% reduction from FY 07-08.

Capital Projects Fund (Fund 200)

The Capital Projects Fund accounts for all capital improvements that contain federal and state dollars for fixed route service.

The Capital Projects Fund utilizes restricted Federal and State funds to construct, improve, and rehabilitate capital items. Funds provided by the Federal Government and certain State grants (*Connect Oregon II*) are only authorized to be utilized for capital projects. The District leverages these restricted dollars to the fullest extent for the construction and maintenance of facilities and the purchase and maintenance of buses. Capital funds are budgeted to provide for the Del Webb facility rehab and expansion, acquisition of revenue and non-revenue vehicles, transit centers, high priority transportation corridor (HPTC), and miscellaneous equipment and facilities projects.

Design/construction of the transit centers and HPTC are contingent upon budgeted federal revenues actually being realized. We have submitted applications for FY 09 appropriations for federal funding for the transit centers but the decision on appropriations and appropriation levels will not be decided until late Fall 08 at the earliest. More likely decisions will not be made until the new President is in office. If the revenue is not realized then the projects will be delayed until funding has been secured.

Expenditures for capital projects are budgeted at \$4.7 million. Revenue is estimated at \$4.4 million and a \$1.2 million transfer from the General Fund resulting in an ending fund balance of \$893,256 an increase of 460% from FY 07-08. None of the ending fund balance is local match dollars and will be accumulated for future purchases.

Specialized Transportation (Fund 300)

The Specialized Transportation Fund contains revenues and expenditures for CherryLift, the District's ADA paratransit service. It also contains Specialized Transportation Services funding allocation from the State for elderly and disabled transportation in Marion and Polk Counties, as well as revenues and expenditures for operation of Triplink, the District's Brokerage call center.

Service	Budget	Revenue Source	Amount
DMAP Brokerage	\$4,991,561	Title XIX OMAP	\$4,991,561
CherryLift	\$4,064,402	General Fund	\$2,904,155
		Federal 5307 ADA	\$387,580
		State STF	\$106,000
		State HHS/DHS	\$666,667
CARTS/Travel Training	\$1,603,504	General Fund	\$42,165
		Federal 5311	\$330,993
		Federal 5310	\$623,961
		State STG	\$85,452
		State STF	\$522,930
		Transfer to General Fund	(\$2000)

The DMAP Brokerage, CARTS, and the travel training program are funded by Federal and State sources and are budgeted to match grant and contract revenue. CherryLift is funded by federal, state, and local sources including a \$2.9 million transfer from the general fund and a \$387,580 transfer from Federal 5307 ADA set aside funds (14% of general fund budget) which must be used for ADA services either fixed route or paratransit.

CherryLift service, by federal mandate, operates the same hours as Cherriots service and is the complementary ADA service within the Salem-Keizer Urban Growth Boundary. CherryLift service has significantly grown resulting in a 131% increase in expenditures during the last 5 years.

The current CherryLift service contract is currently out for bid with a major change in the reimbursement method. We will be switching from a cost reimbursement agreement to a "per trip" reimbursement rate.

A new software program will also be installed this summer which should improve efficiency for all specialized transportation programs and help to restrain growth and costs.

Facility Maintenance Fund (Fund 400)

Reserve fund for major facility maintenance expenses.

This fund is designed to reserve funds for facility maintenance projects.

COG/City Fund

This is utilized as a pass through of funds for other projects. In FY 08-09 a \$27,368 pass through of Federal 5303 planning funds will go the MWVCOG for regional transit planning. An additional \$248,100 is earmarked for curb extensions within the City of Salem. The District received a \$233,100 state highway trust fund grant for curb extensions and contributes a \$15,000 local match. The City of Salem constructs these curb extensions on our behalf.

Summary

The FY 08-09 proposed budget provides the resources needed to maintain the current transit service level and end the year with a small ending fund balance. However, the ending fund balance has been dwindling each year as it is used to offset expenses, most notably those mandated but unfunded expenses of providing CherryLift service. FY 08-09 is the last year under the current funding structure that will have a positive ending balance if no additional revenue is found or services are cut. If a levy is not passed in November 2008, FY 09-10 will not be able to sustain the current level of service with our current revenue base.

A successful November 2008 tax levy is critical to allow the District to maintain and enhance existing service and provide time for the District to pursue a new “sustainable” revenue source.

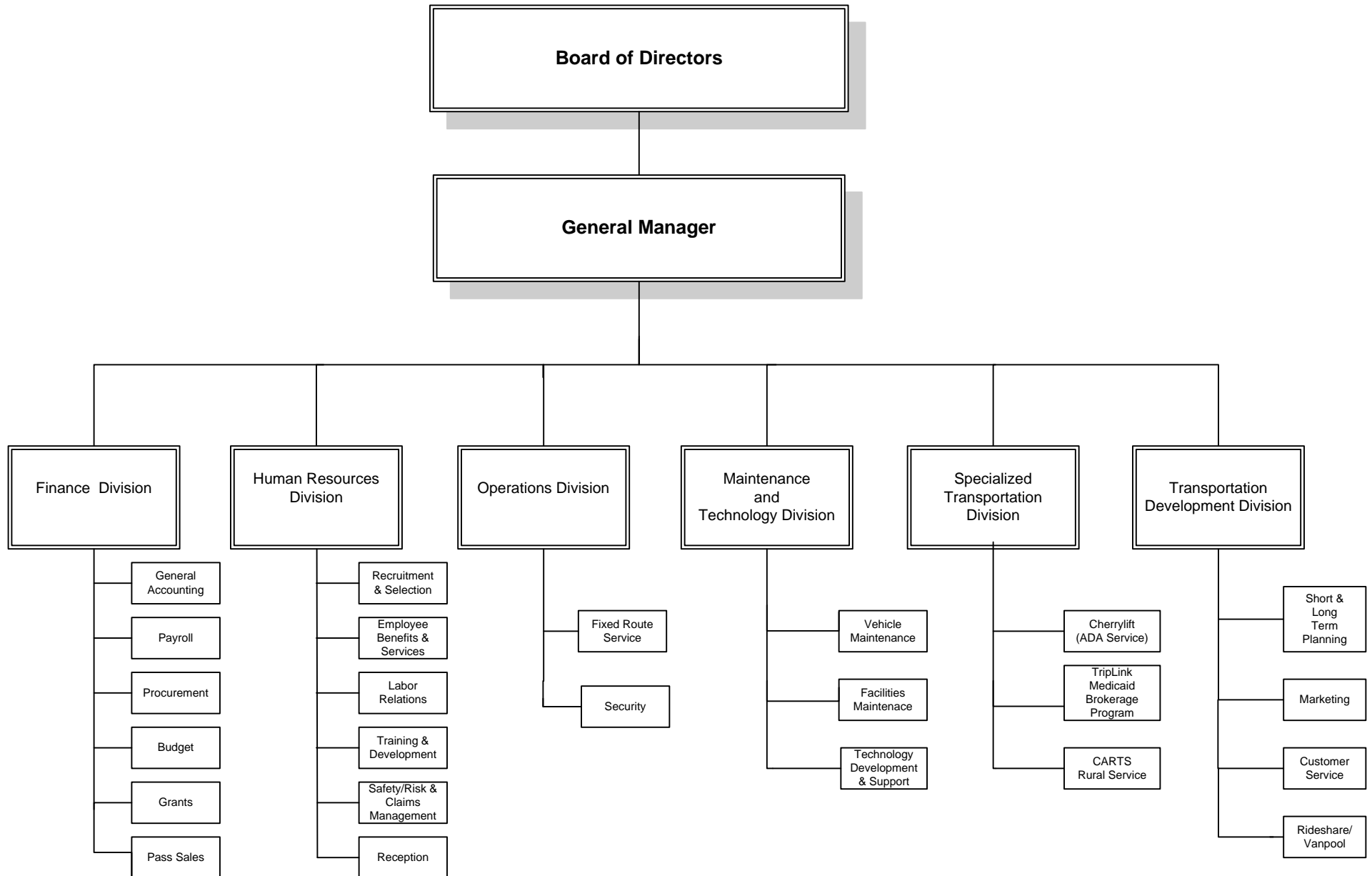
Contingency Fleet (Subject to Change)																							
Fleet No.	Make	Bus No's.	Type	Fuel Type	In Svc	12 Yrs Svc	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22		
RTS5	GMC	1542 - 1547	RTS - 35'	Bio-Diesel	1986	1998	4																
RTS5	GMC	1543-1548	RTS - 35'	Bio-Diesel	1986	1998		4															
RTS9	GMC	1553 - 1556	RTS - 35'	Bio-Diesel	1989	2001			4														
RYN2	Orion	1557-1558	Orion - 35'	Bio-Diesel	1992	2004			2	2	2	2	2										
RYN2	Orion	1559-1560	Orion - 35'	Bio-Diesel	1992	2004				2	2	2	2										
735	Orion	104-106	Orion VII - 35'	CNG	2002	2014								3									
740	Orion	204-206	Orion VII - 40'	CNG	2002	2014								3									
735	Orion	110-112	Orion VII - 35'	CNG	2002	2014									3								
740	Orion	210-212	Orion VII - 40'	CNG	2002	2014									3								
735	Orion	111-112	Orion VII - 35'	CNG	2002	2014										2	2	2	2				
740	Orion	211-212	Orion VII - 40'	CNG	2002	2014										2							
740A	Orion	213 - 214	Orion VII - 40' Commuter	CNG	2004	2016										2	2	2	2				
740B	Orion	219 - 222	Orion VII - 40'	CNG	2005	2017											4	4	4				
GI35	Gillig	119 - 122	Gillig - 35'	Bio-Diesel	2008	2020														4	4		
GI40	Gillig	223 - 226	Gillig - 40'	Bio-Diesel	2008	2020														4	4		
Total Inactive Fleet							4	4	6	4	4	4	4	6	6	6	8	8	8	8	8		
Total Fleet Inventory							75	75	77	75	75	75	75	75	77	77	77	79	79	79	79	79	79

Disposal Plan (Subject to Change)																					
Fleet No.	Make	Bus No's.	Type	Fuel Type	In Svc	12 Yrs Svc	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22
RTS4	GMC	1716 - 1719	RTS - 40'	Bio-Diesel	1984	1996	3														
RTS5	GMC	1530 - 1540	RTS - 35'	Bio-Diesel	1986	1998	10														
RTS5	GMC	1542	RTS - 35'	Bio-Diesel	1986	1998		1													
RTS5	GMC	1543-1548	RTS - 35'	Bio-Diesel	1986	1998			4												
RTS5	GMC	1549-1550	RTS - 35'	Bio-Diesel	1986	1998			2												
RTS9	GMC	1551 - 1552	RTS - 35'	Bio-Diesel	1989	2001			2												
RTS9	GMC	1553 - 1556	RTS - 35'	Bio-Diesel	1989	2001				4											
REZR	EIDorado	1403	EIDorado - 30'	CNG	1998	2010				1											
REZR	EIDorado	1401-1402-1404	EIDorado - 30'	CNG	1998	2010					3										
REZR	EIDorado	1405-1410	EIDorado - 30'	CNG	1998	2010						6									
RYN2	Orion	1557-1558	Orion - 35'	Bio-Diesel	1992	2004							2								
RYN2	Orion	1559-1560	Orion - 35'	Bio-Diesel	1992	2004							2								
735	Orion	101-103	Orion VII - 35'	CNG	2002	2014								3							
740	Orion	201-203	Orion VII - 40'	CNG	2002	2014								3							
735	Orion	104-109	Orion VII - 35'	CNG	2002	2014									6						
740	Orion	204-209	Orion VII - 40'	CNG	2002	2014									6						
735	Orion	110	Orion VII - 35'	CNG	2002	2014										1					
740	Orion	210	Orion VII - 40'	CNG	2002	2014										1					
740	Orion	211-212	Orion VII - 40'	CNG	2002	2014											2				
740B	Orion	215 - 218	Orion VII - 40'	CNG	2005	2017											4				
735	Orion	111-112	Orion VII - 35'	CNG	2002	2014															2
740A	Orion	213 - 214	Orion VII - 40' Commuter	CNG	2004	2016															2
740B	Orion	219 - 222	Orion VII - 40'	CNG	2005	2017															4
GI35	Gillig	113-118	Gillig - 35'	Bio-Diesel	2008	2020															6
Total to Dispose							13	1	8	5	3	6	4	6	12	2	6	0	0	14	0
Total Fleet Inventory Including Disposal							88	76	85	80	78	81	79	83	89	79	85	79	79	93	79

TABLE OF CONTENTS

District Organizational Chart	1
Revenue & Expenditures Summary – All	2
Section 1	
General Fund Revenue & Expenditures	3
General Managers Division	7
Board of Directors	9
Human Resources Division	11
Transportation Development Division	13
Finance Division	17
General Services	19
Operations Division	21
Maintenance/Technology Division	25
Transfers and Contingency	32
Section 2	
Fund 200 – Capital Improvement Fund	34
Section 3	
Fund 300 – Specialized Transportation	45
Section 4	
Fund 400 – Reserves	56
Section 5	
Miscellaneous Required Information	59
Miscellaneous General Information	60

Salem Area Mass Transit District District-Wide Organizational Chart



Steady state 5 yr. plan

Updated 3/31/08

REVENUES

Line #	06-07 Actual Year End	1 07-08 Estimated Actual	2 08-09 Projected	3 09-10 Projected	4 10-11 Projected	5 11-12 Projected	Line #
1	8,624,284	8,829,787	9,271,277	9,595,771	9,931,623	10,279,230	1
2	8,106,827	8,300,000	8,715,000	9,020,025	9,335,726	9,662,476	2
3							3
4	183,992	200,000	210,000	217,350	224,957	232,831	4
5	1,225,743	1,227,204	1,288,564	1,372,321	1,460,149	1,533,157	5
6	1,030,346	944,410	997,631	1,056,086	1,123,676	1,179,860	6
7	96,000	112,000	117,600	141,120	169,344	203,213	7
8	250,225	262,736	275,873	289,666	304,150	319,357	8
9	30,200	40,118	42,124	50,549	53,076	55,730	9
10	257,529	50,000	52,500	69,233	3,719	0	10
11	48,213	62,616	65,747	67,062	68,403	69,771	11
12	22,250	21,804	22,894	24,039	25,241	26,503	12
13	184,000	188,500	197,925	200,000	205,000	210,000	13
14	48,110	35,000	36,750	40,000	40,000	40,000	14
15	4,067,731	4,100,000	4,305,000	4,412,625	4,522,941	4,636,014	15
16	3,531,087	3,691,234	3,875,796	3,972,691	4,072,008	4,173,808	16
17	0						17
18	0	0	0				18
19	80,792	80,792	80,792	80,792	80,792	80,792	19
20	174,861	160,000	195,000	160,000	160,000	160,000	20
21	90,500	233,799	225,000	225,000	225,000	225,000	21
22	2,000	2,000	2,000	2,000	2,000	2,000	22
23	279,792	227,016	233,914	238,592	243,364	248,231	23
24	112,786	110,000	0	0	0	0	24
25	0	0	0	61,392	61,392	61,392	25
26		189,000	233,100				26
27	190,289	276,000	69,000	--	--	--	27
28	11,906,446	12,214,229	12,521,209	12,680,518	13,045,212	13,457,659	28
29							29
30	20,013,273	20,514,229	21,236,209	21,700,543	22,380,938	23,120,135	30
31							31
32	4,548,430	4,823,958	3,461,651	185,948	(2,353,709)	(5,285,856)	32
33							33
34	24,561,703	25,338,187	24,697,860	21,886,491	20,027,229	17,834,279	34

Notes

Property tax revenues expand at 5% thru FY08/09, then 3.5%
Assumes no new property tax measures
State in-lieu, Fed 5307 expand at 2.5% annual

CNG rebate committed thru FY'09, may be extended
Assumes small fare increase Jan'08 and Jan'10
Vanpool subsidy goes to zero as 5307 Vanpool increase comes in

Glossary of Terms

would be demand-responsive service where routing and scheduling are created daily based upon the needs of riders.

Fleet Capacity Maximum amount of service that can be delivered using all available buses in the fleet, excluding a minimum number of spare buses held in reserve for bus replacement in case of a breakdown, maintenance, and operator training.

FMO *Financial Management Oversight* – A periodic review and test by independent consultants paid for by the FTA of a transit district's financial policy, procedures, and internal related controls.

Frequency of Service The number of transit vehicles in a given period passing by any given point on a route.

FSA *Flexible Spending Account* – A benefit offered to an employee by an employer that allows a fixed amount of pre-tax wages to be set aside for qualified expenses. Qualified expenses may include child care or uncovered medical expenses. The amount set aside must be determined in advance and employees lose any unused dollars in the account at year-end.

FTA *Federal Transit Administration* – An administration in the U.S. Department of Transportation that assists in developing improved mass transportation methods, techniques, facilities and equipment; encourages planning and establishment of urban mass transportation systems; and assists states and local governments and their authorities in financing urban mass transportation systems.

GASB *Governmental Accounting Standards Board* -- An accounting industry organization, part of the Financial Accounting Foundation, which issues Statements of Financial Accounting Standards that define and govern generally accepted accounting principles (GAAP) for state and local government entities in the United States.

Geographic Coverage Geographic coverage is the measure of how close transit service comes to where residents live. It will often be referred to as the percentage of households with a quarter-mile walking distance to a transit route.

Gillig Corporation Manufacturer of transit buses, located in Hayward, California

GPS *Global Positioning System* – Satellite-based information system required for real-time automated vehicle location system and passenger information system.

Group Pass Program Program designed for organizations to allow bulk purchase of transit passes for all members of the group at a significant cost savings.

HOV *High-Occupancy Vehicle* – A vehicle that can carry two or more persons. Examples of high occupancy vehicles are a bus, vanpool and carpool. These vehicles sometimes have exclusive traffic lanes called "HOV lanes," "busways," "transitways" or "commuter lanes."

HR *Human Resources and Risk Management Department*

HRA *Health Reimbursement Account* – A tax deferred arrangement (account) that is paid for solely by the employer, which reimburses the employee for medical care expenses incurred by the employee, employee spouse, and dependents. Amounts not used in a calendar year can be rolled over into consecutive calendar years, and therefore accumulate over time.

Hybrid Abbreviation for hybrid-electric -- Vehicle propulsion systems that are a combination of gas or diesel and electricity.

IT *Information Technology*

ITS *Intelligent Transportation Systems* -- Advanced technologies systems like signal priority and automated vehicle locating that foster the use of advanced technologies to improve the safety, reliability, and efficiency of public transportation systems.

JARC *Job Access and Reverse Commute Program* – A federal program that provides formula funding to support the development and maintenance of job access projects designed to transport welfare recipients and eligible low-income individuals to and from

Glossary of Terms

jobs and activities related to their employment, and for reverse commute projects designed to transport residents of urbanized areas and other than urbanized to suburban employment opportunities.

Lift-Assisted Ride A boarding that requires use of a ramp or wheelchair lift; also known as lift rides.

Local Budget Law State of Oregon statutory requirements governing the budget process, as detailed in Oregon Revised Statutes (ORS) 294.305-565.

LPA *Locally Preferred Alternative* — A federal term for the preferred design for a project.

Mark-off Mark-off time is time that is paid to bus operators for doing duties other than their regular assignment, e.g., committee work, proofreading, etc.

Medicaid Transportation Brokerage/TripLink- Services provided through contract with the Oregon Department of Human Services Department of Medical Assistance Programs (DMAP). A *broker* provides call taking, eligibility verification, scheduling, and quality assurance for non-emergency medical transportation for Medicaid-eligible clientele.

MTIP *Metro Transportation Improvement Program* – A federally mandated planning document that lists highway and transit projects for the region, approved by the MPC, and submitted to the state for inclusion in the State Transportation Improvement Program (STIP).

MPO *Metropolitan Planning Organization* – A federally required transportation planning body responsible for the regional transportation plan and the MTIP in its region: Mid Willamette Valley COG is the designated MPO for this region.

NEPA *National Environmental Policy Act of 1969* -- An Act to establish a national policy for the environment, to provide for the establishment of a Council on Environmental Quality, and for other purposes.

New Freedom Program A federal program that provides formula funding for new transportation services and public transportation alternatives beyond those required by the Americans with Disabilities Act to assist persons with disabilities.

New Starts Program A category of the Federal Transit Administration Capital Investment Program (49 USC 5309) that is used to fund new fixed-guideway systems, or an extension to an existing fixed-guideway system such as rail and, potentially, bus rapid transit.

NTD *National Transit Database* – The system through which the Federal Transit Administration (FTA) collects uniform transit data needed by the Secretary of Transportation to administer department programs. The data consist of selected financial and operating data that describe public transportation characteristics. Recipients of FTA Urbanized Area Formula Program (Section 5307) and Nonurbanized Area Formula Program (Section 5311) are required by statute to submit data to the NTD.

NTI *National Transit Institute* -- Training, education, and clearinghouse services in support of public transportation in the United States.

OAR *Oregon Administrative Rules* – A compilation of the administrative rules of Oregon state agencies, compiled, indexed, and published by the Secretary of State's Office.

ODOT *Oregon Department of Transportation* – A department of the Oregon state government responsible for systems of transportation.

OMB *Office of Management and Budget* – The office within the executive branch of the federal government which prepares the President's annual budget, develops the federal government's fiscal program, oversees administration of the budget and reviews government regulations.

Operating Revenues:

Cash fares Revenues from cash fares and daily, monthly, and other passes

Glossary of Terms

Group pass Revenues from group pass programs with businesses such as State of Oregon, Willamette University, Kettle Foods, Wachovia, etc.

OHAS-Oregon Housing and Associated Services – Contractor responsible for operation of Cherrylift, CARTS and Wheels paratransit and rural services

OPS *Transit Operations Department*

ORS *Oregon Revised Statutes* – The codified laws of the State of Oregon, which is published every two years to incorporate each legislative session's new laws.

OSHA *Occupational Safety and Health Administration* – Agency responsible for promulgating rules, setting health and safety standards, and overseeing enforcement, whether by direct federal effort or by relying on state enforcement programs.

OTA *Oregon Transit Association* – Created to assist members in the development and improvement of efficient, safe, and convenient transportation services, techniques and methods, facilities and equipment.

Other Revenues:

Miscellaneous Bus Revenues for contracted services

Bus Advertising Revenue from sales of advertising on bus fleet

State-in-lieu taxes Revenues from the State of Oregon in lieu of payment of employer payroll taxes.

Paratransit Alternative known as special needs or specialized transportation that often includes flexibly scheduled and routed transportation services using small buses or minivans. Usually supplies services to persons who are unable to use traditional fixed-route services due to a disabling condition.

Passenger Boarding Occurs when a customer boards the bus.

Passenger Miles The total number of miles traveled by passengers on transit vehicles; calculated by accumulating the total for all trip segments resulting from multiplying the number of passengers determined to be on board for each trip segment by the length of the trip segment.

PBI *Passenger Boarding Improvements* -- Capital improvements to aid passengers in boarding and deboarding transit vehicles. These may include improvements to transit stations, shelters, stops, and bus stop signs, among others.

Peak Service Describes the point of time during the day when the District has (peak assignments) the maximum number of buses operating. It is often described as the a.m. peak and the p.m. peak.

Proposed Budget Version of the budget presented by management to the Budget Committee.

Queue Jumpers A transit-priority technique that allows a bus to use an exclusive lane to bypass a queue of cars to reach a signalized intersection.

Reduced Fare Program A federally mandated program that requires transit districts to charge the elderly and persons with disabilities one half the adult cash fare during off-peak hours.

RTP *Regional Transportation Plan* – Required by the federal government.

Report Time The time an operator is allotted to perform safety pre-check of vehicles prior to going out for the day.

Revenue Hours The period of time a bus is in service, boarding and alighting customers.

Rideshare Program A program funded by Rideshare to promote sharing of one vehicle by two or more commuters.

RTP *Regional Transportation Plan* – Required by the federal government.

Run Cut A run, also known as a duty, is a piece of work handled by transit operators. A block is how a bus is assigned to its daily activities. A block may be 16 hours long. The

Glossary of Terms

planners use a computer program to cut the schedules efficiently into pieces of work called runs. Bus operators choose their runs during the bid process.

SAFETEA-LU *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* – Enacted in August 2005, authorizes the federal surface transportation programs for highways, highway safety, and transit through FY 2009.

SBPG *Standard Bus Procurement Guidelines* – Guidelines developed through an open and inclusive industry consensus process, funded by the Transit Cooperative Research Association (TCRP) and under the guidance of the American Public Transportation Association (APTA).

Schedule Hours This is the sum of all revenue and non-revenue service hours the bus is in operation. This includes prep time, deadhead time (traveling to the beginning of a route), and layovers.

Scheduled Free Time Paid time to individual operators to bring scheduled hours worked up to contractual minimums.

Scheduled Split Time Thirty minutes of paid time for all scheduled runs with a split of more than 60 minutes from the end of the first piece of work to the start of the second piece of work.

Scheduled Travel Time Bus operators are often required to begin their run/duty at a location out in the system. Travel time is the time paid to get the operator to the starting point of the run/duty.

Service Hours Total time a bus is in operation, including non-revenue service travel time from the garage to/from the start of route service.

Signal Pre-emption Guarantees a green light at an intersection, available for emergency vehicles only.

Signal Priority Provides priority for transit vehicles at signalized intersections.

Small Starts A new category within the New Starts program for a fixed-guideway project with a total cost of less than \$250 million and a maximum cost of \$75 million New Starts grant funding.

SOV *Single-Occupant Vehicle* – A vehicle with one occupant, the driver, who is sometimes referred to as a “drive alone.”

Span of Service The time between the first bus trip in the morning to the last bus trip at night.

Specialized Transportation Services An SKT program that encompasses the oversight of policy and compliance with the Program requirements of the Americans with Disabilities Act of 1990 (ADA) for paratransit services; management, contract oversight and development of Medicaid brokered transportation and the administration of the Special Transportation Fund (STF) program for the Elderly & Disabled; technical assessment through grant writing, contract management, and program development for services throughout Marion and Polk Counties.

SSD or SSI Social Security Disability and Supplemental Security Income (based on disability) benefits under Social Security.

STF *Special Transportation Fund Program for the Elderly and People with Disabilities* – State of Oregon program funded by a two-cent tax on cigarette sales and other state resources.

STIP *Statewide Transportation Improvement Plan* – Outlines the State’s transportation capital improvement program, listing proposed construction projects for a four-year period. The STIP meets the requirements of SAFETEA-LU, the federal act providing funds to states for transportation projects. The STIP is not a planning document. It is a project prioritization and scheduling document.

Glossary of Terms

STP *Surface Transportation Program* -- Federal flexible funding that allocates a share of federal highway funds to state and local governments for road and transit-related projects.

STP-U *Surface Transportation Program - Urban* – STP funds specifically allocated to the Salem and Keizer Urban Growth boundary UZA.

TCRP *Transit Cooperative Research Program* – A nonprofit educational and research arm of the American Public Transportation Association. The TCRP undertakes applied research and technical activities focusing on the needs of transit operating agencies. Research is conducted in all areas of public transportation, including operations, policy, planning, service configuration, engineering of vehicles and facilities, maintenance, human resources, and administration.

TDM *Transportation Demand Management* – Refers to various strategies that change travel behavior (how, when and where people travel) in order to increase transport system efficiency and achieve specific planning objectives.

TGM *Transportation Growth Management*

TIP *Transportation Improvement Plan (local or regional)* – A program for transportation projects, developed by a metropolitan planning organization, in conjunction with the state.

TMA *Transportation Management Area* – An area designated by the U.S. Secretary of Transportation, having an urbanized area population of over 200,000, or upon special request from the Governor and the MPO, or under special circumstances designated for the area.

TPC *Transportation Planning Committee* – A Mid Willamette Valley COG committee that undertakes the technical activities necessary for the continuing, comprehensive and cooperative transportation planning process in the Salem and Keizer Urban Growth Boundary

Triennial Review FTA audit of SKT policies, procedures, and internal controls required every three years.

TripLink is a regional call center operated by Salem-Keizer Transit which arranges transportation services for SKT ADA eligible passengers unable to ride the fixed route system and Medicaid eligible passengers that have no other means of transportation to approved medical appointments.

Unemployment Rate Economic indicator that calculates the percentage of unemployed workers to total employment.

UZA *Urbanized Area* – A U.S. Bureau of Census designed area of 50,000 or more inhabitants consisting of a central city or two adjacent cities plus surrounding densely settled territory, but excluding the rural portion of cities.

Vanpool Program to coordinate intercity commuter transit utilizing a 12- to 15-passenger van driven by one of the commuters.

VEBA *Voluntary Employee Beneficiary Association* – Employer-paid union employee benefit to assist with co-pays, deductibles, and other health care related costs incurred by the employee.

VMT *Vehicle Miles Traveled* – Total number of miles traveled by all the vehicles on the road or road system for a given period of time. The more cars there are on the road at the same time in the same area, the higher the VMT and the worse congestion will be. Reducing VMT can help ease traffic congestion.

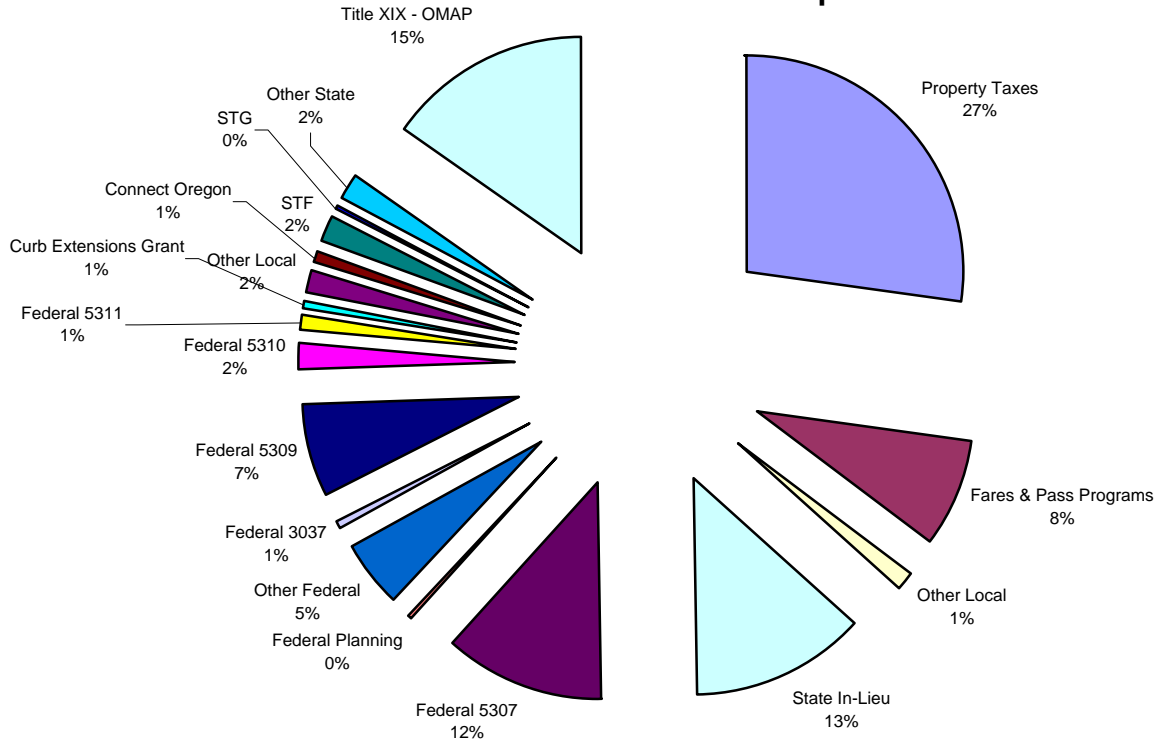
Wheels – Service provided to people aged 65 or older and people with disabilities within the Salem and Keizer urban growth boundary.

Steady state 5 yr. plan

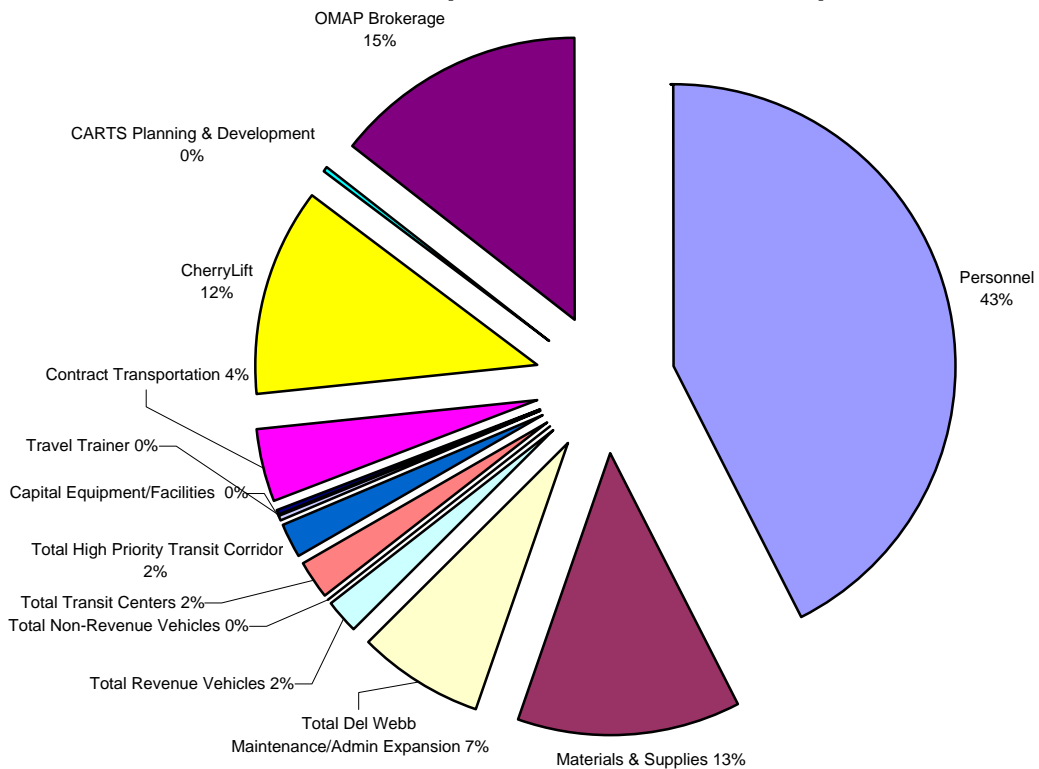
DIVISION EXPENDITURES		06-07	1	2	3	4	5		
		Actual Year End	07-08 Estimated Actual	08-09 Projected	09-10 Projected	10-11 Projected	11-12 Projected		
33	General Managers Division	Salaries, Tax, Benefits	177,294	199,393	261,798	274,364	287,534	301,335	33
34		Materials and Supplies	106,971	11,980	29,640	30,529	31,445	32,388	34
35	Board of Directors	Materials and Supplies	53,770	24,979	57,500	59,225	61,002	62,832	35
36	Human Resources Division	Salaries, Tax, Benefits	533,397	484,623	566,770	593,975	622,485	652,365	36
37		Materials and Supplies	171,452	98,102	143,050	147,342	151,762	156,315	37
38	Transportation Development Division - planning/marketing	Salaries, Tax, Benefits	443,255	442,087	430,810	451,489	473,161	495,873	38
39		Materials and Supplies	97,426	43,251	196,900	202,807	208,891	215,158	39
40	Transportation Development Division - customer services	Salaries, Tax, Benefits	463,826	433,115	480,438	503,499	527,667	552,995	40
41		Materials and Supplies	2,270	3,816	4,800	4,944	5,092	5,245	41
42	Transportation Development Division - rideshare	Salaries, Tax, Benefits	153,962	129,036	169,234	177,357	185,871	194,792	42
43		Materials and Supplies	215,704	222,980	157,680	162,410	167,283	172,301	43
44	Finance Division	Salaries, Tax, Benefits	702,199	738,433	738,033	773,458	810,584	849,492	44
45		Materials and Supplies	53,347	61,413	91,435	94,178	97,003	99,913	45
46	Maintenance/Technology Division - information systems	Salaries, Tax, Benefits	199,111	199,075	227,656	238,583	250,035	262,037	46
47		Materials and Supplies	111,250	125,417	114,260	117,688	121,218	124,855	47
48	Maintenance/Technology Division - vehicle maintenance	Salaries, Tax, Benefits	1,887,002	1,873,036	2,186,213	2,291,151	2,401,127	2,516,381	48
49		Materials and Supplies	2,275,830	2,346,304	2,504,630	2,579,769	2,657,162	2,736,877	49
50	Maintenance/Technology Division - facilities	Salaries, Tax, Benefits	318,476	354,603	476,811	499,698	523,683	548,820	50
51		Materials and Supplies	320,721	306,650	344,426	354,759	365,402	376,364	51
52	General Services	Salaries, Tax, Benefits	34,936	75,000	100,000	103,000	106,090	109,273	52
53		Materials and Supplies	330,241	626,703	634,000	653,020	672,611	692,789	53
54	Operations Division - transit operations	Salaries, Tax, Benefits	7,500,510	7,432,471	7,585,406	7,949,505	8,331,081	8,730,973	54
55		Materials and Supplies	12,277	20,896	28,215	29,061	29,933	30,831	55
56	Operations Division - transit supervision	Salaries, Tax, Benefits	917,957	846,556	955,552	1,001,419	1,049,487	1,099,862	56
57		Materials and Supplies	28,942	49,350	46,925	48,333	49,783	51,276	57
58	Operations Division - administration	Salaries, Tax, Benefits	254,749	324,195	394,921	413,877	433,743	454,563	58
59		Materials and Supplies	37,627	15,585	53,235	54,832	56,477	58,171	59
60									60
61	Totals, All Divisions	Salaries, Tax, Benefits	13,586,674	13,531,623	14,573,642	15,271,376	16,002,548	16,768,761	61
62		Materials and Supplies	3,817,828	3,957,426	4,406,696	4,538,897	4,675,064	4,815,315	62
63									63
64	Subtotal, Cherriot Operating Expenditures		17,404,502	17,489,049	18,980,337	19,810,273	20,677,612	21,584,077	64
65									65
66	GENERAL EXPENDITURES								66
67	Payment to COG		25,881	27,368	27,368	27,368	27,368	27,368	67
68	Payment to City of Salem-Bikepath/Curb Extensions			210,000	248,100				68
69	Transfer to Capital Improvement Fund		155,632	961,849	792,344	520,628	550,113	413,966	69
70	Transfer 5307 to Capital		-	332,787	379,863	398,856	418,799	439,739	70
71	Transfer to Special Transportation Svcs - CherryLift		1,811,358	2,184,193	2,946,320	3,087,744	3,235,955	3,391,281	71
72	5307 ADA setaside		340,372	351,684	387,580	395,331	403,238	411,303	72
73	Vanpool Subsidy from SKT								73
74	Contingency			319,607	750,000				74
75	SubTotal, General Expenditures (Lines 68 to 74)		2,333,243	4,387,488	5,531,575	4,429,927	4,635,473	4,683,657	75
76									76
77	TOTAL FY EXPENDITURES (Lines 65 + 76)		19,737,745	21,876,536	24,511,912	24,240,200	25,313,085	26,267,734	77
78									78
79	ENDING FUND BALANCE		4,823,958	3,461,651	185,948	(2,353,709)	(5,285,856)	(8,433,455)	79
	Contingency			209,726					
		Capital Fund transfer from 04		109,881					
		Refund transfer from 341		319,607					
		Subtotal adjustments							

REVENUES AND EXPENDITURES – ALL FUNDS

Salem Keizer Transit District All Funds - Revenues - 2008/09 Proposed



All Funds - Expenditures - 2008/09 Proposed



**SALEM AREA MASS TRANSIT DISTRICT
2008-2009 Adopted Budget-ALL FUNDS**

	<u>TOTALS</u>	<u>General Fund</u>	<u>Capital Projects</u>	<u>Specialized Transportation</u>	<u>Facility Maintenance</u>	<u>COG/City</u>
Revenues						
Property Taxes	8,925,000	8,925,000				
Fares & Pass Programs	2,715,791	2,715,791				
Other Local	385,909	375,816			10,093	
State In-Lieu	4,305,000	4,305,000				
Other State	-	-				
Federal 5307	4,066,223	3,875,796	190,427			
Federal Planning	80,792	80,792				
Other Federal	1,643,345		1,643,345			
Federal 3037	225,000	225,000		-		
Federal 5309	2,303,911		2,303,911			
Federal 5310	623,962			623,962		
Federal 5311	330,993			330,993		
Federal-New Freedom	-	-				
Curb Extensions Grant	233,100	233,100				
Other Local	497,914	497,914				
Connect Oregon	323,492		323,492			
STF	628,931		-	628,931		
STG	85,452			85,452		
Other State	666,667		-	666,667		
Title XIX - OMAP	4,991,561			4,991,561		
Total Revenues	33,033,044	21,234,209	4,461,175	7,327,566	10,093	0
Expenditures						
Personnel	(14,573,642)	(14,573,642)				
Materials & Supplies	(4,406,696)	(4,406,696)				
Total Del Webb Maintenance/Admin Expansi	(2,492,767)		(2,492,767)			
Total Revenue Vehicles	(661,000)		(661,000)			
Total Non-Revenue Vehicles	(32,000)		(32,000)			
Total Transit Centers	(713,430)		(713,430)			
Total High Priority Transit Corridor	(733,735)		(733,735)			
Capital Equipment/Facilities	(107,195)		(107,195)			
Travel Trainer	(95,232)			(95,232)		
Contract Transportation	(1,392,994)			(1,392,994)		
CherryLift	(4,064,402)			(4,064,402)		
CARTS Planning & Development	(115,278)			(115,278)		
OMAP Brokerage	(4,991,561)			(4,991,561)		
Contingency	0					
Total Expenditures	(34,379,930)	(18,980,337)	(4,740,126)	(10,659,467)	0	0
Transfers						
To COG	0	(27,368)				27,368
To City of Salem-Curb Extensions/Bike	0	(248,100)				248,100
To Capital Projects	0	(792,344)	792,344			
To Capital Fund	0	(379,863)	379,863			
To STS	0	(2,946,320)		2,946,320		
To STS-5307 ADA portion	0	(387,580)		387,580		
Contingency	(750,000)	(750,000)				
To General Fund	0	2,000		(2,000)		
Total Transfers	(750,000)	(5,529,575)	1,172,207	3,331,900	0	275,468
Net Change in Fund Balance	(2,096,886)	(3,275,703)	893,256	(1)	10,093	275,468
Fund Balance						
Beginning Fund Balance	6,514,982	3,869,733	159,471	2,283,913	201,865	0
Reserved Fund Balance	0	0				
Ending fund Balance	4,418,096	594,030	1,052,727	2,283,913	211,958	-

SALEM AREA MASS TRANSIT DISTRICT 2008-2009 ADOPTED BUDGET

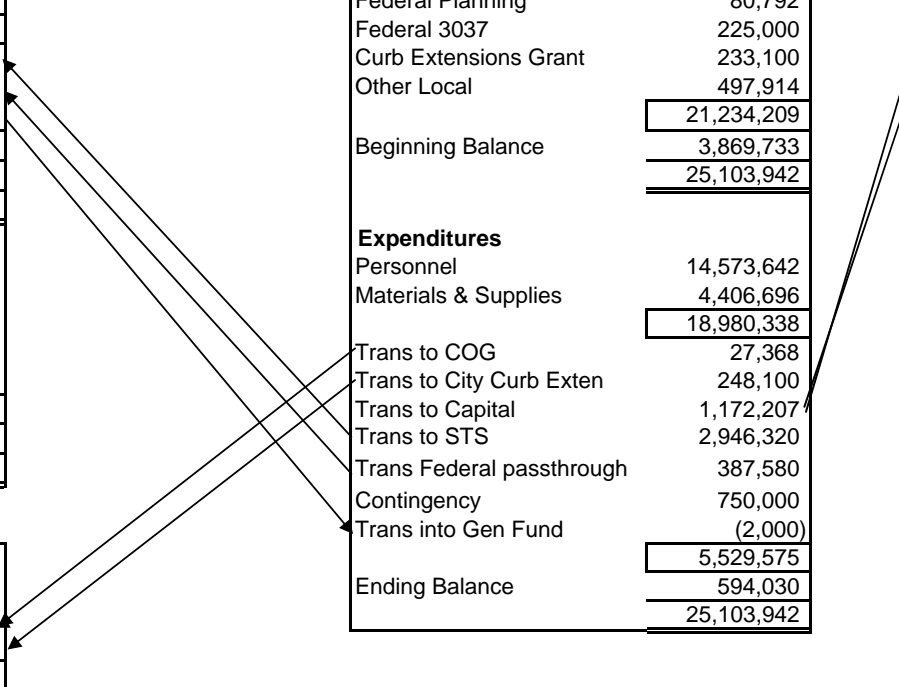
Specialized Transportation Fund 300 Revenues	
Federal 5310	623,962
Federal 5311	330,993
STF	628,931
STG	85,452
Other State	666,667
Title XIX - OMAP	4,991,561
	<u>7,327,566</u>
Trans from General Fund	2,946,320
Federal passthrough	387,580
Trans to Gen Fund	(2,000)
	<u>3,331,900</u>
Beginning Balance	2,283,913
	<u>12,943,379</u>
Expenditures	
Travel Trainer	95,232
Contract Transportation	1,392,994
CherryLift	4,064,402
CARTS Planning & Develop	115,278
OMAP Brokerage	4,991,561
	<u>10,659,467</u>
Ending Balance	2,283,913
	<u>12,943,379</u>

Council of Governments	
SAMTD Grant Match	27,368
Trans for City Curb Exten	248,100
	<u>275,468</u>

General Fund 100 Revenues	
Property Taxes	8,925,000
Fares & Pass Programs	2,715,791
Other Local	375,816
State In-Lieu	4,305,000
Other State	-
Federal 5307	3,875,796
Federal Planning	80,792
Federal 3037	225,000
Curb Extensions Grant	233,100
Other Local	497,914
	<u>21,234,209</u>
Beginning Balance	3,869,733
	<u>25,103,942</u>
Expenditures	
Personnel	14,573,642
Materials & Supplies	4,406,696
	<u>18,980,338</u>
Trans to COG	27,368
Trans to City Curb Exten	248,100
Trans to Capital	1,172,207
Trans to STS	2,946,320
Trans Federal passthrough	387,580
Contingency	750,000
Trans into Gen Fund	(2,000)
	<u>5,529,575</u>
Ending Balance	594,030
	<u>25,103,942</u>

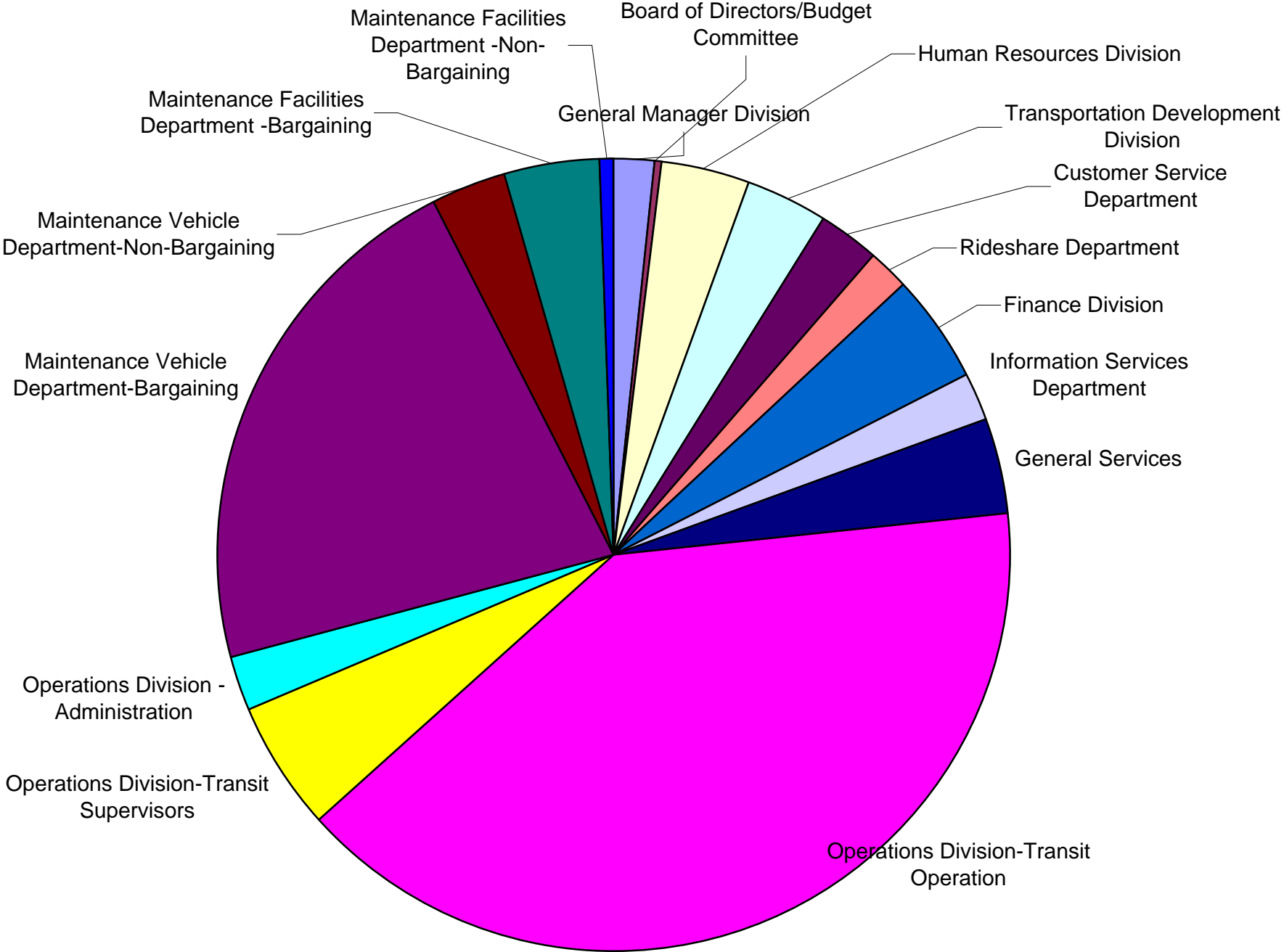
Capital Projects Fund 200 Revenues	
Federal 5307	30,956
Other Federal	1,643,345
Federal 5309	2,303,911
Connect Oregon	323,492
	<u>-</u>
Trans from General Fund	792,344
Trans from General Fund	379,863
	<u>1,172,207</u>
Beginning Balance	159,471
	<u>5,633,382</u>
Expenditures	
Del Webb Expansion	2,492,767
Revenue Vehicles	661,000
Non-Revenue Vehicles	32,000
Transit Centers	713,430
High Priority Transit Corridor	733,735
Equipment/Facilities	107,195
	<u>4,740,127</u>
Ending Balance	893,256
	<u>5,633,384</u>

Facility Maintenance Fund 400 Revenues	
Other Local	10,093
Begin Fund Balance	201,865
	<u>211,958</u>

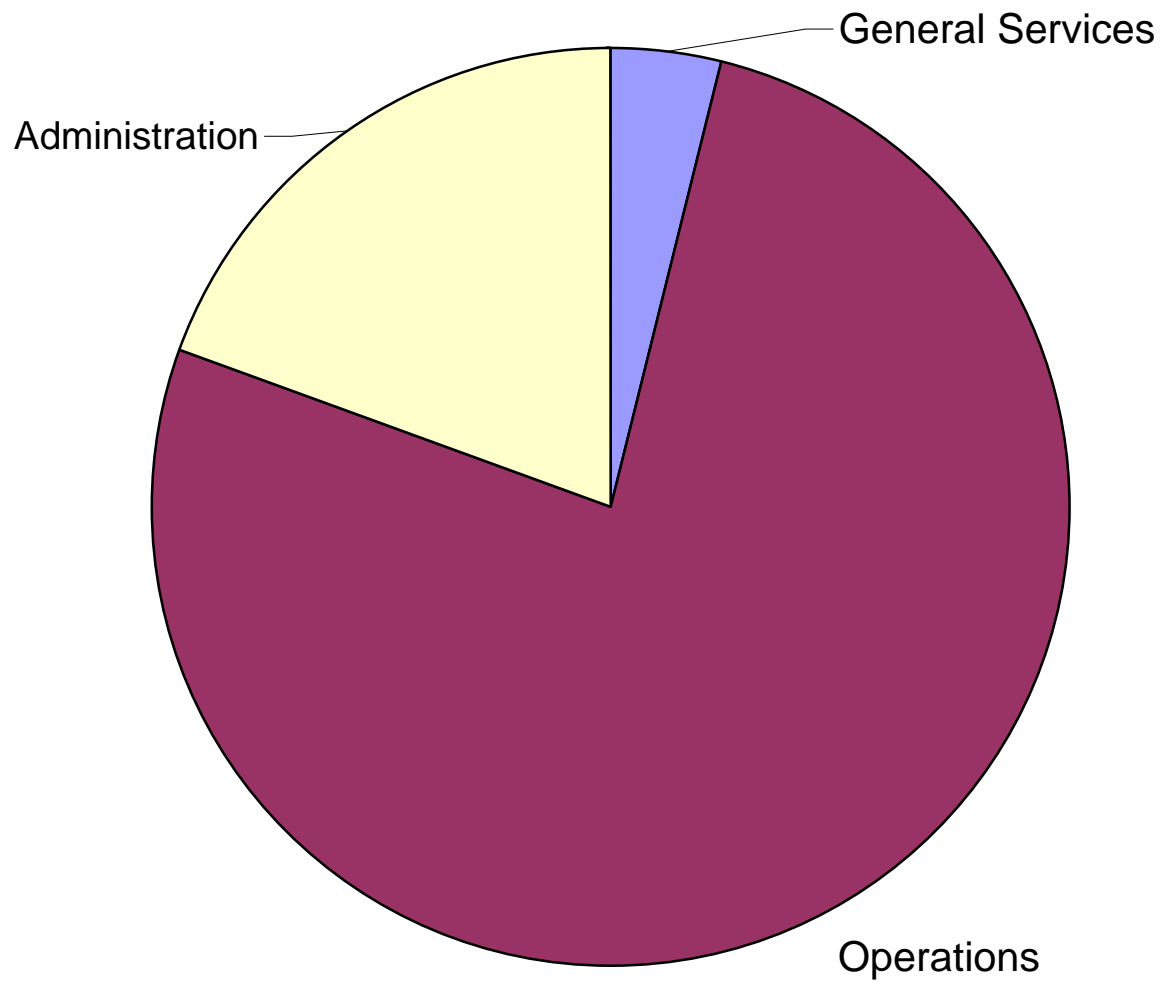


REVENUES AND EXPENDITURES-GENERAL FUND

General Fund - Division Expenditures



General Fund - Functional Expenditures



**GENERAL FUND
BUDGET REVENUES AND EXPENSES SUMMARY
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
REVENUES						
1000 REVENUES FROM LOCAL SOURCE						
1111 PERMANENT TAX BASE @94% COLLECTIBLE	7,608,192	8,106,827	8,354,255	8,715,000	8,715,000	8,715,000
1112 PRIOR YEAR TAXES	195,345	183,992	276,669	210,000	210,000	210,000
1211 PASSENGER FARES-CASH	1,083,860	1,225,743	1,236,412	1,288,564	1,288,564	1,288,564
1212 PASSENGER FARES-PASSES	945,128	1,030,346	985,711	991,631	991,631	991,631
1213 STATE EMPLOYEES PASS PROGRAM	80,000	96,000	115,200	117,600	117,600	117,600
1214 STATE SHUTTLE SERVICE	238,310	250,225	271,993	275,873	275,873	275,873
1218 SPECIAL PASS PROGRAMS	15,116	30,200	24,000	42,124	42,124	42,124
1511 INVESTMENT INCOME	97,448	257,529	49,565	52,500	52,500	52,500
1801 RENTAL INCOME	47,131	48,213	45,900	65,747	65,747	65,747
1925 COURTHOUSE SQUARE PARKING	20,660	22,250	25,000	22,894	22,894	22,894
1971 BUS ADVERTISING	183,500	184,000	188,500	197,925	197,925	197,925
1991 MISCELLANEOUS-BUS	51,179	48,110	40,000	36,750	36,750	36,750
1993 ENERGY TAX CREDIT	301,158					-
TOTAL REVENUE FROM LOCAL SOURCES	10,867,027	11,483,435	11,613,205	12,016,607	12,016,608	12,016,608
3000 REVENUE FROM STATE SOURCE						
3111 OREGON STATE IN-LIEU	3,621,502	4,067,731	4,024,002	4,305,000	4,305,000	4,305,000
3433 VANPOOL SUBSIDY	-	112,786	82,000		-	-
Total Revenue from State Sources	3,621,502	4,180,517	4,106,002	4,305,000	4,305,000	4,305,000
4000 REVENUE FROM FEDERAL SOURCES						
4111 SECTION 5307-Current	3,249,682	3,531,087	3,516,835	3,875,796	3,875,796	3,875,796
VANPOOL SUBSIDY			28,000		-	-
INCREASE FOR CHERRYLIFT INHOUSE					-	-
4121 SECTION 5303 PLANNING	60,985	80,792	80,792	80,792	80,792	80,792
4337 FEDERAL SECTION 3037 JARC	331,532	90,500	265,737	225,000	225,000	225,000
4401 OMAP REIMBURSEMENT	147,656	174,861	152,460	195,000	195,000	195,000
4433 RIDESHARE GRANT		279,792	227,016	233,914	233,914	233,914
NEW FREEDOMS			61,392		-	-
CURB EXTENSIONS GRANT				233,100	233,100	233,100
CNG REBATE		190,289	250,000	69,000	69,000	69,000
TOTAL REVENUE FROM FEDERAL	3,789,855	4,347,321	4,582,232	4,912,602	4,912,602	4,912,602
TOTAL GENERAL OPERATING FUND REVENUES	18,278,384	20,011,273	20,301,439	21,234,209	21,234,210	21,234,210
5000 OTHER SOURCES						
5210 TRANSFER FROM STF (Special Transport Fund)	2,000	2,000	2,000	2,000	2,000	2,000
5901 TRANSFER FROM OPERATING RESERVE	3,097,013		1,823,651	-	-	-
TOTAL OTHER SOURCES	3,099,013	2,000	1,825,651	2,000	2,000	2,000
TOTAL GENERAL FUND SOURCES	21,377,397	20,013,273	22,127,090	21,236,209	21,236,210	21,236,210
TOTAL DEPARTMENT OPERATING EXPENSES						
Total Personnel Services	14,126,425	13,586,673	14,121,554	14,573,642	14,573,639	14,573,639
Total Materials & Services	3,956,686	3,817,828	4,358,631	4,406,696	4,406,696	4,406,696
Total Capital Outlay	-	-	-	-	-	-
Department Totals	18,083,111	17,404,500	18,480,185	18,980,337	18,980,335	18,980,335
TRANSFERS						
Payment to Council of Governments	16,240	25,881	20,158	27,368	27,368	27,368
Payment to City of Salem-Curb Extensions		-	-	248,100	248,100	248,100
Transfer to Capital Fund	734,874	155,632	1,912,151	792,344	792,344	792,344
Transfer 5307 to Capital Fund	-	-	-	379,863	379,863	379,863
Transfer to Special Transportation	2,101,877	1,811,357	1,674,412	2,946,320	2,946,320	2,946,320
5307 ADA Setaside		340,372	351,684	387,580	387,580	387,580
Contingency	(109,881)		750,000	750,000	750,000	750,000
Non Operating Expenses	2,743,110	2,333,243	4,708,405	5,531,575	5,531,575	5,531,575
TOTAL GENERAL FUND OPERATING EXPENSES/TRANSFERS	20,826,221	19,737,743	23,188,590	24,511,912	24,511,910	24,511,910
9999 BEGINNING FUND BALANCE	897,778	1,448,951		3,869,733	3,869,733	3,869,733
ENDING FUND BALANCE	1,448,951	1,724,478		594,030	594,033	594,033

**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND - 100
2008-2009 ANNUAL BUDGET**

ALL DIVISIONS & DEPARTMENTS

EXPENDITURE DESCRIPTION	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2111 GENERAL MANAGERS DIVISION						
Total Personnel Services	290,198	177,294	232,653	261,798	261,798	261,798
Total Materials & Services	93,562	106,971	65,900	29,640	29,640	29,640
Total Capital Outlay						
Division Totals	<u>383,760</u>	<u>284,265</u>	<u>298,553</u>	<u>291,438</u>	<u>291,438</u>	<u>291,438</u>
2121 BOARD OF DIRECTORS/BUDGET COMMITTEE						
Total Materials & Services	<u>70,143</u>	<u>53,770</u>	<u>61,200</u>	<u>57,500</u>	<u>57,500</u>	<u>57,500</u>
2211 HUMAN RESOURCES DIVISION						
Total Personnel Services	529,732	533,397	569,505	566,770	566,770	566,770
Total Materials & Services	92,827	171,451	108,542	143,050	143,050	143,050
Total Capital Outlay						
Division Totals	<u>622,559</u>	<u>704,848</u>	<u>678,047</u>	<u>709,820</u>	<u>709,820</u>	<u>709,820</u>
2311 TRANSPORTATION DEVELOPMENT DIVISION						
Total Personnel Services	439,550	443,255	477,113	430,810	430,811	430,811
Total Materials & Services	224,015	97,427	160,500	196,900	196,900	196,900
Total Capital Outlay						
Division Totals	<u>663,565</u>	<u>540,683</u>	<u>637,613</u>	<u>627,710</u>	<u>627,711</u>	<u>627,711</u>
2321 CUSTOMER SERVICE DEPARTMENT						
Total Personnel Services	484,111	463,825	457,816	480,438	480,438	480,438
Total Materials & Services	4,410	2,270	6,000	4,800	4,800	4,800
Total Capital Outlay						
Department Totals	<u>488,521</u>	<u>466,095</u>	<u>463,816</u>	<u>485,238</u>	<u>485,238</u>	<u>485,238</u>
2331 RIDESHARE DEPARTMENT						
Total Personnel Services	143,082	153,963	179,925	169,234	169,234	169,234
Total Materials & Services	90,634	215,704	166,900	157,680	157,680	157,680
Total Capital Outlay						
Department Totals	<u>233,716</u>	<u>369,666</u>	<u>346,825</u>	<u>326,914</u>	<u>326,914</u>	<u>326,914</u>
2411 FINANCE DIVISION						
Total Personnel Services	641,728	702,199	736,696	738,033	738,032	738,032
Total Materials & Services	51,561	53,348	54,790	91,435	91,435	91,435
Total Capital Outlay	0					
Division Totals	<u>693,289</u>	<u>755,546</u>	<u>791,486</u>	<u>829,468</u>	<u>829,467</u>	<u>829,467</u>
2611 INFORMATION SERVICES DEPARTMENT						
Total Personnel Services	211,573	199,111	200,027	227,656	227,655	227,655
Total Materials & Services	58,128	111,250	98,432	114,260	114,260	114,260
Total Capital Outlay						
Department Totals	<u>269,701</u>	<u>310,360</u>	<u>298,459</u>	<u>341,916</u>	<u>341,915</u>	<u>341,915</u>
2711 GENERAL SERVICES						
Total Personnel Services	27,909	34,936	37,531	100,000	100,000	100,000
Total Materials & Services	338,963	330,241	537,988	634,000	634,000	634,000
Total Capital Outlay						
Department Totals	<u>366,872</u>	<u>365,177</u>	<u>575,519</u>	<u>734,000</u>	<u>734,000</u>	<u>734,000</u>

**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND - 100
2008-2009 ANNUAL BUDGET**

ALL DIVISIONS & DEPARTMENTS

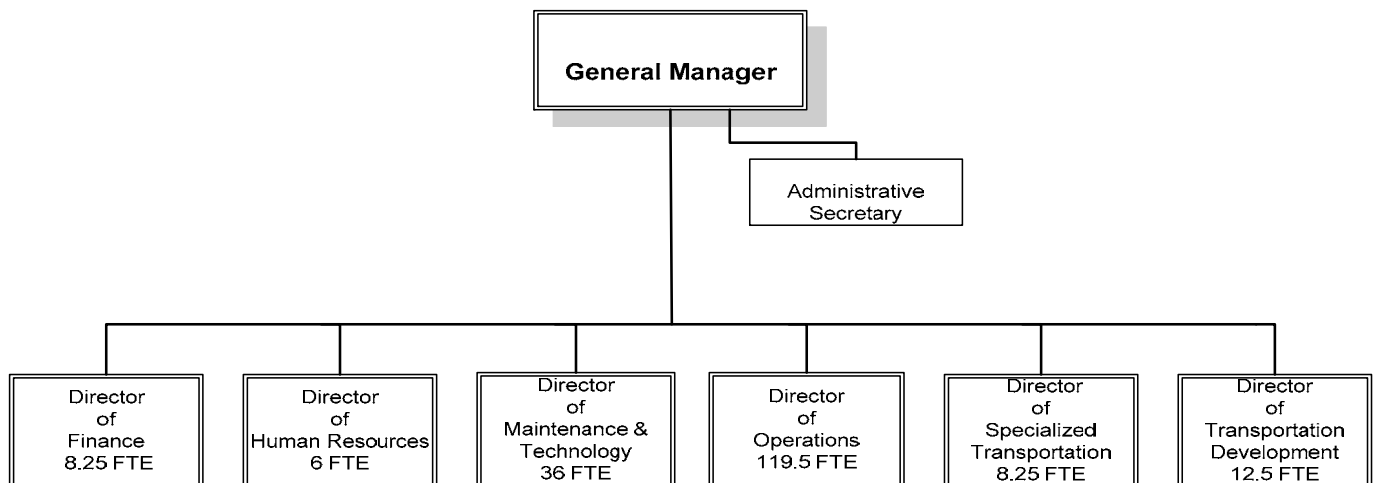
EXPENDITURE DESCRIPTION	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
1111 OPERATIONS DIVISION-TRANSIT OPERATION						
Total Personnel Services	7,989,531	7,500,510	7,507,124	7,585,406	7,585,405	7,585,405
Total Materials & Services	14,817	12,277	40,140	28,215	28,215	28,215
Division Totals	<u>8,004,348</u>	<u>7,512,787</u>	<u>7,547,264</u>	<u>7,613,620</u>	<u>7,613,620</u>	<u>7,613,620</u>
1121 OPERATIONS DIVISION-TRANSIT SUPERVISORS						
Total Personnel Services	883,770	917,957	893,982	955,552	955,553	955,553
Total Materials & Services	30,351	28,942	58,375	46,925	46,925	46,925
Total Capital Outlay						
Division Totals	<u>914,121</u>	<u>946,899</u>	<u>952,357</u>	<u>1,002,477</u>	<u>1,002,478</u>	<u>1,002,478</u>
1131 OPERATIONS DIVISION-ADMINISTRATION						
Total Personnel Services	244,710	254,749	363,018	394,921	394,921	394,921
Total Materials & Services	52,383	37,627	58,785	53,235	53,235	53,235
Total Capital Outlay						
Division Totals	<u>297,093</u>	<u>292,376</u>	<u>421,803</u>	<u>448,156</u>	<u>448,156</u>	<u>448,156</u>
2511 MAINTENANCE VEHICLE DEPARTMENT-BARGAINING						
Total Personnel Services	1,497,962	1,380,305	1,535,544	1,572,476	1,572,475	1,572,475
Total Materials & Services	2,427,722	2,275,830	2,592,704	2,504,630	2,504,630	2,504,630
Total Capital Outlay						
Department Totals	<u>3,925,684</u>	<u>3,656,135</u>	<u>4,128,248</u>	<u>4,077,106</u>	<u>4,077,105</u>	<u>4,077,105</u>
2512 MAINTENANCE VEHICLE DEPARTMENT-NON BARG						
Total Personnel Services	426,528	506,697	537,402	613,737	613,737	613,737
Department Totals	<u>426,528</u>	<u>506,697</u>	<u>537,402</u>	<u>613,737</u>	<u>613,737</u>	<u>613,737</u>
2721 MAINTENANCE FACILITIES DEPARTMENT-BARGAINING						
Total Personnel Services	230,195	215,742	295,465	370,130	370,130	370,130
Total Materials & Services	407,170	320,721	348,375	344,426	344,426	344,426
Total Capital Outlay						
Department Totals	<u>637,365</u>	<u>536,463</u>	<u>643,840</u>	<u>714,557</u>	<u>714,556</u>	<u>714,556</u>
2722 MAINTENANCE FACILITIES DEPARTMENT-NON BARG						
Total Personnel Services	85,846	102,734	97,754	106,681	106,680	106,680
Department Totals	<u>85,846</u>	<u>102,734</u>	<u>97,754</u>	<u>106,681</u>	<u>106,680</u>	<u>106,680</u>
Total Personnel Services	14,126,425	13,586,673	14,121,554	14,573,642	14,573,639	14,573,639
Total Materials & Services	3,956,686	3,817,828	4,358,631	4,406,696	4,406,696	4,406,696
Total Capital Outlay						
Department Totals	<u>18,083,111</u>	<u>17,404,500</u>	<u>18,480,185</u>	<u>18,980,337</u>	<u>18,980,335</u>	<u>18,980,335</u>
TRANSFERS						
Payment to Council of Governments	16,240	25,881	20,158	27,368	27,368	27,368
Payment to City of Salem-Curb Extensions	0	0	0	248,100	248,100	248,100
Transfer to Capital Fund	734,874	155,632	1,912,151	792,344	792,344	792,344
Transfer 5307 to Capital Fund	0	0	0	379,863	379,863	379,863
Transfer to Specialized Transportation	2,101,877	1,811,357	1,674,412	2,946,320	2,946,320	2,946,320
5307 ADA Setaside	0	340,372	351,684	387,580	387,580	387,580
Contingency	(109,881)	0	750,000	750,000	750,000	750,000
Ending Fund Balance						
Non Operating Expenses	2,743,110	2,333,243	4,708,405	5,531,575	5,531,575	5,531,575
TOTAL GENERAL FUND OPERATING EXPENSES/TRANSFERS	<u>20,826,221</u>	<u>19,737,743</u>	<u>23,188,590</u>	<u>24,511,912</u>	<u>24,511,910</u>	<u>24,511,910</u>

GENERAL MANAGER / BOARD OF DIRECTORS

The General Manager's Division acts as the catalyst in the agency's pursuit of its mission and goals.

- The General Manager's Division functions in both an external and internal role.
- In its external role it coordinates all Transit Board issues and coordination, oversees all legislative relations at the federal and state level, and oversees all media, community and intergovernmental activities.
- In its internal role it acts as the liaison between the Transit Board and all divisions, coordinates actions of all Divisions, and ensures all activities are in alignment with and support the District's mission and goals.
- The General Manager directly supervises all division directors and indirectly oversees all District operations.

The Board of Directors provides policy and legislative direction for the District.



**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2000 SUPPORT SERVICES						
2111 GENERAL MANAGERS DIVISION						
111 SALARIES	172,059	96,367	155,302	174,980	174,980	174,980
122 UNSCHEDULED OVERTIME	436	439			-	-
145 PERSONAL DAY					-	-
151 SICK PAY		506			-	-
152 VACATION PAY	15,977	12,146			-	-
153 DISTRICT HOLIDAY PAY	6,273	3,564			-	-
154 ADMINISTRATIVE PAY		6,640			-	-
OTHER PAY	7,540			6,000	6,000	6,000
100 TOTAL PERSONNEL SERVICES-SALARIES	<u>202,285</u>	<u>119,661</u>	<u>155,302</u>	<u>180,980</u>	<u>180,980</u>	<u>180,980</u>
211 FICA	11,491	5,108	8,389	11,221	11,221	11,221
212 MEDICARE	3,062	1,820	2,252	2,624	2,624	2,624
220 WORKERS COMPENSATION	2,680	244	2,083	398	398	398
230 UNEMPLOYMENT	1,354	616	784	845	845	845
241 MEDICAL	18,540	10,376	20,871	18,332	18,332	18,332
242 DENTAL	2,417	1,234	2,580	1,858	1,858	1,858
244 VEBA	15,458	14,718			-	-
251 401-PLANS	19,464	11,647	15,530	18,098	18,098	18,098
253 DEFINED BENEFIT RETIREMENT	1,159	4,918	13,356	26,242	26,242	26,242
254 DEFERRED COMPENSATION	10,462	6,006	10,000		-	-
261 LIFE AD&D	285	156	161	150	150	150
262 DEPENDENT LIFE	15	8	11	50	50	50
281 LONG-TERM DISABILITY	1,526	783	1,336	1,000	1,000	1,000
200 TOTAL PAYROLL TAXES & BENEFITS	<u>87,913</u>	<u>57,633</u>	<u>77,351</u>	<u>80,818</u>	<u>80,818</u>	<u>80,818</u>
314 LEGAL EXPENSES	49,157	52,856	30,000	10,000	10,000	10,000
319 OTHER PROFESSIONAL & TECH	33,436	50,066	25,000	5,000	5,000	5,000
331 TEMPORARY PERSONNEL					-	-
342 PROMOTIONAL/PRODUCTION SERVICES	2,000		1,500	1,500	1,500	1,500
300 TOTAL PURCHASED PROF & TECH	<u>84,593</u>	<u>102,922</u>	<u>56,500</u>	<u>16,500</u>	<u>16,500</u>	<u>16,500</u>
425 TELEPHONE	524	452	400	240	240	240
400 TOTAL PURCHASED PROPERTY SERVICES	<u>524</u>	<u>452</u>	<u>400</u>	<u>240</u>	<u>240</u>	<u>240</u>
511 PRINTING	291		200		-	-
532 IN-DISTRICT TRAVEL	59	195	200	500	500	500
533 OUT-OF-DISTRICT TRAVEL			6,000	8,000	8,000	8,000
541 LEGAL ADVERTISING			500		-	-
500 TOTAL OTHER PURCHASED SERVICES	<u>350</u>	<u>195</u>	<u>6,900</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>
612 DATA PROCESSING						
614 OFFICE SUPPLIES	1,521	1,289	1,600	1,400	1,400	1,400
617 POSTAGE - USPS	174	237	200	200	200	200
600 TOTAL SUPPLIES	<u>1,695</u>	<u>1,526</u>	<u>1,800</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
711 OFFICE EQUIPMENT					-	-
700 TOTAL PROPERTY AND EQUIPMENT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
811 DUES	5,789	1,347		1,500	1,500	1,500
812 SUBSCRIPTIONS	561	110	300	300	300	300
813 REGISTRATION FEES		419		1,000	1,000	1,000
823 TRAINING	50				-	-
800 TOTAL OTHER OBJECTS	<u>6,400</u>	<u>1,876</u>	<u>300</u>	<u>2,800</u>	<u>2,800</u>	<u>2,800</u>
Total Materials & Supplies						
TOTAL GENERAL MANAGERS DIVISION	<u>383,760</u>	<u>284,265</u>	<u>298,553</u>	<u>291,438</u>	<u>291,438</u>	<u>291,438</u>
STAFFING						
General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	2.00	1.00	1.00	1.00	1.00	1.00
TOTAL FTE	<u>3.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

Board of Directors

Joe Green
Subdistrict #1

Hersch Sangster
Treasurer
Subdistrict #2

Eric Jacobson
Secretary
Subdistrict #3

Shelley Hanson
Subdistrict #4

Jerry Thompson
Vice-President
Subdistrict #5

Lloyd Chapman
Subdistrict #6

Marcia Kelley
President
Subdistrict #7

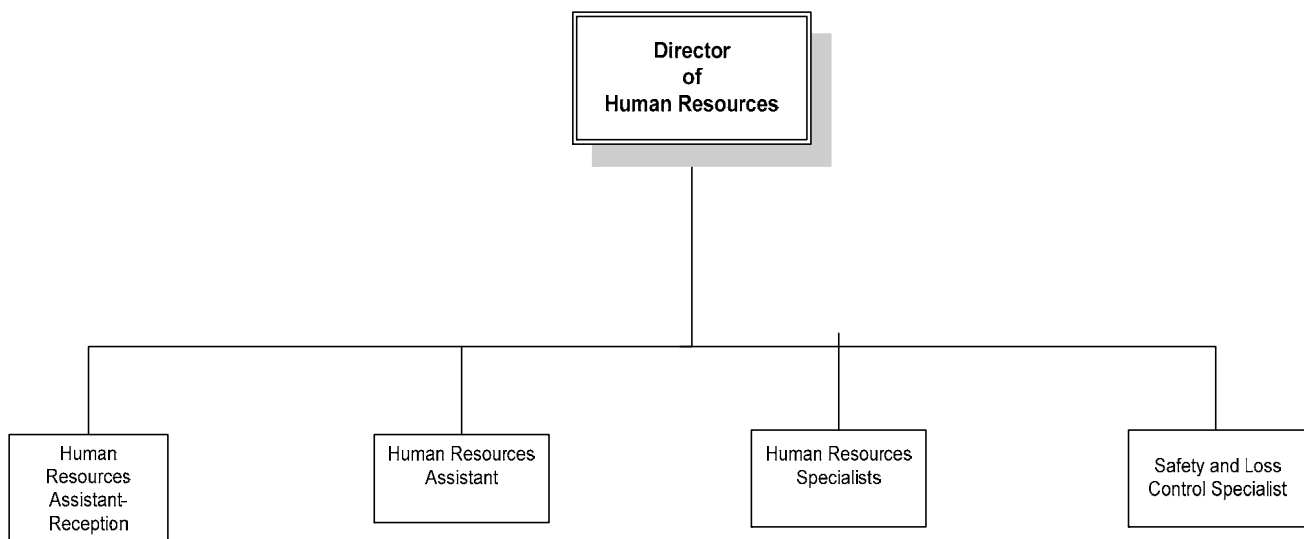
**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2121 BOARD OF DIRECTORS/BUDGET COMMITTEE						
314 LEGAL SERVICES		80	1,000		-	-
315 ELECTION SERVICES	64,180	45,758	50,000	50,000	50,000	50,000
319 OTHER PROFESSIONAL & TECH	3,099		4,000	2,000	2,000	2,000
300 TOTAL PURCHASED PROFESSIONAL	<u>67,279</u>	<u>45,838</u>	<u>55,000</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>
532 IN-DISTRICT TRAVEL	88		100	500	500	500
533 OUT-OF-DISTRICT TRAVEL		3,668	4,000	5,000	5,000	5,000
541 LEGAL ADVERTISING		1,111	500		-	-
500 TOTAL OTHER PURCHASED SERVICES	<u>88</u>	<u>4,779</u>	<u>4,600</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
614 OFFICE SUPPLIES	2,356	1,571	1,000		-	-
617 POSTAGE-USPS	370	253	400		-	-
600 TOTAL SUPPLIES	<u>2,726</u>	<u>1,823</u>	<u>1,400</u>	<u>-</u>	<u>-</u>	<u>-</u>
812 SUBSCRIPTIONS			200		-	-
813 REGISTRATION FEES	50	1,330			-	-
800 TOTAL OTHER OBJECTS	<u>50</u>	<u>1,330</u>	<u>200</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Materials & Supplies						
TOTAL BOARD OF DIRECTORS/BUDGET COMMITTEE	<u>70,143</u>	<u>53,770</u>	<u>61,200</u>	<u>57,500</u>	<u>57,500</u>	<u>57,500</u>

HUMAN RESOURCES DIVISION

The Human Resources Division is responsible for the following functions:

- recruiting and monitoring the selection process for all District personnel
- developing and administering the employee classification and wage systems
- developing and administering the employee benefit programs
- developing and delivering policy and safety related training programs to employees
- processing and monitoring worker compensation and liability insurance claims
- developing and administering employee safety and wellness programs
- managing the District's labor relations program
- monitoring employment practices to ensure compliance with local, state and federal employment laws
- answering the phone and greeting visitors at the reception desk on the 5th floor of Courthouse Square



**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2211 HUMAN RESOURCES DIVISION						
111 SALARIES	278,245	295,865	371,417	368,528	368,528	368,528
135 WORKING OUT OF CLASS/LEAD PERSON		2,530	280		-	-
145 PERSONAL DAY					-	-
151 SICK PAY		10,057			-	-
152 VACATION PAY	26,950	30,757	10,000		-	-
153 DISTRICT HOLIDAY PAY	10,503	11,283			-	-
154 ADMINISTRATIVE PAY		14,938		2,000	2,000	2,000
171 TEMPORARY PERSONNEL/PART-TIME PERSONNEL	16,093	3,140			-	-
OTHER PAY	31,089	3,954	2,800		-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	<u>362,880</u>	<u>372,524</u>	<u>384,497</u>	<u>370,528</u>	<u>370,528</u>	<u>370,528</u>
211 FICA	21,817	22,640	23,839	22,973	22,973	22,973
212 MEDICARE	5,204	5,295	5,575	5,373	5,373	5,373
220 WORKERS COMPENSATION	6,004	688	450	913	913	913
230 UNEMPLOYMENT	3,118	3,060	2,352	2,538	2,538	2,538
241 MEDICAL	66,559	64,617	69,474	83,856	83,856	83,856
242 DENTAL	8,464	7,478	8,587	8,321	8,321	8,321
244 VEBA		264			-	-
251 401-PLANS	33,475	33,787	37,142	37,053	37,053	37,053
253 DEFINED BENEFIT RETIREMENT	18,870	19,483	33,838	31,865	31,865	31,865
261 LIFE AD&D	597	595	412	800	800	800
262 DEPENDENT LIFE	29	31	32	50	50	50
281 LONG-TERM DISABILITY	2,715	2,934	3,307	2,500	2,500	2,500
200 TOTAL PAYROLL TAXES & BENEFITS	<u>166,852</u>	<u>160,873</u>	<u>185,008</u>	<u>196,242</u>	<u>196,242</u>	<u>196,242</u>
314 LEGAL SERVICES	22,820	67,392	28,000	30,000	30,000	30,000
319 OTHER PROFESSIONAL & TECH	1,245	5,644	3,000	2,000	2,000	2,000
322 EQUIPMENT REPAIR/MAINTENANCE	158	543	500	500	500	500
300 TOTAL PURCHASED PROF & TECH	<u>24,223</u>	<u>73,579</u>	<u>31,500</u>	<u>32,500</u>	<u>32,500</u>	<u>32,500</u>
425 TELEPHONE	385	547	450	300	300	300
428 TV CABLE	893				-	-
400 TOTAL PURCHASED PROPERTY SERVICES	<u>1,278</u>	<u>547</u>	<u>450</u>	<u>300</u>	<u>300</u>	<u>300</u>
511 PRINTING	1,368	2,138	1,800	2,000	2,000	2,000
532 IN-DISTRICT TRAVEL	515	461	550	550	550	550
533 OUT-OF-DISTRICT TRAVEL	10,702		1,000	5,000	5,000	5,000
543 RECRUITMENT/ADVERTISING		52,216	25,000	40,000	40,000	40,000
500 TOTAL OTHER PURCHASED SERVICES	<u>12,585</u>	<u>54,815</u>	<u>28,350</u>	<u>47,550</u>	<u>47,550</u>	<u>47,550</u>
612 DATA PROCESSING	43		500		-	-
614 OFFICE SUPPLIES	1,492	1,490	1,500	2,000	2,000	2,000
616 TECHNICAL BOOKS/MANUALS	528	457	1,000	1,000	1,000	1,000
617 POSTAGE-USPS	154	26	100	100	100	100
600 TOTAL SUPPLIES	<u>2,217</u>	<u>1,972</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>
711 OFFICE EQUIPMENT				350	350	350
700 TOTAL PROPERTY AND EQUIPMENT	<u>-</u>	<u>-</u>	<u>-</u>	<u>350</u>	<u>350</u>	<u>350</u>
811 DUES	583	572	592	850	850	850
812 SUBSCRIPTIONS	1,157	469	1,450	1,600	1,600	1,600
813 REGISTRATION FEES		40	500	2,000	2,000	2,000
821 INCENTIVE/RECOGNITION PROGRAM	5,268	9,538	8,000	17,500	17,500	17,500
822 SAFETY AND WELLNESS	30,765	28,034	28,600	31,300	31,300	31,300
823 TRAINING	14,751	1,886	6,000	6,000	6,000	6,000
800 TOTAL OTHER OBJECTS	<u>52,524</u>	<u>40,539</u>	<u>45,142</u>	<u>59,250</u>	<u>59,250</u>	<u>59,250</u>
Total Materials & Supplies						
TOTAL HUMAN RESOURCES DIVISION	<u>622,559</u>	<u>704,848</u>	<u>678,047</u>	<u>709,820</u>	<u>709,820</u>	<u>709,820</u>
STAFFING						
Director	1.00	1.00	1.00	1.00	1.00	1.00
Safety and Loss Control Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	2.00	2.00	1.00	1.00	1.00	1.00
Human Resources Assistant-Reception			1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00	2.00	2.00	2.00
Clerical Assistant	0.60					0.00
TOTAL FTE	<u>6.60</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

TRANSPORTATION DEVELOPMENT DIVISION

The Transportation Development Division includes three departments:

Planning and Marketing

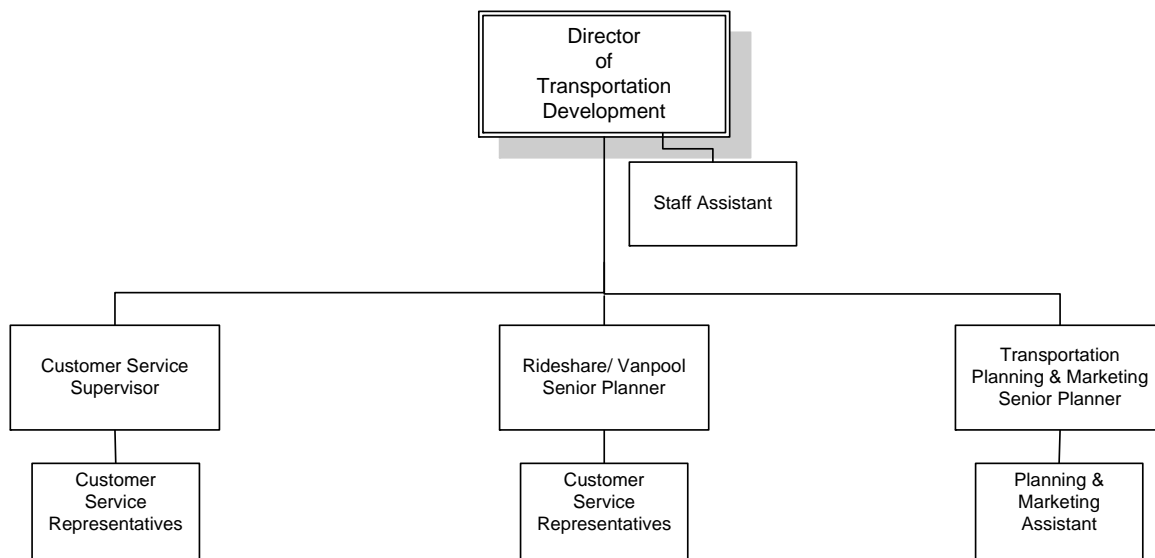
- planning of bus routes and services and transit facilities
- maintaining and updating the Strategic Business Plan
- evaluation of service
- creation and implementation of District marketing activities and programs
- coordination with local jurisdictions and planning agencies

Customer Service

- provision of telephone information service to the public
- dissemination of schedules and system maps
- assistance to customers at Courthouse Square
- sales of bus passes and District materials

Rideshare/Vanpool

- carpool matching services in the valley area
- coordination of vanpools
- provision of alternative modes information to the public



**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2311 TRANSPORTATION DEVELOPMENT DIVISION						
111 SALARIES	244,605	239,241	245,600	277,956	277,956	277,956
145 PERSONAL DAY					-	-
151 SICK PAY		12,814	65,000		-	-
152 VACATION PAY	20,585	24,226	25,000		-	-
153 DISTRICT HOLIDAY PAY	9,597	9,279			-	-
154 ADMINISTRATIVE PAY		14,090	8,000	1,200	1,200	1,200
TEMPORARY PERSONNEL					-	-
OTHER PAY	17,738	27	2,800		-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	<u>292,525</u>	<u>299,679</u>	<u>346,400</u>	<u>279,156</u>	<u>279,156</u>	<u>279,156</u>
211 FICA	18,829	17,588	21,477	17,308	17,308	17,308
212 MEDICARE	4,429	4,113	5,023	4,048	4,048	4,048
220 WORKERS COMPENSATION	4,505	722	366	666	666	666
230 UNEMPLOYMENT	2,277	2,054	1,568	1,691	1,691	1,691
241 MEDICAL	60,625	65,139	47,388	63,780	63,780	63,780
242 DENTAL	7,888	6,649	5,857	6,689	6,689	6,689
244 VEBA				3,000	3,000	3,000
251 401-PLANS	30,207	28,490	24,560	27,916	27,916	27,916
253 DEFINED BENEFIT RETIREMENT	15,211	16,007	21,122	24,007	24,007	24,007
261 LIFE AND AD&D	503	411	352	500	500	500
262 DEPENDENT LIFE	26	22	21	50	50	50
281 LONG-TERM DISABILITY	2,525	2,382	2,979	2,000	2,000	2,000
200 TOTAL PAYROLL TAXES & BENEFITS	<u>147,025</u>	<u>143,577</u>	<u>130,713</u>	<u>151,654</u>	<u>151,655</u>	<u>151,655</u>
317 TDM MARKETING PROJECT	15,405				-	-
319 OTHER PROFESSIONAL & TECH	76,927	17,455	43,000	42,000	42,000	42,000
341 AD AGENCY SERVICES	13,575	4,113	17,000	45,000	45,000	45,000
342 PROMOTIONAL/PRODUCTION SERVICES	1,856	14,834	10,000	20,000	20,000	20,000
300 TOTAL PURCHASED PROF & TECH	<u>107,763</u>	<u>36,402</u>	<u>70,000</u>	<u>107,000</u>	<u>107,000</u>	<u>107,000</u>
425 TELEPHONE	385	441			-	-
400 TOTAL PURCHASED PROPERTY SERVICES	<u>385</u>	<u>441</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
511 PRINTING	45,256	15,317	30,000	30,000	30,000	30,000
512 PRINTING/PASSES	27,319	31,739	20,000	20,000	20,000	20,000
532 IN-DISTRICT TRAVEL	733	438	500	3,200	3,200	3,200
533 OUT-OF-DISTRICT TRAVEL			2,500		-	-
541 LEGAL ADVERTISING	2,989		2,000	2,000	2,000	2,000
542 MEDIA ADVERTISING	31,633	8,146	27,000	25,000	25,000	25,000
592 UPS/OTHER SHIPPING SERVICE		142			-	-
500 TOTAL OTHER PURCHASED SERVICES	<u>107,930</u>	<u>55,782</u>	<u>82,000</u>	<u>80,200</u>	<u>80,200</u>	<u>80,200</u>
612 DATA PROCESSING	269		800		-	-
614 OFFICE SUPPLIES	2,905	2,582	2,500		-	-
615 PHOTO SUPPLIES					-	-
616 TECHNICAL BOOKS/MANUALS	48		200		-	-
677 SMALL EQUIPMENT	104			3,500	3,500	3,500
600 TOTAL SUPPLIES	<u>3,326</u>	<u>2,582</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
711 OFFICE EQUIPMENT		1,088			-	-
700 TOTAL PROPERTY/EQUIPMENT	<u>-</u>	<u>1,088</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
811 DUES		100			-	-
813 REGISTRATION FEES/SUBSCRIPTIONS	511	700	1,000	1,200	1,200	1,200
821 CAR FREE DAY	4,100	331	4,000	5,000	5,000	5,000
823 TRAINING					-	-
800 TOTAL OTHER OBJECTS	<u>4,611</u>	<u>1,131</u>	<u>5,000</u>	<u>6,200</u>	<u>6,200</u>	<u>6,200</u>
Total Materials & Supplies						
TOTAL TRANSPORTATION DEVELOPMENT DIVISION	<u>663,565</u>	<u>540,683</u>	<u>637,613</u>	<u>627,710</u>	<u>627,711</u>	<u>627,711</u>
STAFFING						
Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning and Marketing Senior Planner	1.00	1.00	1.00	1.00	1.00	1.00
Planning and Marketing Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Staff Assistant	2.00	1.00	1.00	1.00	1.00	1.00
TOTAL FTE	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2321 CUSTOMER SERVICE DEPT						
111 SALARIES	241,948	214,211	283,339	291,778	291,778	291,778
122 UNSCHEDULED OVERTIME	5,878	6,064	3,000		-	-
136 LEAD PERSON		1,823			-	-
145 PERSONAL DAY					-	-
151 SICK PAY		12,378			-	-
152 VACATION PAY	20,667	30,348			-	-
153 DISTRICT HOLIDAY PAY	15,364	9,192			-	-
154 ADMINISTRATION PAY		2,952			-	-
161 PART-TIME PAY	20,060	24,277			-	-
171 TEMPORARY PERSONNEL		1,906			-	-
OTHER PAY	18,251				-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	322,168	303,151	286,339	291,778	291,778	291,778
211 FICA	19,754	19,573	17,753	18,090	18,090	18,090
212 MEDICARE	4,620	4,578	4,152	4,231	4,231	4,231
220 WORKERS COMPENSATION	6,712	683	391	854	854	854
230 UNEMPLOYMENT	3,809	3,769	2,744	2,828	2,828	2,828
241 MEDICAL	69,712	74,472	80,518	96,257	96,257	96,257
242 DENTAL	8,642	8,444	9,952	9,479	9,479	9,479
244 VEBA		465			-	-
251 401-PLANS	28,958	26,732	28,334	29,178	29,178	29,178
253 DEFINED BENEFIT RETIREMENT	16,753	19,148	24,802	25,093	25,093	25,093
261 LIFE AD&D	705	629	334	600	600	600
262 DEPENDENT LIFE	37	33	34	50	50	50
281 LONG-TERM DISABILITY	2,241	2,150	2,463	2,000	2,000	2,000
200 TOTAL PAYROLL TAXES & BENEFITS	161,943	160,674	171,477	188,660	188,660	188,660
319 OTHER PROFESSIONAL & TECH	457	121	500		-	-
322 EQUIPMENT REPAIR/MAINTENANCE	159		1,000	1,500	1,500	1,500
331 TEMPORARY PERSONNEL					-	-
300 TOTAL PURCHASED PROF & TECH	616	121	1,500	1,500	1,500	1,500
425 TELEPHONE	247				-	-
400 TOTAL PURCHASED PROPERTY SERVICES	247				-	-
532 IN-DISTRICT TRAVEL	294	167	200		-	-
533 OUT-OF-DISTRICT TRAVEL		36			-	-
500 TOTAL OTHER PURCHASED SERVICES	294	203	200	-	-	-
612 DATA SUPPLIES						
614 OFFICE SUPPLIES	2,675	1,689	1,800	2,300	2,300	2,300
617 POSTAGE					-	-
691 UNIFORMS/CLOTHING	428	187	500		-	-
600 TOTAL SUPPLIES	3,103	1,876	2,300	2,300	2,300	2,300
711 OFFICE EQUIPMENT					-	-
700 TOTAL PROPERTY /EQUIPMENT	-	-	-	-	-	-
823 TRAINING	150	70	2,000	1,000	1,000	1,000
800 TOTAL OTHER OBJECTS	150	70	2,000	1,000	1,000	1,000
Total Materials & Supplies						
TOTAL CUSTOMER SERVICE DEPT	488,521	466,095	463,816	485,238	485,238	485,238
STAFFING						
Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Representatives	6.50	5.50	5.50	5.50	5.50	5.50
TOTAL FTE	7.50	6.50	6.50	6.50	6.50	6.50

FINANCE DIVISION

The Finance Division is responsible for the fiscal needs of the District. The Finance Division supports all other District Divisions. The Division is responsible for but not limited to:

Accounting Function

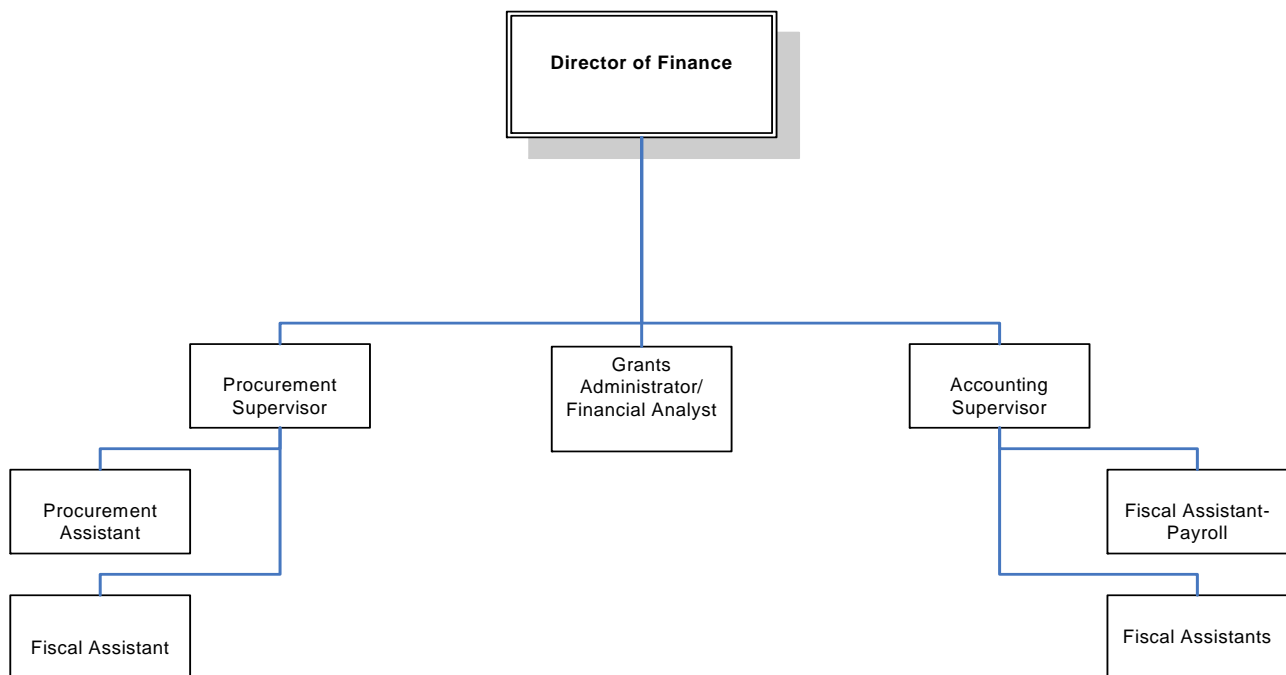
- Compile and analyze financial data to prepare and maintain General Ledger, insuring its accuracy; prepare regular reports to management and Board.
- Prepare reports which summarize and forecast District business activity and financial position.
- Prepare schedules, coordinate and finalize Financial, State and Federal audits.
- Prepare billing invoices and ensures District revenues are received, processed and recorded, including daily deposits.
- Issue, reconcile and deliver monthly bus passes to various outside agencies.
- Reconcile all District bank and investment accounts, managing cash flow to enhance earnings.
- Prepare biweekly payroll, including all related federal, state and financial reports.
- Prepare and monitor annual budget, insuring compliance with State law.
- Compile information and prepare monthly/annual NTD (National Transit Database) reports.

Procurement Function

- Plan and execute buying procedures, insure compliance with federal and state regulations;
- Prepare invitations for bid, conduct pre-bid proposal conferences; review, tabulate, analyze and write recommendations for award of bids for Board action.
- Get price quotes from vendors for District equipment and services; generate purchase orders.
- Prepare and compile accounts payable documentation.
- Verify vendor statements and invoices with District records, process for payment.
- Maintain and update accounts payable vendor list and accounts payable files.

Grant Administration Function

- Prepare applications and administer grants thru the Federal Transit Administration (FTA), the Oregon Department of Transportation (ODOT) and other funding sources.
- Integrate District projects into Statewide Transportation Improvement Program (STIP) and other transportation planning processes.
- Interpret state and federal grant rules and regulations to insure District compliance.
- Prepare monthly, quarterly and annual reports required by relevant agencies.
- Prepare Schedule of Expenditures of Federal Awards.



**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2411 FINANCE DIVISION						
111 SALARIES	329,729	339,074	478,109	471,440	471,440	471,440
122 UNSCHEDULED OVERTIME	185	109	1,000	1,000	1,000	1,000
145 PERSONAL DAY					-	-
151 SICK PAY		36,543			-	-
152 VACATION PAY	34,171	27,535	2,000	9,000	9,000	9,000
153 DISTRICT HOLIDAY PAY	13,740	12,769			-	-
154 ADMINISTRATIVE PAY		10,026	6,000	1,000	1,000	1,000
157 PBM PAY		1,216			-	-
OTHER PAY	65,095	58,329	2,000		-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	442,920	485,601	489,109	482,440	482,440	482,440
211 FICA	26,986	30,177	30,325	29,911	29,911	29,911
212 MEDICARE	6,311	7,123	7,092	6,995	6,995	6,995
220 WORKERS COMPENSATION	7,035	893	1,374	1,402	1,402	1,402
230 UNEMPLOYMENT	4,074	4,208	3,528	3,805	3,805	3,805
241 MEDICAL	76,223	79,239	94,395	101,650	101,650	101,650
242 DENTAL	9,730	9,410	11,667	10,420	10,420	10,420
244 VEBA		17,643		7,525	7,525	7,525
251 401-PLANS	41,097	38,475	49,903	48,244	48,244	48,244
253 DEFINED BENEFIT RETIREMENT	23,032	25,554	44,512	41,490	41,490	41,490
261 LIFE AD&D	804	729	539	1,100	1,100	1,100
262 DEPENDENT LIFE	42	38	46	50	50	50
281 LONG-TERM DISABILITY	3,474	3,108	4,206	3,000	3,000	3,000
200 TOTAL PAYROLL TAXES & BENEFITS	198,808	216,598	247,587	255,593	255,592	255,592
311 AUDIT SERVICES	20,850	21,350	19,000	26,000	26,000	26,000
314 LEGAL SERVICES	3,501	262	5,000		-	-
319 OTHER PROFESSIONAL/TECHNICAL				25,000	25,000	25,000
322 EQUIPMENT REPAIR/MAINTENANCE	545	1,049	500	500	500	500
324 POLICE/SECURITY SERVICES(ARMORED CAR)	16,903	21,008	16,000	20,000	20,000	20,000
300 TOTAL PURCHASED PROF & TECH	41,799	43,669	40,500	71,500	71,500	71,500
511 PRINTING						
532 IN-DISTRICT TRAVEL	51	81	200	1,000	1,000	1,000
533 OUT-OF-DISTRICT TRAVEL			5,000	7,000	7,000	7,000
541 LEGAL ADVERTISING	1,899	3,515	2,000	1,500	1,500	1,500
591 BANK SERVICE FEES	1,956	671	1,000	500	500	500
500 TOTAL OTHER PURCHASED SERVICES	3,906	4,267	8,200	10,000	10,000	10,000
612 DATA PROCESSING						
614 OFFICE SUPPLIES	5,845	5,411	5,000	7,000	7,000	7,000
617 USPS POSTAGE	11			100	100	100
600 TOTAL SUPPLIES	5,856	5,411	5,000	7,000	7,000	7,000
711 OFFICE EQUIPMENT				750	750	750
700 TOTAL PROPERTY/EQUIPMENT	-	-	-	750	750	750
811 DUES			1,090	1,685	1,685	1,685
813 REGISTRATION FEES					-	-
823 TRAINING				500	500	500
800 TOTAL OTHER OBJECTS	-	-	1,090	2,185	2,185	2,185
Total Materials & Supplies						
TOTAL FINANCE DIVISION	693,289	755,546	791,486	829,468	829,467	829,467
STAFFING						
Director	1.00	1.00	1.00	1.00	1.00	1.00
Supervisors	2.00	2.00	2.00	1.50	1.50	1.50
Grants Administrator/Financial Analyst			0.75	0.75	0.75	0.75
Procurement Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Fiscal Assistant Payroll	1.00	1.00	1.00	1.00	1.00	1.00
Fiscal Assistant	3.00	3.00	3.00	3.00	3.00	3.00
TOTAL FTE	8.00	8.00	8.75	8.25	8.25	8.25

GENERAL SERVICES

General Services contains District wide expenses for general benefit used by all divisions and staff.

- Retiree medical insurance premiums
- Consulting services for legal, insurance and other professional assistance
- Equipment for district use, copiers, etc.
- Police security contract with City of Salem
- District insurance policy costs
- Miscellaneous office related expenses
- Professional association membership and dues

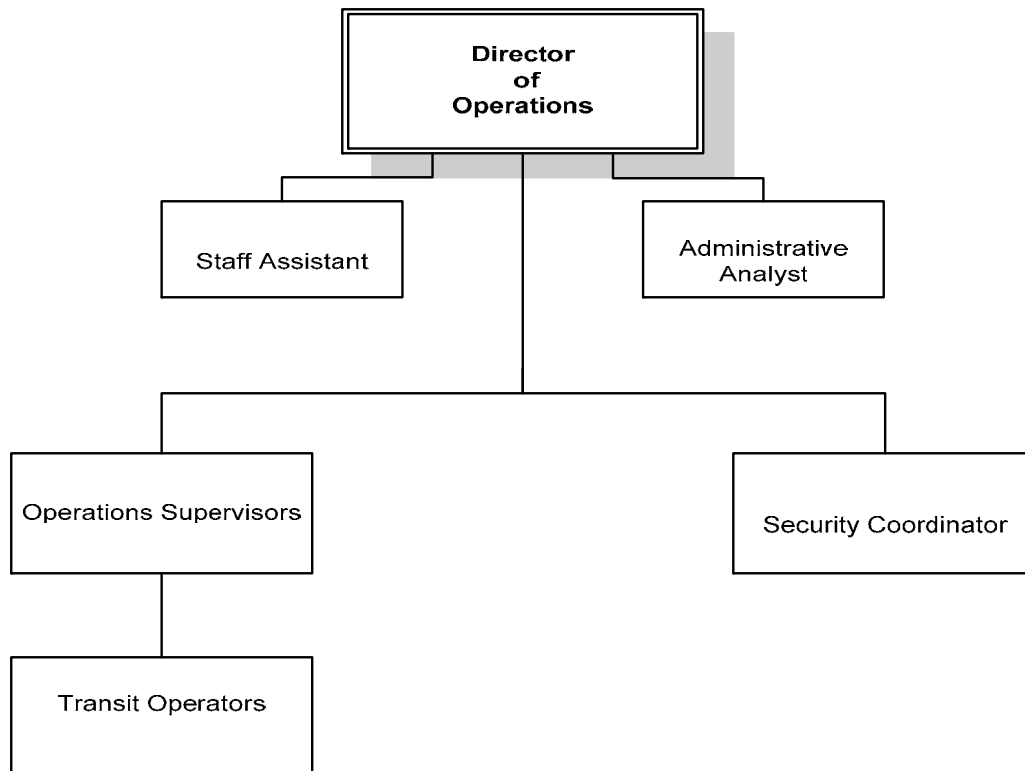
**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2711 GENERAL SERVICES						
249 RETIREE MEDICAL INSURANCE	27,909	34,936	37,531	100,000	100,000	100,000
200 TOTAL PERSONNEL SERVICES-BENEFITS	<u>27,909</u>	<u>34,936</u>	<u>37,531</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
313 INSURANCE AGENT-OF-RECORD		16,861	40,000	40,000	40,000	40,000
319 OTHER PROFESSIONAL & TECH	6,293	1,748	80,000	110,000	110,000	110,000
322 EQUIPMENT REPAIR/MAINTENANCE	7,310	6,889	9,900	10,000	10,000	10,000
324 POLICE/SECURITY SERVICES	182,042	187,595	192,000	192,000	192,000	192,000
300 TOTAL PURCHASED PROF & TECH	<u>195,645</u>	<u>213,093</u>	<u>321,900</u>	<u>352,000</u>	<u>352,000</u>	<u>352,000</u>
425 TELEPHONE	22,470	22,940	25,000	25,000	25,000	25,000
CH2 BUILDING RESERVES		-	13,500		-	-
431 LEASE-BUILDING	2,797	2,879	3,300	3,000	3,000	3,000
400 TOTAL PURCHASED PROPERTY SERVICES	<u>25,267</u>	<u>25,819</u>	<u>41,800</u>	<u>28,000</u>	<u>28,000</u>	<u>28,000</u>
511 PRINTING	(20)	800			-	-
523 LIABILITY INSURANCE	26,622	32,146	86,788	165,000	165,000	165,000
533 OUT-OF-DISTRICT TRAVEL	23,973	8,705			-	-
541 LEGAL ADVERTISING					-	-
591 CASH FLOW BORROWING-INTEREST			10,000	20,000	20,000	20,000
500 TOTAL OTHER PURCHASED SERVICES	<u>50,575</u>	<u>41,651</u>	<u>96,788</u>	<u>185,000</u>	<u>185,000</u>	<u>185,000</u>
612 DATA PROCESSING SUPPLIES					-	-
614 OFFICE SUPPLIES	9,170	7,013	9,000	5,000	5,000	5,000
617 POSTAGE-USPS	10,219	9,855	10,000	12,000	12,000	12,000
699 SMALL EQUIPMENT	6,928		10,000	2,000	2,000	2,000
600 TOTAL SUPPLIES	<u>26,317</u>	<u>16,868</u>	<u>29,000</u>	<u>19,000</u>	<u>19,000</u>	<u>19,000</u>
711 OFFICE EQUIPMENT		14,078	1,000		-	-
700 TOTAL PROPERTY/EQUIP	<u>-</u>	<u>14,078</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
811 DUES	38,755	18,110	40,000	50,000	50,000	50,000
812 SUBSCRIPTIONS	214	622	500		-	-
813 REGISTRATION FEES	2,190		7,000		-	-
800 TOTAL OTHER OBJECTS	<u>41,159</u>	<u>18,732</u>	<u>47,500</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Materials & Supplies						
TOTAL GENERAL SERVICES	<u>366,872</u>	<u>365,177</u>	<u>575,519</u>	<u>734,000</u>	<u>734,000</u>	<u>734,000</u>

OPERATIONS DIVISION

Operations activities include:

- providing and monitoring the services of the fixed route transit system of 32 routes and 2.5 million miles of travel
- sighting of bus stops and shelters
- resolution of fixed route complaints
- operator run assignments
- route schedule analysis and implementation
- facility and system security
- enforcement of District ordinances



**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
1000 TRANSIT SERVICES DIVISION						
1111 OPERATIONS DIVISION-TRANSIT OPERATIONS						
111 SALARIES	3,739,495	3,505,188	4,149,891	4,592,120	4,592,120	4,592,120
121 SCHEDULED OVERTIME	71,475	96,740	98,513		-	-
122 UNSCHEDULED OVERTIME	36,253	50,995	62,242	50,000	50,000	50,000
131 PAID NON-DRIVING TIME		222,287	201,347		-	-
133 SPLIT SHIFT	106,372	105,277	108,519		-	-
134 GUARANTEE MINIMUM HOURS		26,696	23,729		-	-
138 TRAVEL TIME		102,210	96,073		-	-
151 SICK PAY		224,461	10,000		-	-
152 VACATION PAY	363,071	363,983	25,000	48,000	48,000	48,000
153 DISTRICT HOLIDAY PAY	247,554	143,132	18,297		-	-
161 PART-TIME PAY	74,224	40,751			-	-
OTHER PAY	601,955	5,773			-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	5,240,399	4,887,492	4,793,611	4,690,120	4,690,120	4,690,120
211 FICA	321,784	300,655	297,204	290,787	290,787	290,787
212 MEDICARE	75,256	70,315	69,507	68,007	68,007	68,007
220 WORKERS COMPENSATION	115,751	150,507	151,551	191,350	191,350	191,350
230 UNEMPLOYMENT	59,558	56,080	41,944	41,915	41,915	41,915
241 MEDICAL	1,320,065	1,264,529	1,267,291	1,423,090	1,423,090	1,423,090
242 DENTAL	170,069	148,148	156,632	146,523	146,523	146,523
244 V E B A	51,845	39,346	35,997	46,000	46,000	46,000
253 DEFINED BENEFIT RETIREMENT	623,608	574,648	689,999	680,067	680,067	680,067
261 LIFE AND AD&D	8,592	7,433	984	6,138	6,138	6,138
262 DEPENDENT LIFE	638	574	562	546	546	546
270 FELONIOUS ASSAULT	595		631		-	-
291 CDL RENEWAL	1,371	784	1,210	862	862	862
200 TOTAL PAYROLL TAXES & BENEFITS	2,749,132	2,613,018	2,713,512	2,895,286	2,895,285	2,895,285
319 OTHER PROFESSIONAL & TECH			15,000	2,405	2,405	2,405
300 TOTAL PURCHASED PROF & TECH	-	-	15,000	2,405	2,405	2,405
425 TELEPHONE	424	901	960	960	960	960
428 TV CABLE	605	1,495	1,680	1,750	1,750	1,750
400 TOTAL PURCHASED PROPERTY SERVICES	1,029	2,396	2,640	2,710	2,710	2,710
533 OUT OF DISTRICT TRAVEL			1,500	1,500	1,500	1,500
500 TOTAL OTHER PURCHASED SERVICES	-	-	1,500	1,500	1,500	1,500
691 UNIFORMS/CLOTHING	13,788	9,881	21,000	20,350	20,350	20,350
600 TOTAL SUPPLIES	13,788	9,881	21,000	20,350	20,350	20,350
711 OFFICE EQUIPMENT					-	-
712 OPERATING EQUIPMENT					-	-
700 TOTAL PROPERTY AND EQUIPMENT	-	-	-	-	-	-
813 REGISTRATION FEES				750	750	750
822 SAFETY & WELLNESS				500	500	500
800 TOTAL OTHER OBJECTS	-	-	-	1,250	1,250	1,250
Total Materials & Supplies						
TOTAL OPERATIONS DIVISION-TRANSIT OPERATIONS	8,004,348	7,512,787	7,547,264	7,613,620	7,613,620	7,613,620
STAFFING						
Operators F/T	126.00	101.00	105.00	105.00	105.00	105.00
Operators P/T	3.00	3.00	1.50	1.50	1.50	1.50
TOTAL FTE	129.00	104.00	106.50	106.50	106.50	106.50

NOTES:

**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
1121 OPERATIONS DIVISION-TRANSIT SUPERVISORS						
111 SALARIES	495,370	514,300	545,661	576,038	576,038	576,038
122 UNSCHEDULED OVERTIME	4,720	3,926	7,000	6,000	6,000	6,000
132 SHIFT DIFFERENTIAL		2,096	2,500		-	-
139 ON-CALL- PAY		388	500	600	600	600
145 PERSONAL DAY					-	-
151 SICK PAY					-	-
152 VACATION PAY	44,701	30,365	5,000	30,000	30,000	30,000
153 DISTRICT HOLIDAY PAY	32,858	55,572	6,000		-	-
154 ADMINISTRATIVE PAY		25,149	7,000		-	-
161 PART-TIME PAY		4,553			-	-
OTHER PAY	21,130	671	11,075		-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	<u>598,779</u>	<u>637,019</u>	<u>584,736</u>	<u>612,638</u>	<u>612,638</u>	<u>612,638</u>
211 FICA	36,731	38,802	36,254	37,984	37,984	37,984
212 MEDICARE	8,590	9,075	8,318	8,577	8,577	8,577
220 WORKERS COMPENSATION	8,883	17,170	22,374	1,411	1,411	1,411
230 UNEMPLOYMENT	4,370	5,184	3,528	3,805	3,805	3,805
241 MEDICAL	119,421	108,158	111,464	119,315	119,315	119,315
244 VEBA				40,000	40,000	40,000
242 DENTAL	14,847	12,164	13,776	12,022	12,022	12,022
251 401-PLANS	55,525	54,206	54,566	61,264	61,264	61,264
253 DEFINED BENEFIT RETIREMENT	31,137	30,740	52,593	52,687	52,687	52,687
261 LIFE AND AD&D	955	905	625	800	800	800
262 DEPEND LIFE	50	48	48	50	50	50
281 LONG-TERM DISABILITY	4,370	4,375	5,029	5,000	5,000	5,000
291 CDL RENEWAL	112	112	672		-	-
200 TOTAL PAYROLL TAXES & BENEFITS	<u>284,991</u>	<u>280,937</u>	<u>309,246</u>	<u>342,914</u>	<u>342,915</u>	<u>342,915</u>
322 EQUIPMENT REPAIR/MAINTENANCE	875	300	1,700	1,500	1,500	1,500
300 TOTAL PURCHASED PROF& TECH	<u>875</u>	<u>300</u>	<u>1,700</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
425 TELEPHONE	1,147	2,431	2,725	3,625	3,625	3,625
400 TOTAL PURCHASED PROPERTY SERVICES	<u>1,147</u>	<u>2,431</u>	<u>2,725</u>	<u>3,625</u>	<u>3,625</u>	<u>3,625</u>
511 PRINTING	20		100		-	-
512 PRINTING/PASSES	18,940	20,125	25,750	25,000	25,000	25,000
523 LIABILITY INSURANCE					-	-
532 IN-DISTRICT TRAVEL					-	-
533 OUT-OF-DISTRICT TRAVEL			1,500	2,500	2,500	2,500
595 PHOTO/ART PROCESSING					-	-
500 TOTAL OTHER PURCHASED SERVICES	<u>18,960</u>	<u>20,125</u>	<u>27,350</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>
612 DATA PROCESSING						
614 OFFICE SUPPLIES	6,869	4,955	6,000	7,000	7,000	7,000
615 PHOTOS SUPPLIES			500	1,000	1,000	1,000
691 UNIFORMS/CLOTHING	986	741	2,000	2,000	2,000	2,000
600 TOTAL SUPPLIES	<u>7,855</u>	<u>5,697</u>	<u>8,500</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
711 OFFICE EQUIPMENT			15,300	2,000	2,000	2,000
712 OPERATING EQUIPMENT			1,300	300	300	300
700 TOTAL PROPERTY AND EQUIPMENT	-	-	<u>16,600</u>	<u>2,300</u>	<u>2,300</u>	<u>2,300</u>
813 REGISTRATION FEES			1,000	1,000	1,000	1,000
821 INCENTIVE/RECOGNITION PROGRAM	449				-	-
822 SAFETY AND WELLNESS	985	381		500	500	500
823 TRAINING	80	9	500	500	500	500
800 TOTAL OTHER OBJECTS	<u>1,514</u>	<u>390</u>	<u>1,500</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total Materials and Supplies						
TOTAL OPERATIONS DIVISION-TRANSIT SUPERVISORS	<u>914,121</u>	<u>946,899</u>	<u>952,357</u>	<u>1,002,477</u>	<u>1,002,478</u>	<u>1,002,478</u>
STAFFING						
Supervisors	<u>10.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
TOTAL FTE	<u>10.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>

MAINTENANCE / TECHNOLOGY DIVISION

Maintenance activities include:

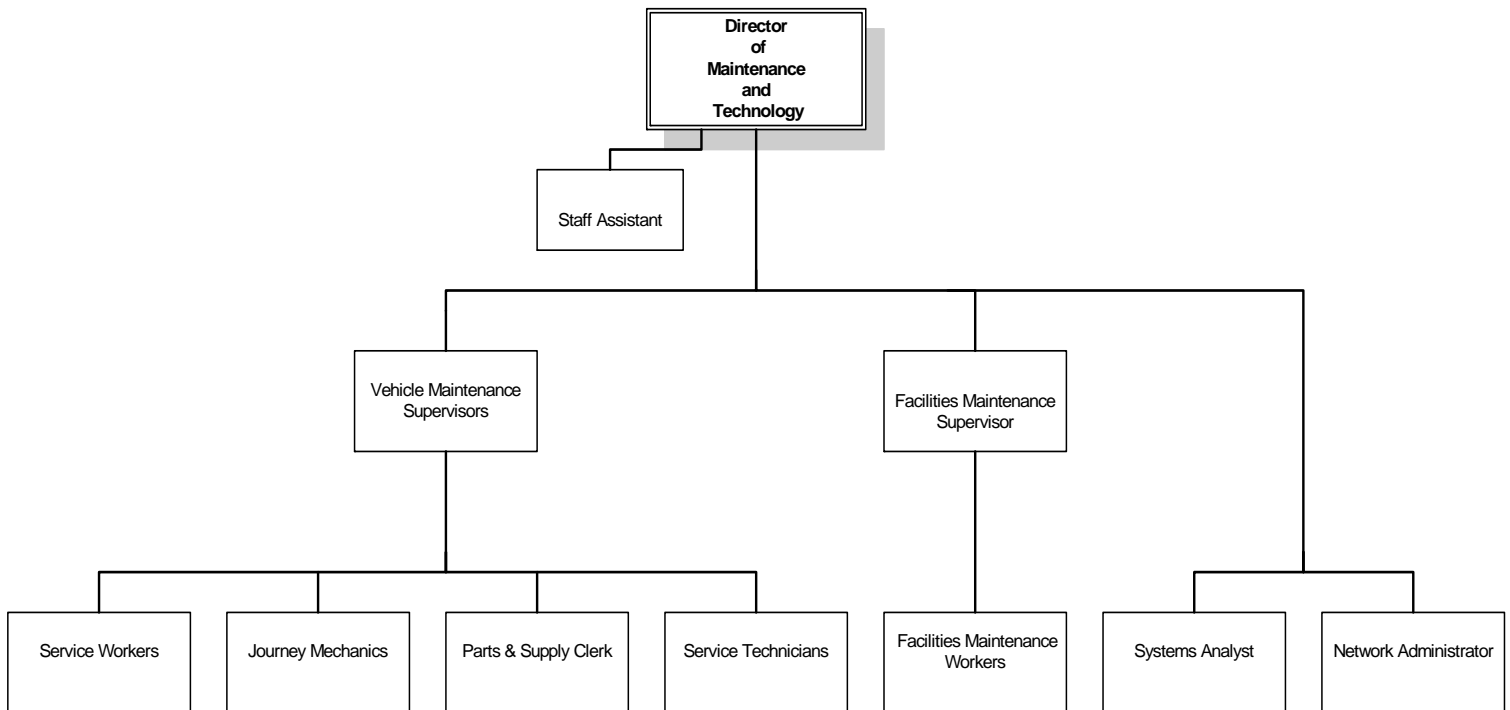
- Maintenance and repair of 74 transit buses and 14 non-revenue vehicle
- Procurement of transit vehicles and components

Facilities activities include:

- Installation, repair and cleaning of bus stop and shelters
- Custodial duties at Del Webb and Courthouse Square
- Facility repair and maintenance

Technology activities include:

- Development of technology based solutions to business problems
- Responsive, consistent technical support of district computer based information systems and components



**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2511 MAINTENANCE VEHICLE DEPT-BARGAINING						
111 SALARIES	761,377	748,103	939,149	927,543	927,543	927,543
122 UNSCHEDULED OVERTIME	1,591	1,143		3,000	3,000	3,000
132 SHIFT DIFFERENTIAL		16,467	18,824	20,592	20,592	20,592
135 WORK-OUT-OF-CLASS		923	3,000	2,000	2,000	2,000
136 LEAD PERSON		2,239	1,602	2,000	2,000	2,000
151 SICK PAY		41,902			-	-
152 VACATION PAY	77,915	76,771	10,000	7,500	7,500	7,500
153 DISTRICT HOLIDAY	27,468	22,528	3,000	3,000	3,000	3,000
158 COMP TIME PAY		18,208		15,000	15,000	15,000
159 SUSPENSION WITH PAY					-	-
OTHER PAY	86,341	184			-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	<u>954,692</u>	<u>928,468</u>	<u>975,575</u>	<u>980,635</u>	<u>980,635</u>	<u>980,635</u>
211 FICA	58,596	56,507	60,486	60,799	60,799	60,799
212 MEDICARE	13,704	13,215	14,146	14,219	14,219	14,219
220 WORKERS COMPENSATION	21,385	15,408	18,915	20,094	20,094	20,094
230 UNEMPLOYMENT	11,806	11,046	8,624	8,232	8,232	8,232
241 MEDICAL	278,946	262,865	268,316	313,911	313,911	313,911
242 DENTAL	35,881	30,682	33,163	31,193	31,193	31,193
244 V E B A	7,420	12,166	8,077		-	-
253 DEFINED BENEFIT RETIREMENT	113,608	48,010	138,744	142,192	142,192	142,192
261 LIFE AD&D	1,701	1,488	203	1,000	1,000	1,000
262 DEPENDENT LIFE	131	115	10	100	100	100
281 LONG-TERM DISABILITY	36		8,390		-	-
291 CDL RENEWAL	56	336	896	100	100	100
200 TOTAL PAYROLL TAXES & BENEFITS	<u>543,270</u>	<u>451,838</u>	<u>559,969</u>	<u>591,841</u>	<u>591,840</u>	<u>591,840</u>
312 DATA PROCESSING/PROGRAM						
319 OTHER PROFESSIONAL & TECH	46,774	35,251	48,700	27,250	27,250	27,250
321 BUILDING REPAIR/MAINTENANCE			17,000		-	-
322 EQUIPMENT REPAIR/MAINTENANCE	35,468	19,227	18,000	14,000	14,000	14,000
325 LAUNDRY SERVICES	20,716	23,328	21,000	21,000	21,000	21,000
300 TOTAL PURCHASED PROF & TECH	<u>102,958</u>	<u>77,806</u>	<u>104,700</u>	<u>62,250</u>	<u>62,250</u>	<u>62,250</u>
411 RADIO MAINTENANCE	61,717	45,658	50,000	45,000	45,000	45,000
425 TELEPHONE	457	422	425	240	240	240
434 LEASE-SHOP EQUIP	2,329	300	500		-	-
400 TOTAL PURCHASED PROPERTY SERVICES	<u>64,503</u>	<u>46,379</u>	<u>50,925</u>	<u>45,240</u>	<u>45,240</u>	<u>45,240</u>

**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
MAINTENANCE VEHICLE DEPT-BARGAINING - PG 2						
511 PRINTING	639	658	750		-	-
523 AUTO INSURANCE	103,392	104,870	111,729	90,000	90,000	90,000
532 IN-DISTRICT TRAVEL					-	-
533 OUT-OF-DISTRICT TRAVEL		65	6,100	5,500	5,500	5,500
592 UPS/OTHER SHIPPING SERVICES	2,570	2,792	4,000	4,000	4,000	4,000
593 NON-REVENUE VEHICLE REPAIR	4,513	3,732	6,000	6,000	6,000	6,000
594 PAINTING OF BUSES	17,380	11,223	20,000	35,000	35,000	35,000
500 TOTAL OTHER PURCHASED SERVICES	<u>128,494</u>	<u>123,340</u>	<u>148,579</u>	<u>140,500</u>	<u>140,500</u>	<u>140,500</u>
612 DATA PROCESSING SUPPLIES	140					-
614 OFFICE SUPPLIES	3,378	1,897	3,000	2,000	2,000	2,000
616 TECHNICAL BOOKS/ MANUAL	115		200		-	-
621 FUEL-CARS & OTHER	16,661	16,837	17,000	18,000	18,000	18,000
622 FUEL-DIESEL	676,248	551,629	701,250	770,000	770,000	770,000
623 OIL & LUBRICANTS	42,865	51,640	35,000	35,000	35,000	35,000
624 TIRES & TUBES	105,564	117,790	75,000	80,000	80,000	80,000
625 CNG FUEL	569,540	613,309	625,000	575,890	575,890	575,890
631 REBUILT PARTS	17,820	69,899	25,000	35,000	35,000	35,000
632 REPLACEMENT PARTS	565,573	361,496	575,000	575,000	575,000	575,000
633 SHOP SUPPLIES	64,649	79,223	75,000	70,000	70,000	70,000
634 SMALL & EXPENDABLE TOOLS	25,285	27,002	20,000	20,000	20,000	20,000
638 REBUILT ENGINES	13,015	67,003	60,000	35,000	35,000	35,000
639 REBUILT TRANSMISSIONS	28,276	67,147	70,000	35,000	35,000	35,000
691 UNIFORMS/CLOTHING	514	332	500		-	-
694 SHELTER SUPPLIES	293	1,351			-	-
600 TOTAL SUPPLIES	<u>2,129,936</u>	<u>2,026,556</u>	<u>2,281,950</u>	<u>2,250,890</u>	<u>2,250,890</u>	<u>2,250,890</u>
811 DUES	160		500		-	-
813 REGISTRATION FEES	1,546	824	750		-	-
822 SAFETY AND WELLNESS	125		300	750	750	750
823 TRAINING		925	5,000	5,000	5,000	5,000
800 TOTAL OTHER OBJECTS	<u>1,831</u>	<u>1,749</u>	<u>6,550</u>	<u>5,750</u>	<u>5,750</u>	<u>5,750</u>
Total Materials & Supplies						
TOTAL MAINTENANCE VEHICLE DEPT-BARGAINING	<u>3,925,684</u>	<u>3,656,135</u>	<u>4,128,248</u>	<u>4,077,106</u>	<u>4,077,105</u>	<u>4,077,105</u>
STAFFING						
Maintenance F/T	<u>26.00</u>	<u>22.00</u>	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>
TOTAL FTE	<u>26.00</u>	<u>22.00</u>	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>	<u>21.00</u>

**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2721 MAINTENANCE FACILITIES DEPT-BARGAINING						
111 SALARIES	126,782	120,616	175,855	213,372	213,372	213,372
122 UNSCHEDULED OVERTIME	550	289	1,250	1,000	1,000	1,000
132 SHIFT DIFFERENTIAL		2,603	3,120	3,500	3,500	3,500
135 WORKING OUT-OF-CLASS		15			-	-
151 SICK PAY		6,102			-	-
152 VACATION PAY	8,944	10,141			-	-
153 DISTRICT HOLIDAY PAY	4,888	2,980	500	500	500	500
OTHER PAY	14,039	3,763			-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	<u>155,203</u>	<u>146,510</u>	<u>180,725</u>	<u>218,372</u>	<u>218,372</u>	<u>218,372</u>
211 FICA	9,489	8,842	11,205	13,539	13,539	13,539
212 MEDICARE	2,219	2,068	2,621	3,166	3,166	3,166
220 WORKERS COMPENSATION	4,189	2,366	2,166	4,667	4,667	4,667
230 UNEMPLOYMENT	2,251	1,950	1,568	2,352	2,352	2,352
241 MEDICAL	30,044	30,321	53,245	86,838	86,838	86,838
242 DENTAL	5,562	5,358		9,232	9,232	9,232
244 V E B A	2,437	1,200	1,296		-	-
253 DEFINED BENEFIT RETIREMENT	18,469	16,833	21,168	31,664	31,664	31,664
261 LIFE AND AD&D	308	274	46	250	250	250
262 DEPENDENT LIFE	24	21	21	50	50	50
200 TOTAL PAYROLL TAXES & BENEFITS	<u>74,992</u>	<u>69,232</u>	<u>114,740</u>	<u>151,758</u>	<u>151,758</u>	<u>151,758</u>
319 OTHER PROFESSIONAL & TECHNICAL	49,992	19,885	27,000	15,070	15,070	15,070
321 BUILDING REPAIR/MAINTENANCE	63,835	28,518	25,000	30,000	30,000	30,000
322 EQUIPMENT REPAIR/MAINTENANCE		22		8,550	8,550	8,550
326 GROUNDS REPAIR/MAINTENANCE	65,531	5,801	26,400	20,520	20,520	20,520
300 TOTAL PURCHASED PROF & TECH	<u>179,358</u>	<u>54,226</u>	<u>78,400</u>	<u>74,140</u>	<u>74,140</u>	<u>74,140</u>
421 ELECTRICITY	70,784	76,082	65,000	85,000	85,000	85,000
422 GARBAGE	6,752	6,609	7,000	7,000	7,000	7,000
423 NATURAL GAS	16,450	19,602	10,000	8,500	8,500	8,500
424 SEWAGE	2,934	3,212	3,300	2,500	2,500	2,500
425 TELEPHONE	504	342	475		-	-
426 CONDO ASSN COURTHOUSE SQUARE	63,338	71,926	80,000	90,586	90,586	90,586
427 WATER	4,990	6,918	9,000	10,500	10,500	10,500
400 TOTAL PURCHASED PROPERTY SERVICES	<u>165,752</u>	<u>184,691</u>	<u>174,775</u>	<u>204,086</u>	<u>204,086</u>	<u>204,086</u>
521 BUILDING AND GENERAL INSURANCE					-	-
523 LIABILITY INSURANCE	15,659	16,729			-	-
500 TOTAL OTHER PURCHASED SERVICES	<u>15,659</u>	<u>16,729</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
613 JANITORIAL SUPPLIES	14,383	13,844	12,500	18,000	18,000	18,000
618 BUILDING MAINTENANCE/REPAIR	2,030	15,194	22,000	10,000	10,000	10,000
634 FACILITY SMALL TOOLS		150			-	-
691 UNIFORMS/CLOTHING				700	700	700
694 SHELTER SUPPLIES	22,934	32,203	35,000	30,000	30,000	30,000
600 TOTAL SUPPLIES	<u>39,347</u>	<u>61,392</u>	<u>69,500</u>	<u>58,700</u>	<u>58,700</u>	<u>58,700</u>
722 PROPERTY/FACILITY IMPROVEMENT					-	-
724 BUS STOP ACCESS SAFETY IMPROVEMENTS	4,936		18,000		-	-
700 TOTAL PROPERTY/EQUIP	<u>4,936</u>	<u>-</u>	<u>18,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
811 DUES			200		-	-
891 PROPERTY TAXES	2,118	3,683	7,500	7,500	7,500	7,500
800 TOTAL OTHER OBJECTS	<u>2,118</u>	<u>3,683</u>	<u>7,700</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
Total Materials & Supplies						
TOTAL MAINTENANCE FACILITIES DEPT-BARGAINING	<u>637,365</u>	<u>536,463</u>	<u>643,840</u>	<u>714,557</u>	<u>714,556</u>	<u>714,556</u>
STAFFING						
Facilities Maintenance F/T	<u>5.00</u>	<u>4.00</u>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
TOTAL FTE	<u>5.00</u>	<u>4.00</u>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
2611 INFORMATION SYSTEMS DEPARTMENT						
111 SALARIES	109,202	116,196	131,338	144,350	144,350	144,350
122 UNSCHEDULED OVERTIME	476				-	-
145 PERSONAL DAY				512	512	512
151 SICK PAY		6,668			-	-
152 VACATION PAY	7,680	8,737	2,000		-	-
153 DISTRICT HOLIDAY PAY	4,041	3,979			-	-
154 ADMINISTRATIVE PAY		6,112			-	-
OTHER PAY	12,213				-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	<u>133,612</u>	<u>141,692</u>	<u>133,338</u>	<u>144,862</u>	<u>144,862</u>	<u>144,862</u>
211 FICA	8,201	7,723	8,267	9,271	9,271	9,271
212 MEDICARE	1,918	1,806	1,933	2,100	2,100	2,100
220 WORKERS COMPENSATION	2,359	238	183	3,547	3,547	3,547
230 UNEMPLOYMENT	895	1,027	784	1,266	1,266	1,266
241 MEDICAL	35,216	29,286	26,517	34,720	34,720	34,720
242 DENTAL	4,786	3,613	3,277	3,695	3,695	3,695
251 401 PLANS	16,027	12,475	13,134	14,486	14,486	14,486
253 DEFINED BENEFIT RETIREMENT	6,948		11,295	12,458	12,458	12,458
261 LIFE AND AD&D	260	201	142	200	200	200
262 DEPENDENT LIFE	14	11	11	50	50	50
281 LONG TERM DISABILITY	1,337	1,040	1,147	1,000	1,000	1,000
200 TC TOTAL PAYROLL TAXES & BENEFITS	<u>77,961</u>	<u>57,418</u>	<u>66,689</u>	<u>82,794</u>	<u>82,793</u>	<u>82,793</u>
312 DATA PROCESSING/PROGRAMMING	8,556	7,172	11,286	17,425	17,425	17,425
316 SOFTWARE LICENSE	8,865	56,069	72,396	72,105	72,105	72,105
317 SOFTWARE MAINTENANCE	34,758	22,626		2,880	2,880	2,880
322 EQUIPMENT/REPAIR MAINTENANCE					-	-
300 TOTAL PURCHASED PROF	<u>52,179</u>	<u>85,867</u>	<u>83,682</u>	<u>92,410</u>	<u>92,410</u>	<u>92,410</u>
425 TELEPHONE	1,319	844	1,000	480	480	480
400 TOTAL PURCHASED PROPERTY SERVICES	<u>1,319</u>	<u>844</u>	<u>1,000</u>	<u>480</u>	<u>480</u>	<u>480</u>
532 IN-DISTRICT TRAVEL					-	-
533 OUT-OF-DISTRICT TRAVEL		348			-	-
500 TOTAL OTHER PURCHASED SERVICES	<u>-</u>	<u>348</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
612 DATA PROCESSING SUPPLIES	4,496	6,808	8,500	8,320	8,320	8,320
614 OFFICE SUPPLIES	134	3,006	250		-	-
600 TOTAL SUPPLIES	<u>4,630</u>	<u>9,814</u>	<u>8,750</u>	<u>8,320</u>	<u>8,320</u>	<u>8,320</u>
711 OFFICE EQUIPMENT		14,377	5,000	13,050	13,050	13,050
700 TOTAL PROPERTY AND EQUIPMENT	<u>-</u>	<u>14,377</u>	<u>5,000</u>	<u>13,050</u>	<u>13,050</u>	<u>13,050</u>
813 REGISTRATION FEES					-	-
800 TOTAL OTHER OBJECTS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Materials & Supplies						
TOTAL INFORMATION SYSTEMS DEPARTMENT	<u>269,701</u>	<u>310,360</u>	<u>298,459</u>	<u>341,916</u>	<u>341,915</u>	<u>341,915</u>
STAFFING						
Systems Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Systems Analyst				0.10	0.10	0.10
Network Administrator	2.00	1.00	1.00	1.00	1.00	1.00
TOTAL FTE	<u>3.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.10</u>	<u>2.10</u>	<u>2.10</u>

TRANSFERS / CONTINGENCY

Transfers

Transfers are movement of funds from one fund to another.

City of Salem

Transit Stop/Pedestrian “Curb Extensions.”

Through the 2008-09 Pedestrian or Bicycle improvements Grants cycle, SKT was awarded \$233,100 for seven transit stop/pedestrian “Curb Extensions.”

The locations of these seven extensions are:

- South side of State Street across from the State Capitol
- North side of Marion Street mid-block between High and Liberty
- East side of Liberty Street near side of Center
- East side of Liberty Street far side of Chemeketa
- North side of Court Street near side of Cottage
- West side of Commercial Street far side of Chemeketa
- East side of Winter Street near side of Union Street

The City of Salem is doing the engineering and contracting. They completed a preliminary draft at the end of 2007. They expect to complete the final documents and get it out to bid this spring with completion of the extensions in late August early September 2008.

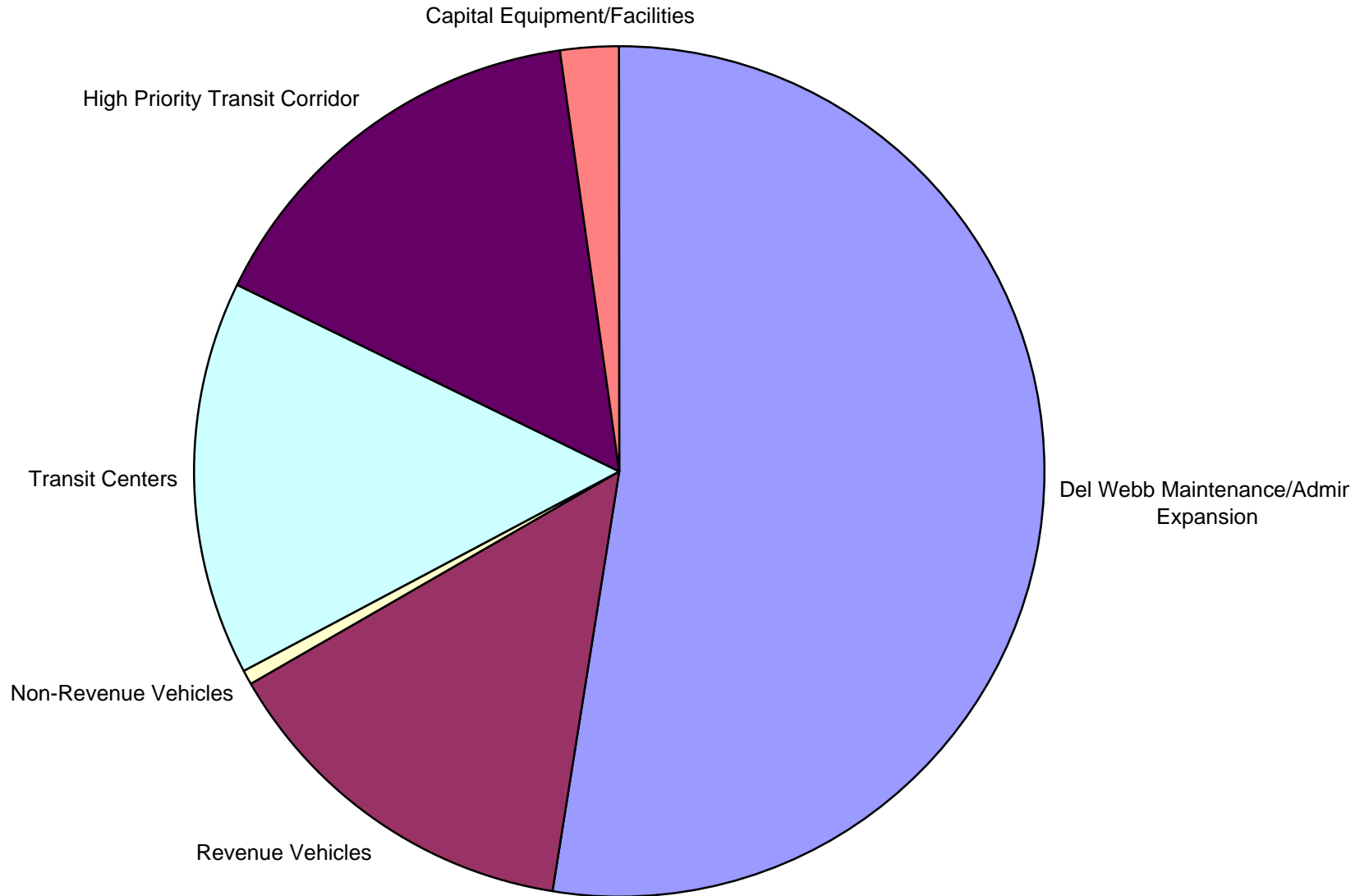
**SALEM AREA MASS TRANSIT DISTRICT
GENERAL FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
SUMMARY TOTALS						
Total Personnel Services	14,126,425	13,586,673	14,121,554	14,573,642	14,573,639	14,573,639
Total Materials & Services	3,956,686	3,817,828	4,358,631	4,406,696	4,406,696	4,406,696
Total Capital Outlay						
Department Totals	18,083,111	17,404,500	18,480,185	18,980,337	18,980,335	18,980,335
9000 OTHER FUNCTIONS						
990 TRANSFERS						
911 PAYMENT TO COUNCIL OF GOVERNMENTS	16,240	25,881	20,158	27,368	27,368	27,368
PAYMENT TO CITY OF SALEM-CURB EXTENSIONS			-	248,100	248,100	248,100
982 TRANSFER TO CAPITAL FUND	734,874	155,632	1,912,151	792,344	792,344	792,344
984 TRANSFER 5307 TO CAPITAL FUND				379,863	379,863	379,863
985 TRANSFER TO SPECIALIZED TRANS FUND	2,101,877	1,811,357	1,674,412	2,946,320	2,946,320	2,946,320
TRANSFER TO STS - 5307 ADA SETASIDE		340,372	351,684	387,580	387,580	387,580
986 TRANSFER TO OTHER FUNDS	(109,881)				-	-
990 CONTINGENCY			750,000	750,000	750,000	750,000
999 UNAPPROPRIATED ENDING FUND					-	-
900 TOTAL OTHER USES OF FUNDS	2,743,110	2,333,243	4,818,405	5,531,575	5,531,575	5,531,575
TOTAL OPERATING FUND	20,826,221	19,737,743	23,188,590	24,511,912	24,511,910	24,511,910
STAFFING						
All Positions	215.10	179.50	182.75	183.35	183.35	183.35

CAPITAL IMPROVEMENT FUND

Fund which accounts for major capital acquisitions and projects.

Capital Improvement Fund - Capital Projects



**SALEM AREA MASS TRANSIT DISTRICT
CAPITAL IMPROVEMENT FUND
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
REVENUE FROM LOCAL SOURCES						
Connect Oregon			3,000,000	323,492	323,492	323,492
State Discretionary			2,148,823		-	-
State - BETC Credits					-	-
Bike/Pedestrian Grant			259,000		-	-
TOTAL LOCAL REVENUES	-	-	5,407,823	323,492	323,492	323,492
REVENUE FROM FEDERAL SOURCE						
JARC			3,622,277	-	-	
STP & STP-U			1,207,716	1,643,345	1,643,345	1,643,345
SECTION 5307	3,036,356	421,228	3,998,193	570,290	570,290	570,290
SECTION 5309				2,303,911	2,303,911	2,303,911
SECTION 5310				-	-	-
NEW FREEDOM				-	-	-
TOTAL FEDERAL REVENUES	3,036,356	421,228	8,828,186	4,517,547	4,517,546	4,517,546
TRANSFER FROM FUND 100	734,874	155,633	1,912,151	792,344	792,344	792,344
TRANSFER FROM FUND 100					-	-
TOTAL TRANSFERS	734,874	155,633	1,912,151	792,344	792,344	792,344
TOTAL RESOURCES	3,771,230	576,861	16,148,160	5,633,382	5,633,382	5,633,382
CAPITAL PROJECTS						
Total Del Webb Maintenance/Admin Expansion		260,068	3,307,296	2,492,767	2,492,767	2,492,767
Total Revenue Vehicles	3,674,368	136,376	6,293,305	661,000	661,000	661,000
Total Non-Revenue Vehicles				32,000	32,000	32,000
Total Transit Centers			4,870,000	713,430	713,430	713,430
Total High Priority Transit Corridor			984,500	733,735	733,735	733,735
Capital Equipment/Facilities		64,917	332,000	107,195	107,195	107,195
Bus Stops/Passenger Facilities		210,000	361,059		-	-
TOTAL CAPITAL ACQUISITION	3,674,368	671,361	16,148,160	4,740,126	4,740,127	4,740,127
BEGINNING FUND BALANCE	(410,448)	(313,586)		159,471	159,471	159,471
ENDING FUND BALANCE	(313,586)	(408,086)		893,256	893,256	893,256

CAPITAL PROJECTS

DEL WEBB/ADMIN BUILDING REMODEL

Del Webb/Administration Building Remodel

- The addition of approximately 1,000 sq feet in the TripLink/CherryLift call center which will allow for additional call takers and also provide adequate and more functional space for existing call takers.
- Adding approximately 100 sq ft of space in the operations dispatch office which will allow for a smoother more coordinated operation than currently in place.
- The addition of four bus maintenance bays totaling approximately 5,000 sq feet will provide much needed space to maintain the current fleet. The fleet has slowly grown in size over the years and existing space has become less functional. The additional space will allow for a more organized operation as well as room for growth.
- Moving of the farebox vault to the fuel island will streamline the fueling and farebox emptying process. Currently buses are pulled alongside the maintenance shop and fareboxes are emptied. The bus is then pulled into the fuel island to be fueled. Moving the vault to the fuel island will allow for the farebox to be dumped while the bus is being fueled.

**SALEM AREA MASS TRANSIT DISTRICT
CAPITAL PROJECTS
2008-2009**

<u>Total Project</u>	<u>Estimated Actual 2007/08</u>	<u>Year 1 2008/09</u>	<u>Year 2 2009/10</u>	<u>Year 3 2010/11</u>	<u>Year 4 2011/12</u>	<u>Year 5 2012/13</u>	<u>Year 6 2013/14</u>	<u>Year 7 2014/15</u>
<u>DEL WEBB/ADMINISTRATION BUILDING REMODEL</u>								
Del Webb Maintenance/Administration Expansion								
Site Construction	583,597	175,079	408,518					
Buildings Remodel	2,435,532	414,792	1,729,314					
Finishes/Specialties	194,725	58,418	136,308					
Equipment	312,324	93,697	218,627					
Shop CNG Upgrade	684,821							
Total Del Webb Maintenance/Admin Expansion	4,210,999	741,985	2,492,767	-	-	-	-	-
Federal/State Sources								
Federal -'05 5307-Facilities	240,000							
Federal -'05 5309 Facilities	211,500	1,579,139						
Federal - '07 5309 Facilities		401,280						
Federal 5307 from General Fund-Facilities	173,316							
Total Federal/State Sources	624,816	1,980,419	-	-	-	-	-	-
Local Sources-Match from General Fund								
'05 5307 Facilities	60,000							
'05 5309 Facilities	22,506	425,153						
'07 5309 Facilities		87,195						
Federal 5307 from General Fund-Facilities match	34,663							
Total Local Sources	117,170	512,348	-	-	-	-	-	-
	(0)	0						

CAPITAL PROJECTS

VEHICLES

Vehicles

- The fleet currently is made up of 74 buses; 44 CNG buses and 30 diesel buses.
- The expected life of a heavy duty transit bus is 12 years or 500,000 miles.
- 14 diesel buses are 2008 models that meet the 2007 EPA emissions requirements. The remaining 16 diesel buses vary in age with the average being 20 years.
- The CNG buses average age is 6 years with the 30 foot El Dorados being the oldest at 10 years.
- 10 are 30 feet in length and can carry 25 passengers, 38 are 35 feet in length and can carry 32 passengers each and 26 are 40 feet in length and can carry 38 passengers.
- The current average mileage for CNG buses is 192,000 and the average mileage of our older diesel buses is 677,000.
- All are wheelchair and bike rack equipped.
- All diesel buses are powered by biodiesel.

**CAPITAL PROJECTS
2008-2009**

<u>Total Project</u>	<u>Estimated Actual 2007/08</u>	<u>Year 1 2008/09</u>	<u>Year 2 2009/10</u>	<u>Year 3 2010/11</u>	<u>Year 4 2011/12</u>	<u>Year 5 2012/13</u>	<u>Year 6 2013/14</u>	<u>Year 7 2014/15</u>
VEHICLES								
Revenue Vehicles								
Replacement Buses - 35'	3,413,875		1,575,000	630,000		630,000	630,000	315,000
Replacement Buses - 40'	1,662,645	340,000	2,040,000	340,000	2,380,000	340,000	2,040,000	340,000
Replacement Buses-Paratransit	550,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Seat Replacement-Flip up		46,000						
Total Revenue Vehicles	-	5,626,520	661,000	3,890,000	1,245,000	2,655,000	1,245,000	2,945,000
Non-Revenue Vehicles								
Facilities Truck		20,000						
Messenger Vehicle		12,000						
Total Non-Revenue Vehicles	-	-	32,000	-	-	-	-	-
Federal/State Sources								
Federal - STP-U-Bus replacement		984,965	984,965	550,000	550,000	550,000	550,000	550,000
STP-Bus Replacement	4,174,447		1,500,000		1,500,000		1,500,000	
Federal 5307 from General Fund-Vehicles		62,400	525,000	566,667	525,000	525,000	566,667	283,333
Federal 5310-Paratransit bus replacement	493,515							
Federal - 06 5309	380,714							
Total Federal/State Sources	5,048,676	1,047,365	3,009,965	1,116,667	2,575,000	1,075,000	2,616,667	833,333
Local Sources								
STP-U Bus Replacement		101,156	101,156	56,485	56,485	56,485	56,485	56,485
STP-Bus Replacement	443,381	-	154,050	-	154,050	-	154,050	
Federal 5307 from General Fund-Vehicles match		15,600	105,000	113,333	105,000	105,000	113,333	56,667
Federal 5310-Paratransit bus replacement match	56,485							
Federal - 06 5309 Match	77,978							
Total Local Sources	577,844	116,756	360,206	169,818	315,535	161,485	323,868	113,152
	-	471,121	(519,829)	41,485	235,535	(8,515)	(4,465)	16,485

CAPITAL PROJECTS

TRANSIT CENTERS

HIGH PRIORITY TRANSPORTATION CORRIDOR

TRANSIT CENTERS

This project is a key element to a radical system efficiency enhancement for Cherriots, transit service provided by Salem-Keizer Transit. The Transit Centers are key to the district's proposed 3 C's service model that is designed around having smaller neighborhood friendly buses provide service in and out of the transit center. Multiple transit centers around the area, including the downtown center, are linked with frequent high-capacity service along primary corridors. The design of the Transit Centers will incorporate the following elements: an 8-10 bay bus transfer center, a 50-100 space park & ride lot, indoor passenger waiting area with restrooms and customer amenities, bicycle facilities, and opportunities for commercial development. These centers are designed to enhance smart growth and development from both a business and residential perspective.

HIGH PRIORITY TRANSPORTATION CORRIDOR

The High Priority Transportation Corridor project focuses on utilizing roadway design, traffic control systems, and passenger amenities such as real-time bus schedule information and solar power lighted shelters to increase efficiency and accessibility of the transit system to its passengers. These improvements are planned in order to facilitate efficient operation of frequent bus service along specified corridors.

This project is planned for the High Street NE, Broadway Street NE, and River Road N. corridor. It includes extended green traffic signal systems that allow buses to continue through controlled intersections when traffic is heavy. Queue jump is another aspect of this project that helps the bus stay on schedule. This is an extended curbside lane that precedes an intersection that is for buses only. This lane has a dedicated signal that turns green for a few seconds before the signal for the rest of the traffic lanes. This allows the bus waiting in the queue lane to jump past the traffic waiting at the signal. The other aspects of this project are the passenger amenities along the corridor. These include solar powered lighting in shelters, improved stop design, and real-time bus arrival information.

This project has many phases and will focus on various aspects as funding is available and as development occurs along the specified corridor.

**CAPITAL PROJECTS
2008-2009**

	Total Project	Estimated Actual 2007/08	Year 1 2008/09	Year 2 2009/10	Year 3 2010/11	Year 4 2011/12	Year 5 2012/13	Year 6 2013/14	Year 7 2014/15
TRANSIT CENTERS									
Keizer Transit Station									
Land Acquisition	623,026		623,026						
Engineering/Design	292,767	55,979	90,404	146,383					
Keizer Center Construction	2,634,902			658,725	1,976,176				
South Salem Transit Station									
Land Acquisition	595,424			595,424					
Engineering/Design	266,500	50,000		83,250	133,250				
South Salem Center Construction	2,398,500			599,625	1,798,875				
Total Transit Centers	6,811,118	105,979	713,430	2,083,408	3,908,301	-	-	-	-
Federal/State Sources									
Federal - 5309 Keizer Transit Center		50,000	323,492	365,063	896,063				
Federal - 5309 South Salem Transit Center		50,000		614,548	876,088				
Connect Oregon-Transit Centers			323,492	979,611	1,772,151				
Total Federal/State Sources		100,000	646,984	1,959,222	3,544,301	-	-	-	-
Local Sources-Match from General Fund									
5309-Keizer Transit Center		5,979	66,446	74,984	184,050				
5309-South Salem Transit Center				49,203	179,949				
		5,979	66,446	124,187	363,999	-	-	-	-
		0	0	1	(1)				
HIGH PRIORITY TRANSIT CORRIDOR									
Stops, Shelters, Real Time	600,000		600,000						
Transit Signal Priority	174,969				174,969				
Stark St. Q Jump	1,225,901		133,735	133,735		958,431			
Total High Priority Transit Corridor	2,000,870	-	733,735	133,735	174,969	958,431	-	-	-
Federal/State Sources									
Federal -STP-U Broadway Stops/Shelters			538,380						
Federal STP-U-Stark St., Q Jump			120,000	120,000	158,674	860,000			
Total Federal/State Sources		-	658,380	120,000	158,674	860,000	-	-	-
Local Sources-Match from General Fund									
STP-U Broadway Stops/Shelters			61,620	-					
STP-U Stark St. Q Jump			13,735	13,735	16,296	98,431			
		-	75,355	13,735	16,296	98,431	-	-	-
		0	0	0	0				

CAPITAL PROJECTS

CAPITAL EQUIPMENT/FACILITIES

The Capital Equipment and Facilities project tracks the purchase of District software and minor purchases such as shelters and stops, minor repairs and maintenance items at District facilities and shop/maintenance equipment not related to major improvements or renovations.

**CAPITAL PROJECTS
2008-2009**

	Total Project	Estimated Actual 2007/08	Year 1 2008/09	Year 2 2009/10	Year 3 2010/11	Year 4 2011/12	Year 5 2012/13	Year 6 2013/14	Year 7 2014/15
TOTALS									
Total Del Webb Maintenance/Admin Expansion	4,210,999	741,985	2,492,767	-	-	-	-	-	-
Total Revenue Vehicles	0	5,626,520	661,000	3,890,000	1,245,000	2,655,000	1,245,000	2,945,000	930,000
Total Non-Revenue Vehicles	0	0	32,000	0	0	0	0	0	0
Total Transit Centers	6,811,118	105,979	713,430	2,083,408	3,908,301	0	0	0	0
Total High Priority Transit Corridor	2,000,870	0	733,735	133,735	174,969	958,431	0	0	0
Capital Equipment/Facilities		699,310	107,195	125,000	-	-	-	-	-
		7,173,794	4,740,126	6,232,142	5,328,271	3,613,431	1,245,000	2,945,000	930,000
Federal 5307 from General Fund		332,787	379,863	398,856	418,799	439,739	430,000	440,000	450,000
Allocate to Del Webb Project		(173,316)	0						
Allocate to Capital Equipment/Facilities		-	(54,800)						
Allocate to Vehicle Purchase			(62,400)	(525,000)	(566,667)	(525,000)	(525,000)	(566,667)	(283,333)
Total Federal Unallocated 5307		159,471	262,663	(126,144)	(147,868)	(85,261)	(95,000)	(126,667)	166,667
Total Federal/State Sources		6,211,946	4,418,904	5,191,687	4,819,642	3,435,000	1,075,000	2,616,667	833,333
Total Local Sources-Match from General Fund		961,849	792,344	520,628	550,113	413,966	161,485	323,868	113,152
Capital Fund Balance		159,471	893,256	247,284	140,901	291,175	187,660	56,528	239,680

FUND 300 – SPECIALIZED TRANSPORTATION

The Specialized Transportation Division is responsible for three diverse programs which provide service throughout a three county area. These services are:

CHERRYLIFT: The Americans with Disabilities Act (ADA) is a federal law that guarantees people with disabilities full and equal access to the same services and accommodations available to people without disabilities. Under the ADA, public buses that run on regular schedules along specific routes must be accessible to people with disabilities. When fixed-route service is not accessible or when a passenger with a disability is not able to use the fixed-route system, ADA mandates that transit systems operate complementary paratransit service. The complementary paratransit service provided by Salem-Keizer Transit is called CherryLift.

TRIPLINK: the regional call center operated by Salem-Keizer Transit. TripLink arranges transportation services for Salem-Keizer Transit's CherryLift ADA Paratransit passengers who are unable to ride the Cherriots fixed route system within Salem's Urban Growth Boundary, and eligible non-emergent Medicaid clients residing in Marion, Polk and Yamhill Counties. TripLink CherryLift transportation service is provided through one contractor who operates 30 SKT vehicles in providing approximately 125,000 trips per year. Medicaid transportation is provided through multiple contracts with non-profit, private, and public transportation providers, and completes approximately 140,000 trips per year.

CARTS: the public transit system that serves Marion and Polk counties. It connects 17 cities with each other and with Salem. It operates Monday through Friday, except for holidays. These programs are funded 100% through Oregon Department of Transportation dollars.

Northern Marion County area has two routes. The Woodburn Express, Route 10, travels between Woodburn, Gervais, Brooks, Chemeketa Community College and the Salem Transit Mall. Route 20, the Silverton Express, travels between Silverton, Chemeketa Community College, the Salem Transit Mall and, twice a day, goes to Mount Angel.

The southern part of Marion County is served by the Canyon Connector, Route 30. This route goes between the Salem Transit Mall and Gates with stops in Turner, Aumsville, Sublimity, Stayton, Mahama, Lyons and Mill City. It returns to the Transit Mall following the reverse of same route.

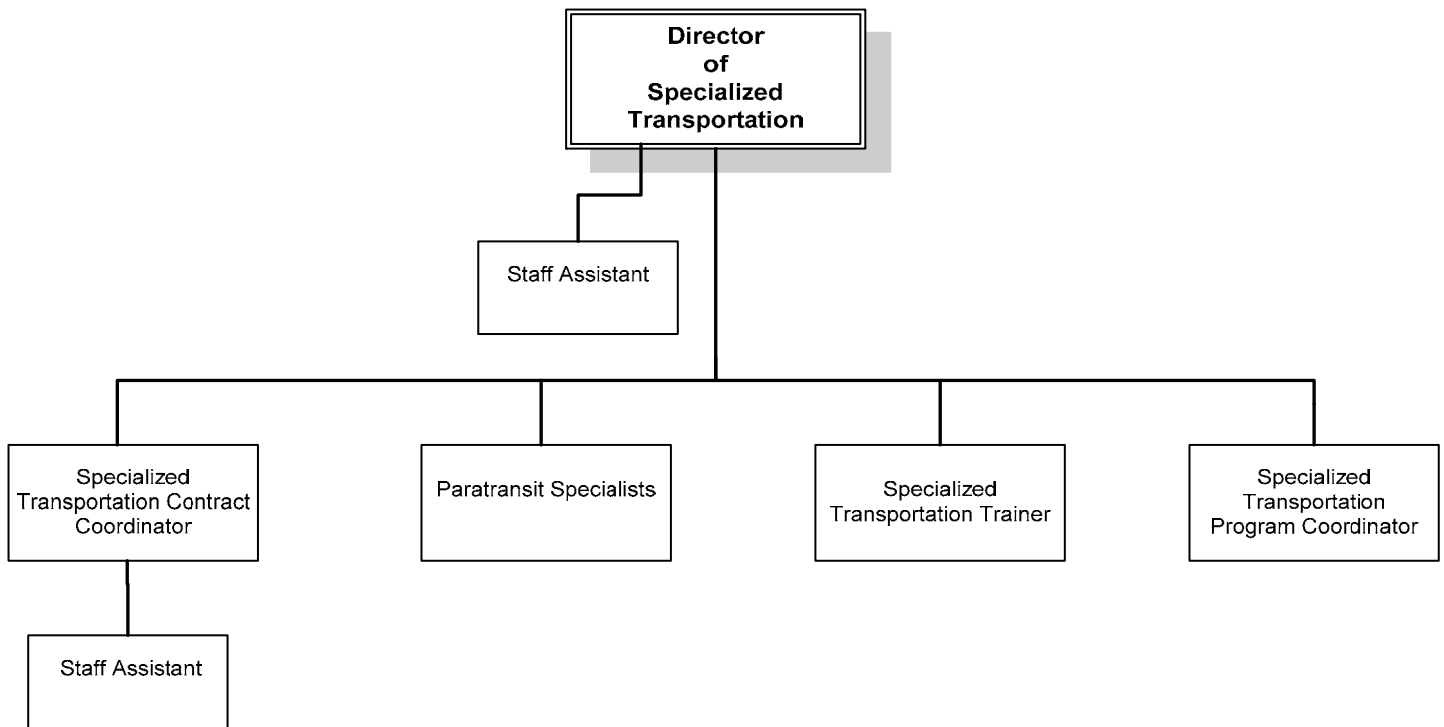
Polk County is served by Route 40, which travels between Independence, Monmouth, Dallas and the Salem Transit Mall. Polk County is also served by the Dallas/Salem Express, Route, 50 which travels between Dallas and the Transit Mall. Route 50 can also stop in Rickreall if requested.

FUND 300 – SPECIALIZED TRANSPORTATION

At the Salem transit mall riders can transfer to other CARTS routes, Cherriots buses and with the SMART bus which goes to Wilsonville.

The fares for the CARTS buses is \$1.50 for adults and \$1.00 for youths 6-18, Seniors 60 and over, and persons with disabilities. Day passes, monthly passes and ticket books are also available at reduced rates.

CherryLift, TripLink and CARTS provided over 330,000 trips in 2007.



**SPECIALIZED TRANSPORTATION FUND
BUDGET REVENUES AND EXPENSES SUMMARY
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
SOURCES						
3000 REVENUE FROM STATE SOURCE						
SPECIAL TRANSPORTATION FUND	979,927	694,480	628,930	628,931	628,931	628,931
STG	91,975	68,542	906,797	85,452	85,452	85,452
STATE HHS/DDS			400,000	666,667	666,667	666,667
BETC					-	-
TOTAL REVENUE FROM STATE	1,071,902	763,022	1,935,727	1,381,050	1,381,050	1,381,050
4000 REVENUE FROM FEDERAL SOURCES						
4111 FEDERAL 5311	150,776	644,693	291,076	330,993	330,993	330,993
4121 FEDERAL 5310	498,693	542,323		623,962	623,962	623,962
4337 TITLEXIX - OMAP	3,762,125	5,990,400	4,411,947	4,991,561	4,991,561	4,991,561
4401 FEDERAL 3037 JARC		61,000	61,000		-	-
OTHER					-	-
TOTAL REVENUE FROM FEDERAL	4,411,594	7,238,416	4,764,023	5,946,516	5,946,516	5,946,516
TOTAL SPECIAL TRANSPORTATION FUND OPERATING REVENUES	5,483,496	8,001,438	6,699,750	7,327,566	7,327,566	7,327,566
5000 OTHER SOURCES						
TRANSFER FROM GENERAL FUND	2,101,877	1,674,412	1,674,412	2,946,320	2,946,320	2,946,320
TRANSFER FROM GEN FUND-5307 ADA	-	351,684	351,684	387,580	387,580	387,580
OTHER SOURCES	2,490	34,828				-
TOTAL OTHER SOURCES	2,104,367	2,060,924	2,026,096	3,333,900	3,333,900	3,333,900
TOTAL SPECIAL TRANSPORTATION FUND SOURCES	7,587,863	10,062,361	8,725,846	10,661,466	10,661,466	10,661,466
TOTAL DEPARTMENT OPERATING EXPENSES						
Total Personnel Services	77,215	648,646	714,111	1,006,237	1,006,239	1,006,239
Total Materials & Services	7,593,812	7,415,045	7,984,193	9,653,230	9,653,230	9,653,230
Total Capital Outlay	305,619	341,399	25,542	-	-	-
DEPARTMENT OPERATING EXPENSES	7,976,646	8,405,090	8,723,846	10,659,467	10,659,469	10,659,469
TRANSFERS						
Transfer to Capital Fund						
Transfer to General Fund	2,000	2,000	2,000	2,000	2,000	2,000
TOTAL TRANSFERS	2,000	2,000	2,000	2,000	2,000	2,000
TOTAL SPECIAL TRANSPORTATION FUND EXPENSES/TRANSFERS	7,978,646	8,407,090	8,725,846	10,661,467	10,661,469	10,661,469
BEGINNING FUND BALANCE	842,320	341,656	1,996,927	2,283,913	2,283,913	2,283,911
ENDING FUND BALANCE	341,656	1,996,927	1,996,927	2,283,913	2,283,911	2,283,908

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
2008-2009 ANNUAL BUDGET**

EXPENDITURE DESCRIPTION	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
327 TRAVEL TRAINER						
Total Personnel Services	77,215	68,559	70,851	78,123	78,123	78,123
Total Materials & Services	0	4,997	24,382	17,109	17,109	17,109
Total Capital Outlay						0
Division Totals	<u>77,215</u>	<u>73,556</u>	<u>95,233</u>	<u>95,232</u>	<u>95,232</u>	<u>95,232</u>
301+ CONTRACTED TRANSPORTATION						
Total Personnel Services	0	0	0	0	0	0
Total Materials & Services	980,029	1,338,596	1,346,857	1,392,994	1,392,994	1,392,994
Total Capital Outlay	303,156	268,107	0	0	0	0
Division Totals	<u>1,283,185</u>	<u>1,606,703</u>	<u>1,346,857</u>	<u>1,392,994</u>	<u>1,392,994</u>	<u>1,392,994</u>
399 CHERRYLIFT & SPECIAL TRANSPORTATIC						
Total Personnel Services	0	143,412	213,035	265,474	265,474	265,474
Total Materials & Services	2,998,506	2,245,553	2,445,142	3,798,928	3,798,928	3,798,928
Total Capital Outlay	0	39,913	8,767	0	0	0
Division Totals	<u>2,998,506</u>	<u>2,428,878</u>	<u>2,666,944</u>	<u>4,064,402</u>	<u>4,064,402</u>	<u>4,064,402</u>
CAPITAL IMPROVEMENT						
Total Personnel Services	0	0	0	0	0	0
Total Materials & Services	0	0	0	0	0	0
Total Capital Outlay	2,463	0	0	0	0	0
Division Totals	<u>2,463</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
326/330 CARTS PLANNING DEVELOPMENT						
Total Personnel Services	0	98,730	180,613	114,082	114,083	114,083
Total Materials & Services	197,540	100,970	22,252	1,196	1,196	1,196
Total Capital Outlay	0	1,691	0	0	0	0
Division Totals	<u>197,540</u>	<u>201,391</u>	<u>202,865</u>	<u>115,278</u>	<u>115,279</u>	<u>115,279</u>
341 OMAP BROKERAGE						
Total Personnel Services	0	337,945	249,612	548,558	548,559	548,559
Total Materials & Services	3,417,737	3,724,929	4,145,560	4,443,003	4,443,003	4,443,003
Total Capital Outlay	0	31,688	16,775	0	0	0
Division Totals	<u>3,417,737</u>	<u>4,094,562</u>	<u>4,411,947</u>	<u>4,991,561</u>	<u>4,991,562</u>	<u>4,991,562</u>
SUMMARY TOTALS						
Total Personnel Services	77,215	648,646	714,111	1,006,237	1,006,239	1,006,239
Total Materials & Services	7,593,812	7,415,045	7,984,193	9,653,230	9,653,230	9,653,230
Total Capital Outlay	305,619	341,399	25,542	0	0	0
Division Totals	<u>7,976,646</u>	<u>8,405,090</u>	<u>8,723,846</u>	<u>10,659,467</u>	<u>10,659,469</u>	<u>10,659,469</u>
Transfer to GENERAL FUND	2,000	2,000	2,000	2,000	2,000	2,000
Contingency	0					
	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL SPECIAL TRANSPORTATION FUNDS EXPENSES	<u>7,978,646</u>	<u>8,407,090</u>	<u>8,725,846</u>	<u>10,661,467</u>	<u>10,661,469</u>	<u>10,661,469</u>

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
BUDGET EXPENDITURES
2008-2009**

		2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
327	TRAVEL TRAINER						
111	SALARIES		39,703		47,578	47,578	47,578
145	PERSONAL DAY					-	-
151	SICK PAY		1,974			-	-
152	VACATION PAY		2,203			-	-
153	DISTRICT HOLIDAY PAY		1,653			-	-
	ADMINISTRATIVE PAY		1,913			-	-
161	PART-TIME PAY					-	-
	OTHER PAY	77,215	317	70,851		-	-
	100 TOTAL PERSONNEL SERVICES-SALARIES	77,215	47,763	70,851	47,578	47,578	47,578
211	FICA		2,851		2,950	2,950	2,950
212	MEDICARE		667		690	690	690
220	WORKERS COMPENSATION		94		123	123	123
230	UNEMPLOYMENT		564		598	598	598
241	MEDICAL		11,862		15,414	15,414	15,414
242	DENTAL		1,435		1,659	1,659	1,659
251	401 RETIREMENT		2,885		4,758	4,758	4,758
253	DEFINED BENEFIT RETIREMENT		141		4,092	4,092	4,092
261	LIFE AND AD&D		56		89	89	89
262	DEPENDENT LIFE		241		172	172	172
	200 TOTAL PERSONNEL SERVICES-BENEFITS	-	20,796	-	30,545	30,545	30,545
319	OTHER PROFESSIONAL & TECH			5,042	5,781	5,781	5,781
	300 TOTAL PURCHASED PROF & TECH	-	-	5,042	5,781	5,781	5,781
425	TELEPHONE		512		251	251	251
	400 TOTAL PURCHASED PROPERTY SERVICES	-	512	-	251	251	251
533	DISTRICT TRAVEL		2,151	1,250	4,000	4,000	4,000
	OTHER PURCHASED SERVICES			4,300	4,000	4,000	4,000
	500 TOTAL OTHER PURCHASED SERVICES	-	2,151	5,550	8,000	8,000	8,000
614	SUPPLIES		2,296	4,290	3,077	3,077	3,077
	600 TOTAL SUPPLIES	-	2,296	4,290	3,077	3,077	3,077
813	REGISTRATION FEES					-	-
	OTHER OBJECTS		38	9,500		-	-
	800 TOTAL OTHER OBJECTS	-	38	9,500	-	-	-
	TOTAL MATERIALS & SUPPLIES						
TOTAL TRAVEL TRAINER		77,215	73,556	95,233	95,232	95,232	95,232

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
301+ CONTRACTED TRANSPORTATION						
FTE						
OTHER PAY						
100 TOTAL PERSONNEL SERVICES-SALARIES	-	-	-	-	-	-
OTHER PERSONNEL COSTS						
200 TOTAL PERSONNEL SERVICES-BENEFITS	-	-	-	-	-	-
319 OTHER PROFESSIONAL & TECH						
CANBY - WOODBURN		61,000	61,000			
MARION COUNTY HEALTH DEPT	342,636	9,167		253,544	253,544	253,544
CONTRACTED URBAN	344,149	448,168	350,298			
SILVERTON HOSPITAL	45,180	24,996	20,000			
CARTS OPERATIONS	75,651	277,740	573,957	282,881	282,881	282,881
CARTS PREVENTIVE MAINTENANCE				20,189	20,189	20,189
CONTRACTED MARION-STF		154,404	144,584	155,234	155,234	155,234
CONTRACTED MARION 5311				220,671	220,671	220,671
CONTRACTED POLK-STF	172,413	85,932	77,802	82,152	82,152	82,152
CONTRACTED POLK 5311				90,133	90,133	90,133
CONTRACTED WOODBURN		30,000	25,000	15,000	15,000	15,000
SILVER TROLLEY		5,000		15,000	15,000	15,000
MATCH EXPENSE		48,910				
TRANSFER TO OTHER FUND		1,863				
WHEELS OPERATIONS (5310)				132,000	132,000	132,000
CHERRYLIFT		191,416		106,000	106,000	106,000
300 TOTAL PURCHASED PROF& TECH	980,029	1,338,596	1,252,641	1,372,804	1,372,804	1,372,804
700 BUSES AND RELATED EQUIPMENT	303,156	268,107				
700 TOTAL BUSES & RELATED EQUIPMENT	303,156	268,107	-	-	-	-
PREVENTATIVE MAINTENANCE			94,216	20,190	20,190	20,190
TOTAL OTHER PURCHASED SERVICES	-	-	94,216	20,190	20,190	20,190
TOTAL CONTRACTED TRANSPORTATION	1,283,185	1,606,703	1,346,857	1,392,994	1,392,994	1,392,994

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
BUDGET EXPENDITURES
2008-2009**

		2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
399	CHERRYLIFT & SPECIAL TRANSPORTATION ADMIN						
111	SALARIES		84,654		174,349	174,349	174,349
145	PERSONAL DAY					-	-
151	SICK PAY		5,437			-	-
152	VACATION PAY		4,745			-	-
153	DISTRICT HOLIDAY PAY		3,576			-	-
	ADMINISTRATIVE PAY		3,846			-	-
	OTHER PAY		223			-	-
	100 TOTAL PERSONNEL SERVICES-SALARIES	-	102,481	213,035	174,349	174,349	174,349
211	FICA		6,551		10,810	10,810	10,810
212	MEDICARE		1,532		2,528	2,528	2,528
220	WORKERS COMPENSATION		214		511	511	511
230	UNEMPLOYMENT		793		1,794	1,794	1,794
241	MEDICAL		19,290		37,834	37,834	37,834
242	DENTAL		2,263		3,919	3,919	3,919
251	401-PLANS		9,063		17,435	17,435	17,435
253	DEFINED BENEFIT RETIREMENT		354		14,994	14,994	14,994
261	LIFE AND AD&D		147		300	300	300
281	LONG-TERM DISABILITY		724		1,000	1,000	1,000
	200 TOTAL PERSONNEL SERVICES-BENEFITS	-	40,931	-	91,125	91,125	91,125
314	LEGAL SERVICES				5,000	5,000	5,000
318	BROKERAGE CONTRACTOR		117,439	312,142	326,250	326,250	326,250
319	OTHER PROFESSIONAL & TECH		13,409		1,000	1,000	1,000
322	EQUIPMENT REPAIR & MAINTENANCE	-	335		300,000	300,000	300,000
329	OTHER CONTRACTED SERVICES	2,998,506	2,077,102	2,100,000	2,572,680	2,572,680	2,572,680
	CONTRACTED SERVICES-FUELS				272,340	272,340	272,340
399	MATCH EXPENSE				296,608	296,608	296,608
	300 TOTAL PURCHASED PROF& TECH	2,998,506	2,208,285	2,412,142	3,773,878	3,773,878	3,773,878
425	TELEPHONE		9,094	31,500	20,000	20,000	20,000
430	BUILDING LEASE		1,763			-	-
	400 TOTAL PURCHASED PROPERTY SERVICES	-	10,857	31,500	20,000	20,000	20,000
	DISTRICT TRAVEL				3,550	3,550	3,550
	OTHER PURCHASED SERVICES				1,500	1,500	1,500
	500 TOTAL OTHER PURCHASED SERVICES	-	-	-	5,050	5,050	5,050
	PRINTING		2,957			-	-
	SUPPLIES		3,954	1,500		-	-
	600 TOTAL SUPPLIES	-	6,911	1,500	-	-	-
711	OFFICE EQUIPMENT		39,913	8,767		-	-
	700 TOTAL PROPERTY AND EQUIPMENT	-	39,913	8,767	-	-	-
	OTHER CONTRACTED SERVICES		19,500			-	-
	TOTAL CONTRACTED SERVICES	-	19,500	-	-	-	-
TOTAL CHERRYLIFT & SPECIAL TRANSPORT ADMINISTRATION		2,998,506	2,428,878	2,666,944	4,064,402	4,064,402	4,064,402

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
CAPITAL IMPROVEMENT						
OTHER PAY						-
100 TOTAL PERSONNEL SERVICES-SALARIES	-	-	-	-	-	-
OFFICE EQUIPMENT						-
EQUIPMENT	2,463					-
700 TOTAL PROPERTY/EQUIPMENT	2,463	-	-	-	-	-
823 TRAINING						-
800 TOTAL OTHER OBJECTS	-	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES						-
TOTAL CAPITAL IMPROVEMENT	2,463	-	-	-	-	-

**** See Fund 200 for Special Transportation Capital Items**

**

**

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
BUDGET EXPENDITURES
2008-2009**

		2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
326/330 CARTS PLANNING DEVELOPMENT							
111	SALARIES		61,349		71,448	71,448	71,448
122	UNSCHEDULED OVERTIME		7			-	-
145	PERSONAL DAY					-	-
151	SICK PAY		1,936			-	-
152	VACATION PAY		5,358			-	-
153	DISTRICT HOLIDAY		2,229			-	-
	ADMINISTRATIVE PAY		3,201			-	-
	OTHER PAY			180,613		-	-
	100 TOTAL PERSONNEL SERVICES-SALARIES	-	74,080	180,613	71,448	71,448	71,448
211	FICA		4,267		4,430	4,430	4,430
212	MEDICARE		998		1,036	1,036	1,036
220	WORKERS COMPENSATION		125		932	932	932
230	UNEMPLOYMENT		651		782	782	782
241	MEDICAL		10,370		19,700	19,700	19,700
242	DENTAL		1,289		2,065	2,065	2,065
251	401 RETIREMENT		6,188		7,145	7,145	7,145
253	DEFINED BENEFIT RETIREMENT		177		6,145	6,145	6,145
261	LIFE AD&D		109		150	150	150
262	DEPENDENT LIFE		6		50	50	50
281	LONG-TERM DISABILITY		470		200	200	200
	200 TOTAL PERSONNEL SERVICES-BENEFITS	-	24,650	-	42,634	42,635	42,635
319	OTHER PROFESSIONAL & TECH		82,398	8,412	696	696	696
	300 TOTAL PURCHASED PROF & TECH	-	82,398	8,412	696	696	696
5XX	OTHER PURCHASED SERVICES		5,312	13,840		-	-
532	TRAVEL		12,566		500	500	500
	500 TOTAL OTHER PURCHASED SERVICES	-	17,878	13,840	500	500	500
614	OFFICE SUPPLIES		369			-	-
694	SHELTER SUPPLIES					-	-
	600 TOTAL SUPPLIES	-	369	-	-	-	-
	EQUIPMENT		1,691			-	-
	700 TOTAL PROPERTY/EQUIPMENT	-	1,691	-	-	-	-
823	TRAINING		307			-	-
	DUES/OTHER	197,540	18			-	-
	800 TOTAL OTHER OBJECTS	197,540	325	-	-	-	-
	TOTAL MATERIALS & SUPPLIES						
TOTAL CARTS PLANNING DEVELOPMENT		197,540	201,391	202,865	115,278	115,279	115,279

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
BUDGET EXPENDITURES
2008-2009**

341 OMAP BROKERAGE

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
111 SALARIES		233,864		239,735	239,735	239,735
145 PERSONAL DAY					-	-
151 SICK PAY		6,007			-	-
152 VACATION PAY		9,200			-	-
153 DISTRICT HOLIDAY PAY		6,385			-	-
154 ADMINISTRATIVE PAY		6,053			-	-
OTHER PAY-Direct Charge staff hours			152,460	140,000	140,000	140,000
OTHER PAY			249,612		-	-
100 TOTAL PERSONNEL SERVICES-SALARIES	-	261,511	249,612	379,735	379,735	379,735
211 FICA		10,751		23,544	23,544	23,544
212 MEDICARE		2,514		5,506	5,506	5,506
220 WORKERS COMPENSATION		331		831	831	831
230 UNEMPLOYMENT		1,642		2,791	2,791	2,791
241 MEDICAL		38,180		57,206	57,206	57,206
242 DENTAL		4,361		5,815	5,815	5,815
251 401-PLANS		16,446		37,974	37,974	37,974
253 DEFINED BENEFIT RETIREMENT		508		32,657	32,657	32,657
261 LIFE AD&D		314		500	500	500
262 DEPENDENT LIFE		16		1,000	1,000	1,000
281 LONG-TERM DISABILITY		1,371		1,000	1,000	1,000
200 TOTAL PERSONNEL SERVICES-BENEFITS	-	76,434	-	168,823	168,824	168,824
314 LEGAL SERVICES		4,329	7,500	7,500	7,500	7,500
316 SOFTWARE LICENSE		24,623		74,650	74,650	74,650
319 OTHER PROFESSIONAL & TECH		6,397	17,141		-	-
322 EQUIPMENT REPAIR/MAINTENANCE		1,873	1,000		-	-
BROKERAGE CONTRACTOR		433,453	381,142	398,750	398,750	398,750
CONTRACTED TRANSPORTATION		29,003			-	-
CONTRACTED TRANSPORTATION		1,618,097			-	-
CONTRACTED TRANSPORTATION		167,100			-	-
CONTRACTED TRANSPORTATION		33,836			-	-
CONTRACTED TRANSPORTATION		1,254,484			-	-
CONTRACTED TRANSPORTATION	3,417,737		3,445,594	3,790,153	3,790,153	3,790,153
300 TOTAL PURCHASED PROF & TECH	3,417,737	3,573,195	4,004,837	4,271,053	4,271,053	4,271,053
425 TELEPHONE		56,721	38,500	38,500	38,500	38,500
BUILDING LEASE		36,591	25,000	55,000	55,000	55,000
400 TOTAL PURCHASED PROPERTY SERVICE	-	93,312	63,500	93,500	93,500	93,500
533 TRAVEL		19,303	22,550	9,000	9,000	9,000
OTHER PURCHASED SERVICES		1,111	1,900		-	-
500 TOTAL OTHER PURCHASED SERVICES	-	20,414	24,450	9,000	9,000	9,000
612 DATA PROCESSING		2,681		9,500	9,500	9,500
614 OFFICE SUPPLIES		11,788	22,648	8,000	8,000	8,000
OTHER SUPPLIES		1,207	3,850	2,500	2,500	2,500
600 TOTAL SUPPLIES	-	15,676	26,498	20,000	20,000	20,000
711 OFFICE EQUIPMENT		31,688	16,775		-	-
REMODEL EXPENSE					-	-
700 TOTAL PROPERTY AND EQUIPMENT	-	31,688	16,775	-	-	-
FINGERPRINTING		13,642	12,540	12,500	12,500	12,500
TRAVEL/TRAINING		8,115	13,420	25,000	25,000	25,000
OTHER OBJECTS		575	315	11,950	11,950	11,950
800 TOTAL OTHER OBJECTS	-	22,332	26,275	49,450	49,450	49,450
TOTAL MATERIALS & SUPPLIES						
TOTAL OMAP BROKERAGE	3,417,737	4,094,562	4,411,947	4,991,561	4,991,562	4,991,562

**SALEM AREA MASS TRANSIT DISTRICT
SPECIALIZED TRANSPORTATION FUND
BUDGET EXPENDITURES
2008-2009**

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ADOPTED	2008-2009 PROPOSED	2008-2009 APPROVED	2008-2009 ADOPTED
TOTAL SPECIALIZED TRANSPORTATION EXPENSES	7,976,646	8,405,090	8,723,846	10,659,467	10,659,469	10,659,469
9000 OTHER FUNCTIONS						
9900 TRANSFERS TO GENERAL FUND-ODOT	2,000	2,000	2,000	2,000	2,000	
CONTINGENCY						-
900 TOTAL OTHER USES OF FUNDS	2,000	2,000	2,000	2,000	2,000	-
TOTAL SPECIALIZED TRANSPORTATION FUND	7,978,646	8,407,090	8,725,846	10,661,467	10,661,469	10,659,469
STAFFING						
Director	1.00	1.00	1.00	1.00	1.00	1.00
Staff Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Specialized Transportation Contract Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Specialized Transportation Program Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Specialist		2.00	2.00	2.00	2.00	2.00
Travel Trainer	1.00				0.00	0.00
Specialized Transportation Trainer	1.00	1.00	1.00	1.00	1.00	1.00
Systems Analyst				0.90	0.90	0.90
Eligibility Specialist	1.00				0.00	0.00
Grants Administrator/Financial Analyst			0.25	0.25	0.25	0.25
TOTAL FTE	8.00	8.00	8.25	9.15	9.15	9.15

FUND 400 – RESERVES

Facility Maintenance Fund

Fund to accumulate resources for facility improvements

Reserve for Operations Fund

Fund to accumulate resources for future operations

Transferred to General Fund. Closed FY 07/08

**SALEM AREA MASS TRANSIT DISTRICT
FACILITY MAINTENANCE FUND
2008-2009**

FUND 400
RESOURCES

	<u>2005-2006 ACTUAL</u>	<u>2006-2007 ACTUAL</u>	<u>2007-2008 ADOPTED</u>	<u>2008-2009 PROPOSED</u>	<u>2008-2009 APPROVED</u>	<u>2008-2009 ADOPTED</u>
REVENUE FROM OTHER UNCLASSIFIED						
INTEREST ON INVESTMENTS	6,324	9,042	9,000	10,093	10,093	10,093
TOTAL REVENUES	<u>6,324</u>	<u>9,042</u>	<u>9,000</u>	<u>10,093</u>	<u>10,093</u>	<u>10,093</u>
TRANSFERS/OTHER USES						
TRANSFER TO GENERAL FUND CONTINGENCY UNAPPROPRIATED ENDING FUND						
TOTAL OTHER USES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE						
BEGINNING FUND BALANCE	168,315	174,639	183,681	201,865	201,865	201,865
FUND BALANCE, RESERVE FOR OPERATIONS	<u>174,639</u>	<u>183,681</u>	<u>192,681</u>	<u>211,958</u>	<u>211,958</u>	<u>211,958</u>

**SALEM AREA MASS TRANSIT DISTRICT
RESERVE FOR OPERATIONS FUND
2008-2009**

FUND 410
RESOURCES

	<u>2005-2006 ACTUAL</u>	<u>2006-2007 ACTUAL</u>	<u>2007-2008 ADOPTED</u>	<u>2008-2009 PROPOSED</u>	<u>2008-2009 APPROVED</u>	<u>2008-2009 ADOPTED</u>
REVENUE FROM OTHER UNCLASSIFIED						
INTEREST ON INVESTMENTS	46,095	-				
TOTAL REVENUES	<u>46,095</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TRANSFERS/OTHER USES						
TRANSFER TO GENERAL FUND	3,097,013	2,234,342	1,823,651			
TRANSFER TO GENERAL FUND RESERVE			1,683,911			
CONTINGENCY		2,000,255				
UNAPPROPRIATED ENDING FUND						
TOTAL OTHER USES	<u>3,097,013</u>	<u>4,234,597</u>	<u>3,507,562</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE						
BEGINNING FUND BALANCE	6,558,480	4,234,597	3,507,562	-	-	-
FUND BALANCE, RESERVE FOR OPERATIONS	<u>3,507,562</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

MISCELLANEOUS INFORMATION
REQUIRED

BUDGET COMMITTEE 2008
Salem Area Mass Transit District
As of February 28, 2008

BOARD MEMBERS

CITIZEN MEMBERS

Subdistrict #1

JOE GREEN	JEFF BODENWEISER
Term Expired 6/30/11	Appointment Expires 6/30/08;

Subdistrict #2

HERSCH SANGSTER	DONALD SHIARLA
Term Expires 6/30/09	Appointed 01/25/07 Appointment Expires 6/30/09

Subdistrict #3

ERIC JACOBSON	PATRICK SIENG
Term Expires 6/30/11	Appointment Expires 6/30/2010

Subdistrict #4

Shelley Hanson	MARY SABATINI
Term Expires 6/30/09	Appointed 03/22/07 Appointment Expires 6/30/09

Subdistrict #5

JERRY THOMPSON	RALPH L. JULL
Term Expired 6/30/11	Appointed 11/18/04 Reappointed 7/28/05 Appointment expires 6/30/08

Subdistrict #6

LLOYD CHAPMAN	DALE PENN
Term Expires 6/30/09	Appointed 01-26-06 Appointment Expires 6/30/08

Subdistrict #7

MARCIA KELLEY	CLAUDIA HOWELLS
Term Expired 6/30/11	Appointed 11/17/05 Appointment Expires 6/30/08

BUDGET OFFICER

Allan Pollock, General Manager

Salem Area Mass Transit District - 555 Court Street NE, Suite 5230 - Salem, OR 97301
Phone: (503) 588-2424 - Fax: (503) 566-3933 - Email: SKT@cherriots.org

SALEM AREA MASS TRANSIT DISTRICT
ADOPTED BUDGET CALENDAR

PREPARATION OF FISCAL YEAR 2008-2009 BUDGET

DAY	RESPONSIBLE	DATE	TIME	ACTIVITY
Thursday	Board of Directors	October 25, 2007	6:30 PM	Board adopts budget calendar
	Board of Directors	November 2007		Confirm citizen Budget Committee members
Saturday	Board of Directors Executive Team	December 8, 2007	9:00 AM	Board and staff retreat
Tuesday	Executive Team	November - Jan 31		Executive Team draft 2008-2009 Work Program
	SAMTD Staff	December - March		Budget Officer develops proposed 2008-2009 budget
Wednesday	Division Directors	January 16, 2008	2:30 PM	Budget worksheets handed out to Divisions
Thursday	Budget Committee Executive Team	February 7, 2008	6:30 PM	Budget Committee Work Session Topics: <i>Strategic Business Plan, Reserves practice and policy review, Financial plan, Financial plan assumptions, 2008-2009 Work Program</i>
Wednesday	Executive Team	February 13, 2008	2:30 PM	Executive Team reviews Budget Committee Work Session of February 7, 2008
Wednesday	Division Directors	February 20, 2008	2:30PM	Budget worksheets due to Finance Division
Wednesday	Executive Team	February 27, 2008	10:00 AM	Directors review first draft of budget
Thursday	Budget Committee Executive Team	March 6, 2008	6:30 PM	Budget Committee Work Session Topics:
Wednesday	Executive Team	March 12, 2008	2:30 PM	Executive Team reviews Budget Committee Work Session of March 6, 2008 Directors review draft budget document
Friday	Executive Team	March 21, 2008	10:00 AM	Directors review final draft budget document
Monday	Finance Division	March 17, 2008		Publish First Notice of Budget Committee meeting (12- 30 days)
Monday	Finance Division	March 31, 2008		Publish second notice of Budget Committee meeting (5- 23 days)
Friday	General Manager's Office	March 28, 2008		Mail proposed budget to Budget Committee members
Thursday	Budget Committee Executive Team	April 10, 2008	4:30 PM	Budget Committee meets, deliberates, and approves the Budget. Location: Courthouse Square Senator Hearing Room
Thursday	Board of Directors	May 22, 2008	6:30 PM	Board receives approved budget from Budget Committee and sets Budget Hearing
Monday	Finance Division	June 2, 2008		Publish Budget Summary and Notice of Budget Hearing (15-25 days)
Thursday	Board of Directors	June 26, 2008	6:30 PM	Budget Hearing
Thursday	Board of Directors	June 26, 2008	6:30 PM	Board of Directors adopts 2008-2009 Budget, makes appropriations and levies taxes
Friday	Finance Division	July 11, 2008		Adopted budget and levy certification form due to County Assessors

PUBLIC NOTICE

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Salem Area Mass Transit District, Marion/Polk, State of Oregon, to discuss the budget for the fiscal year July 1, 2008 to June 30, 2009, will be held at 555 Court St. NE, Salem, Senator Hearing Room Suite 1233. The meeting will take place on the 10th day of April, 2008 at 5:30 P.M. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after March 28, 2008 at 555 Court St. NE, Suite 5230, between the hours of 8:00 A.M. and 5:00 P.M.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Statesman Journal March 17, and 31, 2008
157349

Affidavit of Publication

STATE OF OREGON, }
County of Marion, } ss.

I **Leah Thibeau**.....being
First duly sworn, dispose and say that I am the principal clerk of the Statesman Journal, a newspaper of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that the

RE - PUBLIC NOTICE - SALEM AREA MASS TRANSIT DISTRICT - Budget Committee Meeting

PO 156634 - Teresa

Ad # 157349

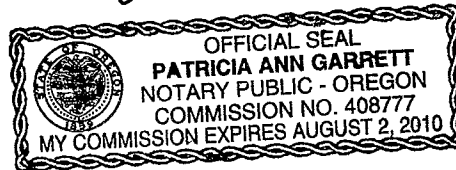
a printed copy of which is hereby annexed, was published in the entire issue of said newspaper for**TWO**.....successive and consecutive times in the following issues - **April 17, and 31, 2008**

Subscribed and sworn to me this 27th

Day of May, 2008

Patricia Ann Garrett
Notary Public for Oregon

August 2, 2010
My Commission expires



NOTICE OF BUDGET HEARING

A meeting of the Board of Directors will be held on June 26, 2008 at 6:30 pm at 555 Court St NE, Suite 1233. The purpose of the meeting will be to discuss the budget for the fiscal year beginning July 1, 2008, as approved by the Salem Area Mass Transit Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at The District Office 555 Court St NE, Suite 5230 between the hours of 8:00 am and 5:00 pm. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for an Annual Period.

Marion/Polk County, City of Salem, Marcia Kelley Chairperson of Governing Body, Telephone Number (503) 588-2424

FINANCIAL SUMMARY

	Adopted Budget Year 2007-2008	Approved Budget Year 2008-2009
TOTAL OF ALL FUNDS		
Anticipated Requirements		
Total Personal Services	14,835,665	15,579,878
Total Materials and Supplies	12,535,505	14,271,884
Total Capital Outlay	16,173,702	5,633,382
Total Debt Service	0	0
Total Transfers	7,447,809	4,508,107
Total Contingencies	750,000	750,000
Total All Other Expenditures and Requirements	20,158	275,468
Total Unappropriated Ending Fund Balance	0	0
Total Requirements	51,762,839	41,018,719
Anticipated Resources		
Total Resources Except Property Taxes	42,347,084	29,028,019
Total Property Taxes Estimated to be Received	8,354,255	8,715,000
Total Resources	50,701,339	37,743,019
Estimated Ad Valorem Property Taxes		
Total Property Taxes Estimated to be Received	8,354,255	8,715,000
Plus: Estimated Property Taxes Not To Be Received		
A. Loss Due to Constitutional Limits	0	0
B. Discounts Allowed, Other Uncollected Amounts	523,088	556,277
Total Tax Levied	8,877,343	9,271,277
Tax Levies By Type	Rate/Amt	Rate/Amt
Permanent Rate Limit Levy (rate limit .7609)	0.7609	0.7609

STATEMENT OF INDEBTEDNESS

Debt Outstanding	Debt Authorized, Not Incurred	
None	As Summarized Below	
Short-Term Debt		
This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:		
Fund Liabe	Estimated Amount to be Borrowed	Estimated Interest Rate
General Fund 100	1,500,000	3.50%

FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED

FUND	Capital Improvement 200	Specialized Transportation 300	Reserves 400	Reserve for Operations 410
	Actual Data Year 2006-07	Adopted Budget Year 2007-08	Adopted Budget Year 2007-08	Adopted Budget Year 2007-08
Total Capital Outlay	576,861	16,148,160	192,681	2,234,342
Total Requirements	576,861	16,148,160	192,681	2,000,255
Total Resources Except Property Taxes	576,861	16,148,160	192,681	4,234,597
Total Personal Services	648,646	714,111	183,681	2,234,342
Total Materials and Services	7,415,045	7,984,193	183,681	2,000,255
Total Capital Outlay	341,399	25,542	183,681	4,234,597
Total Transfers	2,000	2,000	183,681	2,000
Total Requirements	8,407,090	8,725,846	183,681	8,407,090
Total Resources Except Property Taxes	8,407,090	8,725,846	183,681	8,407,090

FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED

FUND	General Fund 100		
	Actual Data Year 2006-07	Adopted Budget Year 2007-08	Approved Budget Year 2008-09
Total Personal Services	13,586,673	14,121,554	14,573,639
Total Materials and Services	3,817,828	4,358,631	4,406,696
Total Capital Outlay	0	0	0
Total Debt Service	0	0	0
Total Transfers	2,307,362	3,938,247	4,506,107
Total Contingencies	750,000	750,000	750,000
Total All Other Expenditures and Requirements	25,881	20,158	275,468
Total Unappropriated Ending Fund Balance	0	0	0
Total Requirements	19,737,742	23,188,590	24,511,910
Total Resources Except Property Taxes	11,906,446	13,772,835	12,521,210
Property Taxes Estimated to Be Received	8,106,827	8,354,255	8,715,000
Total Resources	20,013,273	22,127,090	21,236,210
Property Taxes Estimated to be Received		8,354,255	8,715,000
Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit		0	0
B. Discounts, Other Uncollected Amounts		523,088	556,277
Total Tax Levied (add lines 13 and 14)		8,877,343	9,271,277
		Rate/Amt	Rate/Amt
16. Permanent Rate Limit Levy (rate limit .7609)		0.7609	0.7609

Statesman Journal June 19, 2008

Affidavit of Publication

STATE OF OREGON,
County of Marion, } ss.

I **Brandi Morrigan**.....being First duly sworn, dispose and say that I am the principal clerk of the Statesman Journal, a newspaper of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that the

RE - PUBLIC NOTICE - SALEM AREA TRANSIT - Budget Hearing and Financial Summary

Teresa Long PO156815-000

Ad # 169586

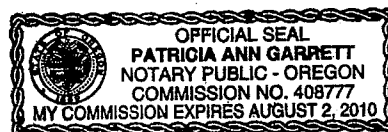
a printed copy of which is hereby annexed, was published in the entire issue of said newspaper for **ONE**.....successive and consecutive times in the following issues - **June 19, 2008**

Subscribed and sworn to me this 9th

Day of July, 2008

Patricia Ann Garrett
Notary Public for Oregon

August 2, 2010
My Commission expires



NOTICE OF BUDGET HEARING

A meeting of the Board of Directors will be held on June 26, 2008 at 6:30 pm at 555 Court St NE, Suite 1233. The purpose of the meeting will be to discuss the budget for the fiscal year beginning July 1, 2008, as approved by the Salem Area Mass Transit Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at The District Office 555 Court St NE, Suite 5230 between the hours of 8:00 am and 5:00 pm. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for an Annual Period.

County Marion/Polk	City Salem	Chairperson of Governing Body Marcia Kelley	Telephone Number (503) 588-2424
------------------------------	----------------------	---	---

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		TOTAL OF ALL FUNDS	Adopted Budget This Year 2007-2008	Approved Budget Next Year 2008-2009
Anticipated Requirements	1. Total Personal Services.....		14,835,665	15,579,878
	2. Total Materials and Supplies		12,535,505	14,271,884
	3. Total Capital Outlay		16,173,702	4,740,126
	4. Total Debt Service		0	0
	5. Total Transfers		7,447,809	4,508,107
	6. Total Contingencies		750,000	750,000
	7. Total All Other Expenditures and Requirements		20,158	275,468
	8. Total Unappropriated Ending Fund Balance		0	0
	9. Total Requirements - add Lines 1 through 8		51,762,839	40,125,463
Anticipated Resources	10. Total Resources Except Property Taxes		42,347,084	31,410,463
	11. Total Property Taxes Estimated to be Received		8,354,255	8,715,000
	12. Total Resources - add Lines 10 and 11		50,701,339	40,125,463
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)		8,354,255	8,715,000
	14. Plus: Estimated Property Taxes Not To Be Received			
	A. Loss Due to Constitutional Limits		0	0
	B. Discounts Allowed, Other Uncollected Amounts		523,088	556,277
15. Total Tax Levied - add Lines 13 and 14		8,877,343	9,271,277	
Tax Levies By Type			Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit .7609).....		0.7609	0.7609
	17. Local Option Taxes.....		0	0
	18. Levy for Bonded Debt or Obligations.....		0	0

STATEMENT OF INDEBTEDNESS

<input checked="" type="checkbox"/> None	Debt Outstanding	<input type="checkbox"/> As Summarized Below	<input type="checkbox"/> None	Debt Authorized, Not Incurred	<input checked="" type="checkbox"/> As Summarized Below
--	------------------	--	-------------------------------	-------------------------------	---

PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2008	July 1, 2008
Bonds.....		
Interest Bearing Warrants		
Other		
Total Indebtedness	0	0

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost
General Fund 100	1,500,000	3.50%	65,625

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page. Total Anticipated Requirements **must equal** Total Resources

Name of Fund	Capital Improvement 200	Actual Data Last Year 2006-07	Adopted Budget This year 2007-08	Approved Budget Next Year 2008-09
1. Total Personal Services.....		0	0	0
2. Total Materials and Services.....		0	0	0
3. Total Capital Outlay.....		671,361	16,148,160	4,740,126
4. Total Debt Service.....		0	0	0
5. Total Transfers.....		0	0	0
6. Total Contingencies.....		0	0	0
7. Total All Other Expenditures and Requirements		0	0	0
8. Total Unappropriated Ending Fund Balance.....		0	0	0
9. Total Requirements.....		671,361	16,148,160	4,740,126
10. Total Resources Except Property Taxes.....		671,361	16,148,160	4,740,126
Name of Fund	Specialized Transportation 300	Actual Data Last Year 2006-07	Adopted Budget This year 2007-08	Approved Budget Next Year 2008-09
1. Total Personal Services.....		648,646	714,111	1,006,239
2. Total Materials and Services.....		7,415,045	7,984,193	9,653,230
3. Total Capital Outlay.....		341,399	25,542	0
4. Total Debt Service.....		0	0	0
5. Total Transfers.....		2,000	2,000	2,000
6. Total Contingencies.....		0	0	0
7. Total All Other Expenditures and Requirements		0	0	0
8. Total Unappropriated Ending Fund Balance.....		0	0	0
9. Total Requirements.....		8,407,090	8,725,846	10,661,469
10. Total Resources Except Property Taxes.....		8,407,090	8,725,846	10,661,469
Name of Fund	Reserves 400	Actual Data Last Year 2006-07	Adopted Budget This year 2007-08	Approved Budget Next Year 2008-09
1. Total Personal Services.....		0	0	0
2. Total Materials and Services.....		183,681	192,681	211,958
3. Total Capital Outlay.....		0	0	0
4. Total Debt Service.....		0	0	0
5. Total Transfers.....		0	0	0
6. Total Contingencies.....		0	0	0
7. Total All Other Expenditures and Requirements		0	0	0
8. Total Unappropriated Ending Fund Balance.....		0	0	0
9. Total Requirements.....		183,681	192,681	211,958
10. Total Resources Except Property Taxes.....		183,681	192,681	211,958
Name of Fund	Reserve for Operations 410	Actual Data Last Year 2006-07	Adopted Budget This year 2007-08	Approved Budget Next Year 2008-09
1. Total Personal Services.....		0	0	0
2. Total Materials and Services.....		0	0	0
3. Total Capital Outlay.....		0	0	0
4. Total Debt Service.....		0	0	0
5. Total Transfers.....		2,234,342	3,507,562	0
6. Total Contingencies.....		2,000,255	0	0
7. Total All Other Expenditures and Requirements		0	0	0
8. Total Unappropriated Ending Fund Balance.....		0	0	0
9. Total Requirements.....		4,234,597	3,507,562	0
10. Total Resources Except Property Taxes.....		4,234,597	3,507,562	0

**FORM
LB-3**

**FUNDS REQUIRING A
PROPERTY TAX TO BE LEVIED**

Publish ONLY completed portion of this page.

Name of Fund General Fund 100	Actual Data Last Year 2006-07	Adopted Budget This year 2007-08	Approved Budget Next Year 2008-09
1. Total Personal Services.....	13,586,673	14,121,554	14,573,639
2. Total Materials and Services.....	3,817,828	4,358,631	4,406,696
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	2,307,362	3,938,247	4,506,107
6. Total Contingencies.....		750,000	750,000
7. Total All Other Expenditures and Requirements....	25,881	20,158	275,468
8. Total Unappropriated Ending Fund Balance.....	0	0	0
9. Total Requirements.....	19,737,742	23,188,590	24,511,910
10. Total Resources Except Property Taxes.....	11,906,446	13,772,835	15,796,910
11. Property Taxes Estimated to Be Received.....	8,106,827	8,354,255	8,715,000
12. Total Resources (add lines 10 and 11).....	20,013,273	22,127,090	24,511,910
13. Property Taxes Estimated to be Received (line 11)		8,354,255	8,715,000
14. Estimated Property Taxes Not to be Received.....			
A. Loss Due to Constitutional Limit.....		0	0
B. Discounts, Other Uncollected Amounts.....		523,088	556,277
15. Total Tax Levied (add lines 13 and 14).....		8,877,343	9,271,277
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit __.7609).....		0.7609	0.7609
17. Local Option Taxes.....		0	0
18. Levy for Bonded Debt or Obligations.....		0	0

Name of Fund	Actual Data Last Year 2005-06	Adopted Budget This year 2006-07	Approved Budget Next Year 2007-08
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total All Other Expenditures and Requirements....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	0	0	0
10. Total Resources Except Property Taxes.....			
11. Property Taxes Estimated to Be Received.....			
12. Total Resources (add lines 10 and 11).....	0	0	0
13. Property Taxes Estimated to be Received (line 11)		0	0
14. Estimated Property Taxes Not to be Received.....			
A. Loss Due to Constitutional Limit.....			
B. Discounts, Other Uncollected Amounts.....			
15. Total Tax Levied (add lines 13 and 14).....		0	0
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit ____).			
17. Local Option Taxes.....			
18. Levy for Bonded Debt or Obligations.....			

RESOLUTION #08-09

**RESOLUTION ADOPTING FY 2008-2009 BUDGET,
MAKING APPROPRIATIONS, IMPOSING AND
CATEGORIZING TAXES**

BE IT RESOLVED that the Board of Directors for the Salem Area Mass Transit District hereby adopts the budget for FY 2008-2009 in the sum of \$24,511,910 for the General Fund; \$4,740,126 for the Capital Improvement Fund; \$10,661,467 for the Specialized Transportation Fund; \$211,958 for the Facility Maintenance Fund; \$-0- for the Reserve for Operations Fund, which is now on file in the District offices.

BE IT FURTHER RESOLVED that the amounts for the Fiscal Year beginning July 1, 2008, for the purposes shown below are hereby appropriated as follows, and shall become effective upon that date:

GENERAL FUND

General Manager's Division	\$ 291,438.00
Board of Directors/Budget Committee	57500.00
Human Resources Division	709,820.00
Transit Development Division	1,439,862.00
Finance Division	829,468.00
Operations Division	9,064,253.00
Maintenance Division	5,512,078.00
Information System Division	341,916.00
General Services	734,000.00
Operating Contingency	750,000.00
Payment to City of Salem-Curb Extensions	248,100.00
Payment to Council of Governments	27,368.00

SUB-TOTAL OPERATIONS **\$20,005,803.00**

Transfers

Capital Improvement Fund	\$ 1,172,207.00
Specialized Transportation Fund	3,333,900.00

Unappropriated Ending Fund Balance -0-

TOTAL GENERAL FUND **\$24,511,910.00**

CAPITAL IMPROVEMENT FUND

Capital Expenditures	\$ 4,740,126.00
----------------------	-----------------

TOTAL CAPITAL IMPROVEMENT FUND **\$4,740,126.00**

SPECIALIZED TRANSPORTATION FUND


Travel Trainer	\$ 95,232.00
Contracted Transportation	1,392,994.00
CherryLift Transportation	4,064,402.00
Capital Improvement Plan	-0-

CARTS Planning	115,278.00	
OMAP Brokerage	4,991,561.00	
Transfer to General Fund	2,000.00	
TOTAL SPECIALIZED TRANSPORTATION		\$10,661,467.00
FACILITY MAINTENANCE FUND		
Facility Repair/Maintenance	\$ 211,958.00	
TOTAL FACILITY MAINTENANCE FUND		\$211,958.00
RESERVE FOR OPERATIONS FUND		
Transfer to General Fund Contingency	-0-	
TOTAL RESERVE FOR OPERATIONS FUND		-0-

BE IT FURTHER RESOLVED that the Board of Directors for Salem Area Mass Transit District hereby imposes the taxes provided for in the adopted Budget at the rate of \$.7609 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for Tax Year 2008-2009 upon the assessed value of all taxable property within the District.

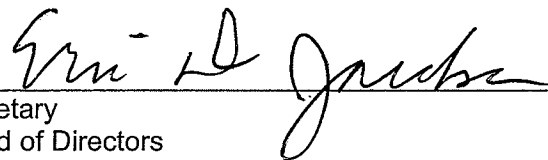
	General Government	Excluded from Limitation
General Fund	\$.7609/\$1,000	\$ 0.00

ADOPTED by the Board of Directors this 26th day of June, 2008.



 President
 Board of Directors

ATTEST:



 Secretary
 Board of Directors

SALEM-KEIZER TRANSIT

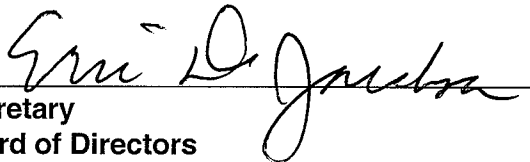
555 Court Street NE, Suite 5230
Salem, OR 97301-3736

503-588-2424 Fax 503-566-3933
E-mail: sat@cherriots.org



CERTIFICATION

The undersigned duly qualified and acting Secretary of the Salem Area Mass Transit District Board of Directors certifies that the foregoing is a true and correct copy of Resolution #08-09 adopted at a legally-convened meeting of the Salem Area Mass Transit District held on the 26 day of June 2008.


Secretary
Board of Directors

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property**

**FORM LB-50
2008-2009**

To assessor of Marion/Polk County

- File no later than JULY 15.
- Be sure to read instructions in the 2008-2009 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The Salem Area Mass Transit District Name has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Marion/Polk County Name County. The property tax, fee, charge or assessment is categorized as stated by this form.

555 Court Street NE, Suite 5230 Mailing Address of District Salem City OR State 97301 Zip 7/3/2008 Date
Allan Pollock Contact Person General Manager Title (503) 588-2424 Daytime Telephone pollocka@cherriots.org Contact Person E-Mail

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits	
		Rate -or- Dollar Amount	
1. Rate/Amount levied (within permanent rate limit)	1	0.7609	
2. Local option operating tax	2		
3. Local option capital project tax	3		
4. Levy for "Gap Bonds"	4		Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5		
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a		
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b		
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c		0

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	0.7609
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than three taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 267.305 (Must be completed if you have an entry in Part IV)

MEMO TO: BOARD OF DIRECTORS
FROM: PAT MERCIER, FINANCE DIRECTOR
THRU: ALLAN POLLOCK, GENERAL MANAGER
SUBJECT: RESOLUTION #08-09 ADOPTING FISCAL YEAR (FY)
2008-2009 BUDGET, MAKING APPROPRIATIONS,
IMPOSING AND CATEGORIZING TAXES

Issue

Shall the Board of Directors adopt Resolution #08-09, which adopts the Fiscal Year (FY) 2008-2009 Budget, makes the appropriations accordingly, imposes, and categorizes the taxes?

Background

In accordance with Oregon State Budget Law, the Budget Committee reviewed and approved the FY 2008-2009 Budget on May 5, 2008.

Facts and Findings

1. The Budget Committee approved the proposed 2008-2009 District Budget on May 5, 2008 for a total of all funds at \$35,129,930. The total of all funds includes all transfers between funds.
2. Due to Measure 50, taxes are levied at a fixed rate per \$1,000 of assessed value, rather than a dollar amount. The District's fixed rate is \$.7609 per \$1,000. The Resolution to impose and categorize taxes reflects the Budget Law requirement of Measure 50.

Action Requested

Staff requests that the Board of Directors adopt Resolution #08-09 adopting the Fiscal Year 2008-2009 Budget, making appropriations, imposing, and categorizing taxes.

RESOLUTION #08-08

**SPECIAL TRANSPORTATION FUND (STF)
ADVISORY COMMITTEE BYLAW CHANGES**

WHEREAS, the Salem Area Mass Transit District, hereafter referred to as "District" did on January 25, 1990 adopted Resolution #90-1 setting forth rules governing proceedings and conduct of the Board of Directors of the District, hereafter referred to as "Bylaws"; and

WHEREAS, this resolution included an Attachment B, Bylaws Governing Procedures and Conduct of the Special Transportation Fund (STF) Advisory Committee of Salem Area Mass Transit District (SAMTD), which was revised by Resolution #92-01 dated January 23, 1992, Resolution #92-12 dated May 28, 1992, Resolution #93-01 dated February 25, 1993, Resolution #93-18 dated November 17, 1993, Resolution #97-03 dated February 27, 1997, Resolution #97-29 dated December 18, 1997, Resolution #01-03 dated April 26, 2001, Resolution #01-17 dated December 13, 2001; Resolution #05-10 dated December 15, 2005; and

WHEREAS, the Board of Directors desires to amend this revised Attachment B;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALEM AREA MASS TRANSIT DISTRICT:

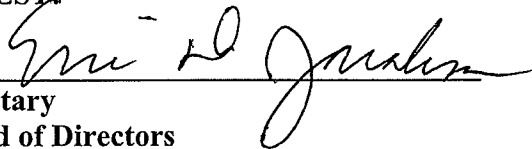
THAT Attachment B to the Bylaws, titled "Bylaws Governing Procedures and Conduct of the Special Transportation Advisory Committee," as last revised on December 15, 2005, is hereby rescinded and replaced with the attached revised Attachment B, showing changes, titled "Bylaws Governing Procedures and Conduct of the Special Transportation Fund (STF) Advisory Committee of Salem Area Mass Transit District (SAMTD)" dated June 26, 2008.

TO BE EFFECTIVE ON June 26, 2008 and ADOPTED by the Board of Directors on this 26th day of June 2008.



**President
Board of Directors**

ATTEST:



**Secretary
Board of Directors**

SALEM-KEIZER TRANSIT

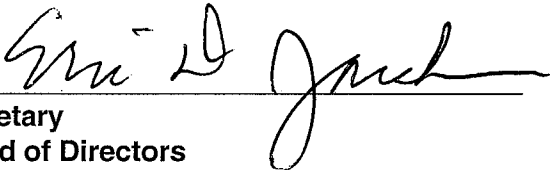
555 Court Street NE, Suite 5230
Salem, OR 97301-3736

503-588-2424 Fax 503-566-3933
E-mail: sat@cherriots.org



CERTIFICATION

The undersigned duly qualified and acting Secretary of the Salem Area Mass Transit District Board of Directors certifies that the foregoing is a true and correct copy of Resolution #08-08 adopted at a legally-convened meeting of the Salem Area Mass Transit District held on the 26 day of June 2008.


Secretary
Board of Directors

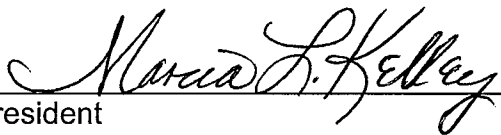
RESOLUTION #08-10
FACILITY MAINTENANCE RESERVE FUND

WHEREAS, the Salem Area Mass Transit District hereafter referred to as "District", on June 27, 1991 established a Facility Maintenance Reserve Fund for the purpose of accumulating reserves for maintenance projects, and under ORS 294.525 (2) the District is required to either abolish or continue the reserve;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALEM AREA MASS TRANSIT DISTRICT:

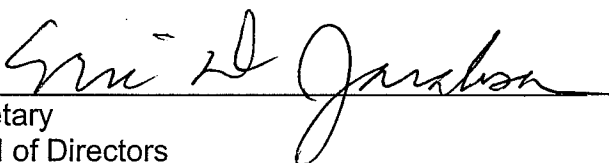
- 1) That the Board recognizes the need for a reserve to accumulate funds for maintenance projects and;
- 2) That under ORS 294.525(2) the District is required to review the need for such fund, that the Facilities Maintenance Fund established on June 27, 1991 be continued.

TO BE EFFECTIVE ON June 26, 2008 and ADOPTED by the Board of Directors on this 26th day of June, 2008.



President
Board of Directors

ATTEST:



Secretary
Board of Directors

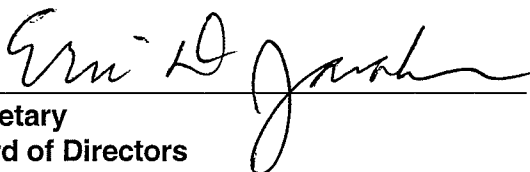
555 Court Street NE, Suite 5230
Salem, OR 97301-3736

503-588-2424 Fax 503-566-3933
E-mail: sat@cherriots.org



CERTIFICATION

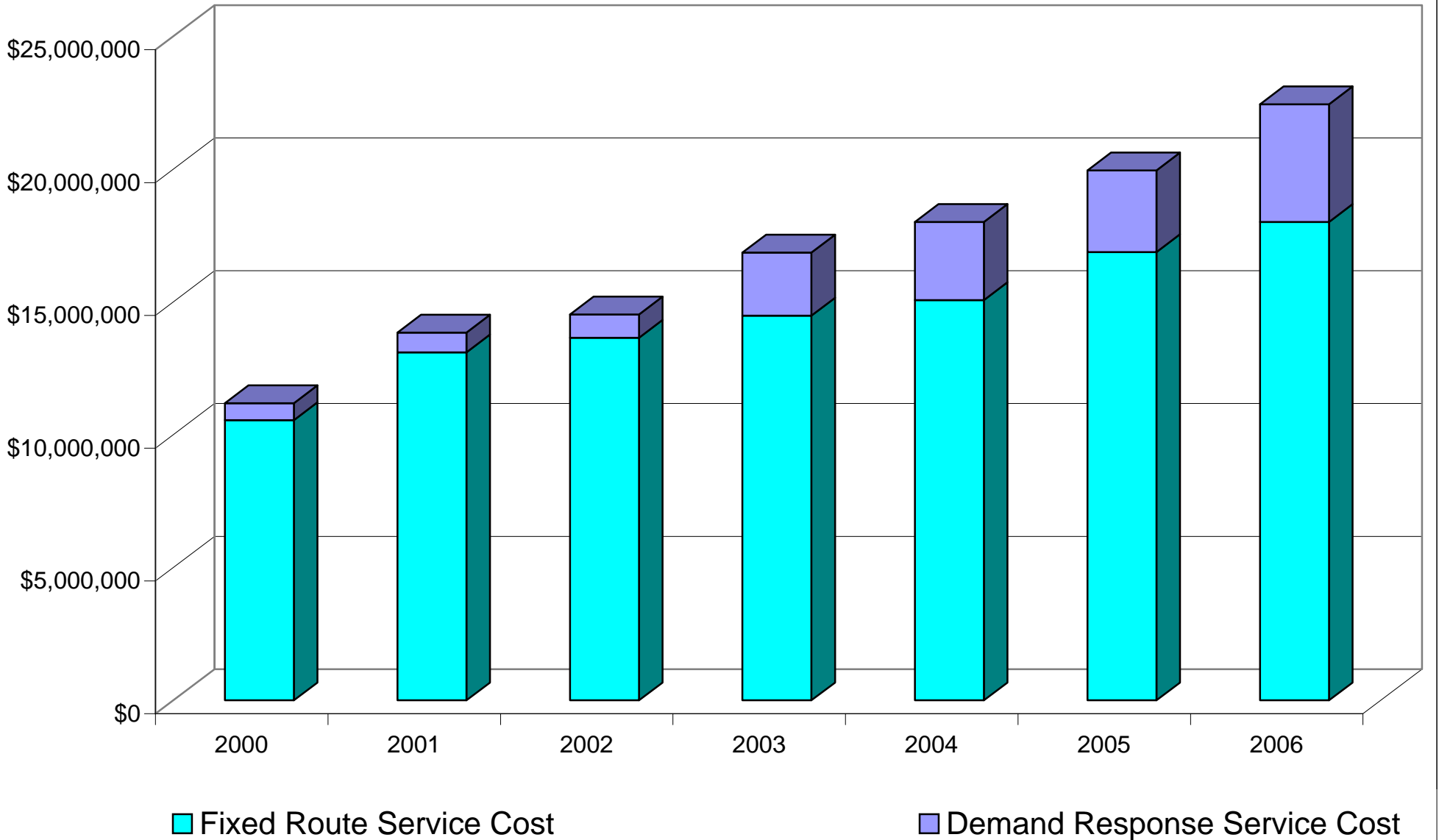
The undersigned duly qualified and acting Secretary of the Salem Area Mass Transit District Board of Directors certifies that the foregoing is a true and correct copy of Resolution #08-10 adopted at a legally-convened meeting of the Salem Area Mass Transit District held on the 26 day of June 2008.


Secretary
Board of Directors

MISCELLANEOUS INFORMATION

GENERAL

Salem-Keizer Transit District Rising Cost of Demand Response Service



Salem Keizer Transit District Comparison of Passenger Fares and Passes

Fare Comparison

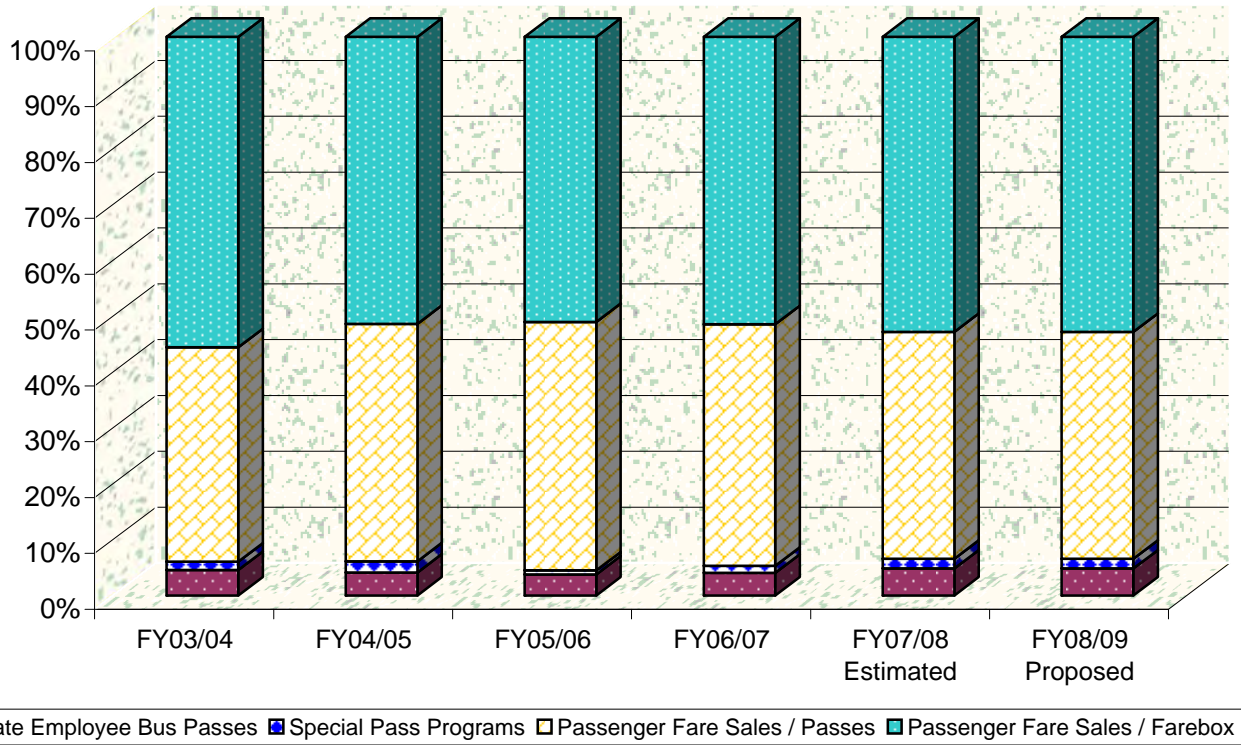
System	Area	Base Fare	Top Fare
RVTD	Medford	\$2.00	\$2.00
TriMet *	Portland	\$1.75	\$2.05
Pierce *	Tacoma	\$1.50	\$3.00
LTD	Eugene	\$1.25	\$1.25
C-Tran *	Vancouver	\$1.25	\$3.00
Basin	Klamath Falls	\$1.25	\$1.25
SMART *	Wilsonville	\$1.25	\$2.00
Community *	Everett	\$1.25	\$3.75
Cherriots *	Salem	\$1.00	\$2.00
BAT	Bend	\$1.00	\$1.00
Intercity *	Olympia	\$0.75	\$3.00

Adult Monthly Pass Comparison

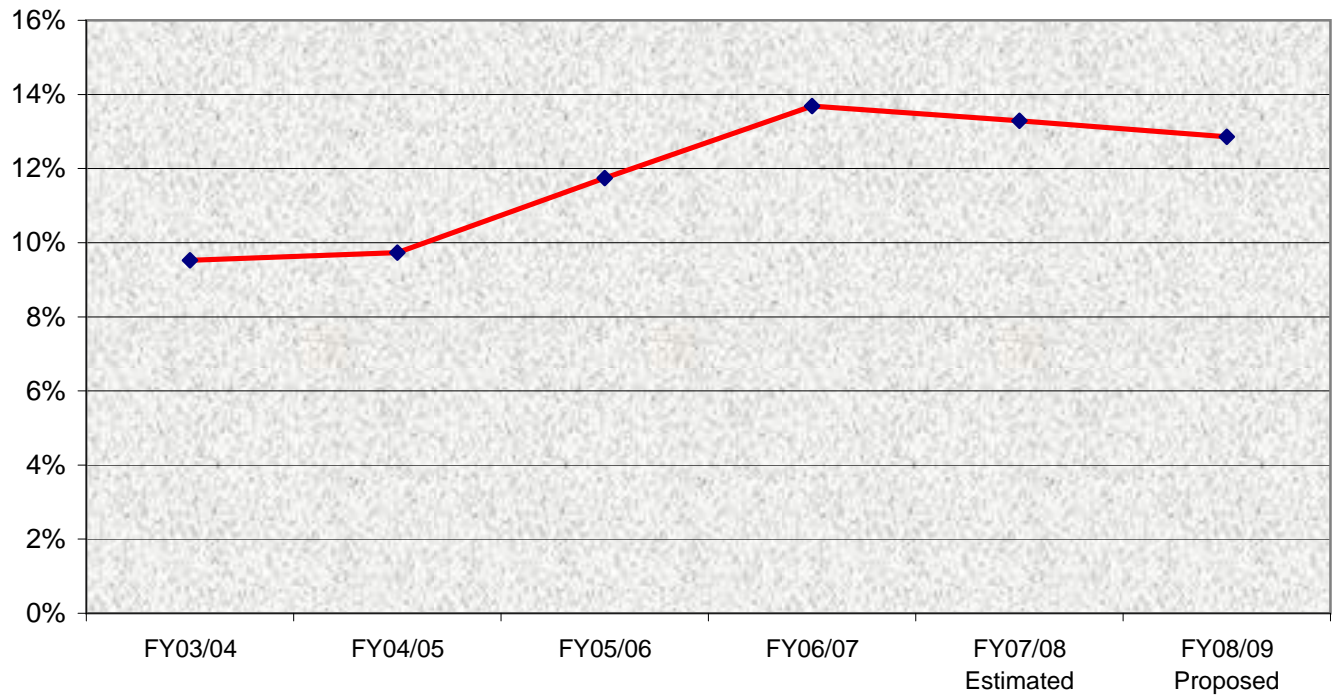
System	Area	Base Adult Monthly Pass	Top Adult Monthly Pass
RVTD	Medford	\$70.00	\$70.00
TriMet *	Portland	\$65.00	\$76.00
Pierce *	Tacoma	\$54.00	\$108.00
C-Tran *	Vancouver	\$44.00	\$105.00
Basin	Klamath Falls	\$40.00	\$40.00
LTD	Eugene	\$38.00	\$38.00
SMART *	Wilsonville	\$30.00	\$65.00
BAT	Bend	\$30.00	\$30.00
Cherriots *	Salem	\$25.00	\$40.00
Intercity *	Olympia	\$25.00	\$108.00
Community *	Everett	\$18.00	\$135.00

* Cash fares or adult monthly pass for systems with multiple zone service level fare structures.

Salem Keizer Transit District - Passenger Revenues



Farebox Recovery Ratio - FY 03/04 through FY 08/09 Proposed



**Comparison of Operating Characteristics of Selected Transit Properties
National Transit Database Report Year 2006**

Properties were chosen based on their similarity to SKT in population and density

System	Purchased Services	Service Population	Square Miles	Revenue Hours	Annual Unlinked Trips	Annual Passenger Miles	Fare Revenue	Peak Buses	Total Employees	Operating Expenses	Fare Recovery
Anchorage, AK	DR	218,145	77	217,961	4,128,884	18,854,379	\$4,593,133.00	75	173.0	\$22,983,961.00	20%
Brockton, MA	Bus/DR	221,475	71	170,120	2,906,706	14,515,179	\$3,133,197.00	91	not available	\$12,084,230.00	26%
Lubbock, TX	Managed	199,564	64	141,092	3,431,551	10,230,918	\$2,986,037.00	75	171.0	\$7,976,248.00	37%
Lexington, KY	DR	210,650	67	183,017	3,908,783	12,579,121	\$1,687,166.00	54	137.0	\$12,306,559.00	14%
Kingston, PA	DR	202,500	56	73,603	2,721,827	10,195,746	\$805,422.00	43	81.0	\$5,958,040.00	14%
Santa Barbara, CA	Bus/DR	191,612	52	205,848	7,387,127	30,846,265	\$7,121,416.00	91	197.0	\$17,867,396.00	40%
Mean (average)		207,324	65	165,274	4,080,813	16,203,601	\$3,387,728.50	72	151.8	\$13,196,072.33	25%
Salem/Keizer, OR	DR	206,500	65	260,051	5,866,928	18,541,723	\$2,422,370.00	61	285.0	\$22,673,924.00	11%
Eugene, OR**	DR	272,272	241	326,764	9,457,007	40,510,540	\$5,359,118.00	115	343.5	\$29,543,481.00	18%
Olympia, Wa**	None	142,500	94	286,588	3,867,166	30,655,824	\$2,356,589.00	215	295.0	\$21,197,337.00	11%

**Properties included based on historical comparisons

**Comparison of Operating Characteristics of Selected Transit Properties
National Transit Database Report Year 2006**

System	Service Efficiency		Cost Effectiveness		Service Effectiveness		Service Area Population per:			Operating Expenses per:		
	Operating Expense per Rev Mile-Bus	Operating Expense per Pass Mile-Bus	UPT per Rev Mile-Bus	Operating Expense per Rev Mile-Bus	Operating Expense per Rev Mile-Bus	UPT per Rev Mile-Bus	Rev Hrs	Boardings-UPTs	Pass Miles	Rev Hrs	Boardings-UPTs	Pass Miles
Anchorage, AK	\$8.17	\$116.46	1.00	\$4.46	\$1.83	26.13	1.00	18.93	86.43	\$105.45	\$5.57	\$1.22
Brockton, MA	\$7.38	\$82.63	0.70	\$3.47	\$2.13	23.81	1.30	13.12	65.54	\$71.03	\$4.16	\$0.83
Lubbock, TX	\$3.97	\$58.70	0.63	\$1.83	\$2.17	32.14	1.41	17.20	51.27	\$56.53	\$2.32	\$0.78
Lexington, KY	\$6.81	\$83.33	0.86	\$2.69	\$2.54	31.03	1.15	18.56	59.72	\$67.24	\$3.15	\$0.98
Kingston, PA	\$6.04	\$85.36	0.57	\$2.12	\$2.85	40.21	2.75	13.44	50.35	\$80.95	\$2.19	\$0.58
Santa Barbara, CA	\$6.80	\$94.91	0.57	\$2.37	\$2.87	40.01	0.93	38.55	160.98	\$86.80	\$2.42	\$0.58
Mean (average)	\$6.53	\$86.90	0.72	\$2.82	\$2.40	32.22	1.43	19.97	79.05	\$78.00	\$3.30	\$0.83
Salem/Keizer, OR	\$6.95	\$105.11	1.11	\$3.24	\$2.14	32.39	0.79	28.41	89.79	\$87.19	\$3.86	\$1.22
Eugene, OR	\$8.34	\$103.35	0.69	\$2.89	\$2.89	35.81	0.83	34.73	148.79	\$90.41	\$3.12	\$0.73
Olympia, Wa	6.81	\$92.21	1.23	\$4.85	\$1.40	19.00	0.50	27.14	215.13	\$73.96	\$5.48	\$0.69

**Salem Keizer Transit District
FY 2007-2008 Salary Schedule**

<u>Bargaining Unit Positions</u>	<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
Facilities Maintenance Worker	1B	\$ 30,638.40	\$ 36,441.60
Service Worker	1B	\$ 30,638.40	\$ 36,441.60
Parts & Supply Clerk	2B	\$ 32,635.20	\$ 39,041.60
Service Technician	3B	\$ 35,089.60	\$ 42,099.20
Transit Operator	4B	\$ 35,297.60	\$ 42,369.60
Journey Mechanic	5B	\$ 42,577.60	\$ 51,147.20
<u>Non-Bargaining Positions</u>			
Customer Service Representative	5	\$ 31,408.00	\$ 40,872.00
Fiscal Assistant	6	\$ 33,488.00	\$ 43,638.40
Human Resources Assistant-Reception	6	\$ 33,488.00	\$ 43,638.40
Fiscal Assistant-Payroll	7	\$ 35,796.00	\$ 46,592.00
Human Resources Assistant	7	\$ 35,796.00	\$ 46,592.00
Staff Assistant	7	\$ 35,796.00	\$ 46,592.00
Administrative Secretary	8	\$ 38,168.00	\$ 49,732.80
Procurement Assistant	10	\$ 43,534.40	\$ 56,659.20
Administrative Analyst	11	\$ 46,483.32	\$ 60,488.74
Human Resources Specialist	11	\$ 46,483.32	\$ 60,488.74
Paratransit Specialist	11	\$ 46,483.32	\$ 60,488.74
Planning & Marketing Assistant	11	\$ 46,483.32	\$ 60,488.74
Specialized Transportation Program Coordinator	11	\$ 46,483.32	\$ 60,488.74
Specialized Transportation Trainer	11	\$ 46,483.32	\$ 60,488.74
Transportation Options Planner	11	\$ 46,483.32	\$ 60,488.74
Customer Service Supervisor	12	\$ 49,612.42	\$ 64,567.36
Security Coordinator	12	\$ 49,612.42	\$ 64,567.36
Operations Supervisor	12	\$ 49,612.42	\$ 64,567.36
Accounting Supervisor	13	\$ 52,957.32	\$ 68,926.52
Grants Administration/Financial Analyst	13	\$ 52,957.32	\$ 68,926.52
Procurement Supervisor	13	\$ 52,957.32	\$ 68,926.52
Safety & Loss Control Specialist	13	\$ 52,957.32	\$ 68,926.52
Specialized Transportation Contract Coordinator	13	\$ 52,957.32	\$ 68,926.52
Systems Analyst	13	\$ 52,957.32	\$ 68,926.52
Facilities Maintenance Supervisor	14	\$ 56,518.02	\$ 73,587.80
Network Administrator	14	\$ 56,518.02	\$ 73,587.80
Senior Planner	14	\$ 56,518.02	\$ 73,587.80
Vehicle Maintenance Supervisor	14	\$ 56,518.02	\$ 73,587.80
Director of Finance	19	\$ 78,335.40	\$ 102,008.66
Director of Human Resources	19	\$ 78,335.40	\$ 102,008.66
Director of Maintenance & Technology	19	\$ 78,335.40	\$ 102,008.66
Director of Operations	19	\$ 78,335.40	\$ 102,008.66
Director of Specialized Transportation	19	\$ 78,335.40	\$ 102,008.66
Director of Transportation Development	19	\$ 78,335.40	\$ 102,008.66

Salem Keizer Transit District
Employer Program Participants
As of April 2008

Equitable Center
Kettle Foods
Marion County
Marion County Courthouse
Mid-Willamette Valley Council of Governments
Norpac Foods – Salem Plant #7
Norpac Foods – Stayton
Oregon Fruit Products
Regency Blue Cross Blue Shield
Salem Clinic
Salem Hospital
Salem Hospital Regional Rehabilitation Center
Spirit Mountain Casino
Siletz Tribe
State Accident Insurance fund
Statesman Journal Newspaper
T-Mobile
Wachovia
YMCA
YWCA

State of Oregon

Dept of Admin Services/Public Defender
Dept of Consumer & Business Services
Dept of Corrections
Dept of Education
Dept of Employment
Dept of Human Services
Dept of Justice
Dept of Motor Vehicles
Dept of Revenue Services
Dept of Transportation
Dept of Water Resources
Judicial Department
Legislative Administration Dept
State Parking
State Police Emergency Management
Oregon Commission for Children & Families
Oregon State Treasury
Oregon Youth Authority

Salem Keizer Transit District Transit Environmental Impacts

Transit Facts - Nationally**

\$1,000,000 invested in transit operations results in 57 jobs created
 The \$30.6 billion spent on Transit operations in 2006 directly and indirectly created 1.1 million jobs nationally, SKT's share of that number was 1,282 jobs

\$1,000,000 in transit capital investment results in creating 31.4 jobs
 The \$12.7 billion invested in capital expenditures in 2006 directly and indirectly created 400, 412 jobs nationally, SKT's share of that number was 213 jobs

\$1,000,000 in transit operations results in \$3,000,000 in increased business sales
 The \$30.6 billion spent on Transit operations in 2006 directly and indirectly created the equivalent to \$91.8 billion additional business sales

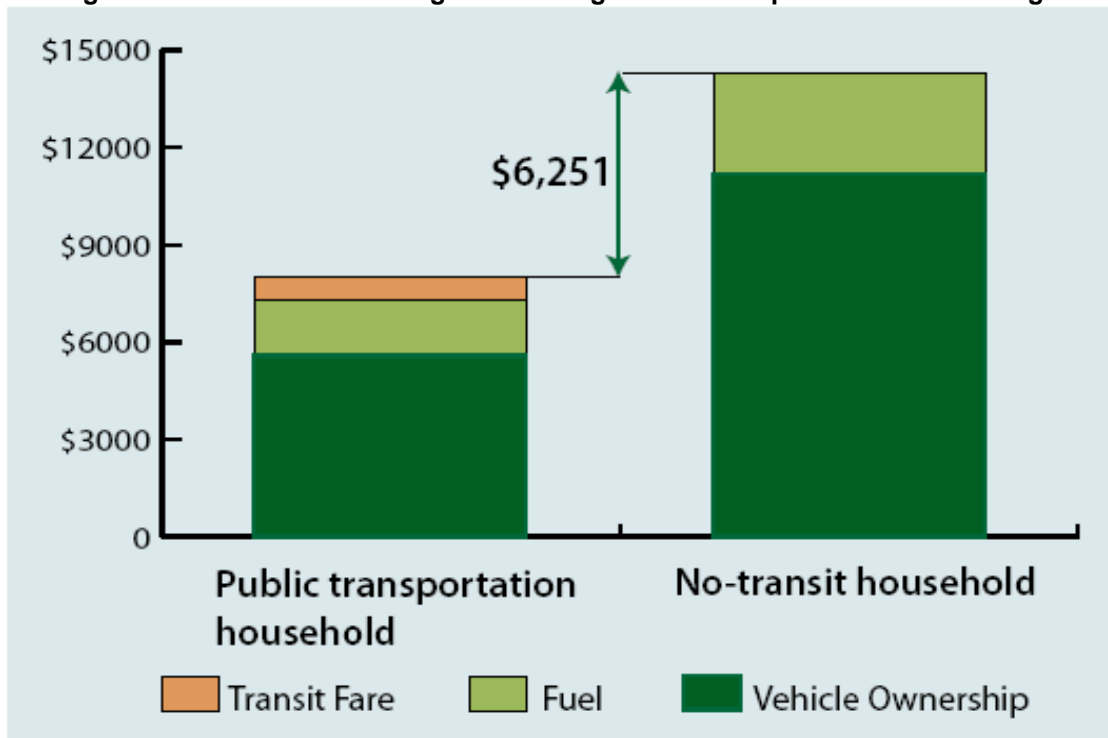
Transit "Green" Facts

Energy Savings-Nationally

100 miles of passenger transit service results in 2.1785 gallons of gas saved
 The 49.5 billion passenger miles nationally resulted in equivalent saving of more than 1 billion gallons of gas

SKT's 2006 18.5 million passenger miles resulted in equivalent saving of 403,931 gallons of gas
 In 2006 SKT provided 5,866,928 unlinked passenger trips

Average Annual Household Savings from Using Public Transportation-National Figures



Recycling Efforts during 2007 ***

SKT recycled 60,260 pounds of waste paper
This resulted in the equivalent of 512 trees that would have been harvested for pulp
This reduced greenhouse gases equivalent to removing 47 cars from the road for a year.
This saved energy equivalent to 6,600 gallons of gasoline
This reduced water at pulp mills equivalent to 7,532 personal baths

SKT recycled 131 pounds of plastic products

** APTA (American Public Transportation Association) "Facts on Public Transportation
 Based on National Averages

**NTD National Transit Profile

***Garten Services Inc. Feb 1, 2008 correspondence

MISCELLANEOUS INFORMATION

GLOSSARY

Glossary of Terms

ADA *Americans with Disabilities Act of 1990* - Federal civil rights law that guarantees people with disabilities full and equal access to the same services and accommodations available to people without disabilities. Under this law, public transit systems must be accessible to people with disabilities. When fixed route service is not accessible or when a passenger with a disability is not able to use the fixed route system, ADA mandates that transit systems operate a complementary paratransit service.

Adopted Budget Final version of the budget formally adopted by Resolution by the Board of Directors.

Alternative Fuels Low-polluting fuels that are used to propel a vehicle instead of high-sulfur diesel or gasoline. Examples include methanol, ethanol, propane or compressed natural gas, liquified natural gas, low-sulfur or “clean” diesel and electricity.

Approved Budget Version of the budget agreed upon by the Budget Committee that is presented to the Board of Directors for adoption.

APTA *American Public Transportation Association* - The national, nonprofit trade association representing the public transit industry. APTA members include more than 400 public transit systems, as well as state and local departments of transportation and planning agencies, manufacturers and suppliers of transit equipment, consultants, contractors, and universities.

Arbitration A method of settling disputes where labor and management present their case to an impartial third party, called an arbitrator, who has the responsibility to decide the case.

ARR *Annual Route Review* – A yearly process where staff consider changes to bus service. The changes can include service additions or deletions; adjustments; or redesign of current service.

Articulated Bus A bus, usually 55 feet or more in length, with two connected passenger compartments that bend at the connecting point when the bus turns a corner.

ATU *Amalgamated Transit Union, Local 757* – The labor union representing the District’s Transit Operators and non-supervisory maintenance employees.

AVL/APC *Automated Vehicle Location System/Automated Passenger Count System* – A future SKT capital project to provide current and immediately available data on actual ridership, including on and off counts by stop and trip length in miles.

BETC *Business Energy Tax Credit* – A tax credit offered by the Oregon Department of Energy to those who invest in energy conservation, recycling, renewable energy resources, and less-polluting transportation fuels.

Binding Arbitration Arbitration with a final and binding award, which is often enforceable in the courts.

Boardings A boarding, or unlinked trip, occurs every time a customer boards a bus. A trip requiring a transfer would count as two boardings.

CAFR *Comprehensive Annual Financial Report* (sometimes referred to as audited financial statements) – An annual financial report on assets, liabilities, revenues, and expenditures prepared in a standardized format that must conform to the Government Accounting Standards Board (GASB) accounting and financial reporting standards. The CAFR describes what actually was spent and the status of assets and liabilities at the end of the fiscal year.

CARTS *Chemeketa Area Regional Transportation*-Public transit system that serves Marion and Polk counties. It connects 17 cities with each other and with Salem.

Categorical Exclusion A category of actions which do not individually or cumulatively have a significant effect on the human environment and which have been found to have no such effect in procedures adopted by a federal agency in implementation of these regulations and for which, therefore, neither an environmental assessment nor an environmental impact statement is required.

Glossary of Terms

Call Center (see Medicaid Transportation Brokerage)

Carpool/Vanpool Program A Cherriotics Rideshare program that encourages commuters to share rides by providing matching services and incentives.

CFR Code of Federal Regulations – The codification of the general and permanent rules and regulations published in the *Federal Register* by the executive departments and agencies of the federal government.

CNG Compressed Natural Gas – A clean-burning alternative fuel for vehicles.

COLA Cost of Living Adjustment (Allowance) – An increase or decrease in employees' wages or salaries made on the basis of changes in agreed-upon economic indices,

ConnectOregon *ConnectOregon* is a lottery-bond-based initiative (\$100 million) approved by the Oregon Legislative Assembly to invest in air, rail, marine and transit infrastructure to ensure Oregon's transportation system is strong, diverse, and efficient.

Coordinated Plan- A unified, comprehensive strategy for public transportation service delivery that identifies the transportation needs of individuals with disabilities, older adults and individuals with limited incomes, lays out strategies for meeting these needs and prioritizes services. FTA suggests that the coordinated plan should maximize the programs' collective coverage by minimizing duplication of services. In Marion and Polk Counties, the plan was developed with the assistance of public, private and non profit human service providers.

Coverage The percentage of households that are within one-quarter mile of a bus stop.

CPI Consumer Price Index – An economic index created by the federal government to track inflationary changes in the cost of a market basket of goods and services.

CMP Congestion Mitigation Program – Implementation of programs and services to increase the use of transportation options during and after major infrastructure projects in our area.

CSC Customer Service Center – Located in the Courthouse Square Building in downtown Salem for the purpose of providing route and schedule information, and the sale of fare instruments.

DBE Disadvantaged Business Enterprise – A business owned and operated by one or more socially and economically disadvantaged individuals.

DD Developmentally Disabled

Deadhead The movement of a transit vehicle without passengers aboard; often to and from a garage or to and from one route to another.

Demand Response Service on-demand, often referred to as Dial-a-Ride. Unlike a fixed-route system, a demand-response system requires the rider to schedule a trip in advance and offers a door-to-door or curb-to-curb service. Typically used in reference to "complementary paratransit" services for people with disabilities as required under the Americans with Disabilities Act.

DHS Department of Human Services (State of Oregon)

DOL Department of Labor (Federal)

DOR Department of Revenue (State of Oregon)

DOT Department of Transportation (Federal) – A cabinet level agency with responsibility for highways, mass transit, aviation, and ports; headed by the Secretary of Transportation. The DOT includes the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA), among others.

Dwell Time Length of time a bus is stopped to load and unload passengers.

EA Environmental Assessment – A public document that analyzes a proposed federal action for the possibility of significant environmental impacts. The analysis is required by the National Environmental Policy Act of 1969 (NEPA). If the environmental impacts will be significant, the federal agency must then prepare an environmental impact statement.

Glossary of Terms

Earmark A federal budgetary term that refers to the specific designation by Congress that part of a more general lump-sum appropriation be used for a particular project; the earmark can be designated as a minimum and/or maximum dollar amount.

Economic Indicator Statistical representation used in tracking the health of the economy. Examples include the Consumer Price Index and the Unemployment Rate.

EIS *Environmental Impact Statement* – An analysis, conducted for federally funded or approved projects per the National Environmental Policy Act of 1969 (NEPA), of the environmental impacts of proposed land development and transportation projects.

Emergency Ride Home A program sponsored and funded by the Rideshare program, which provides emergency rides to employees who have commuted to work by means other than driving alone.

EPA *Environmental Protection Agency* – The U.S. government agency founded to "protect human health and to safeguard the natural environment--air, water, and land--upon which life depends."

ETC Program Training and support offered to Employee Transportation Coordinators (ETCs) from worksites throughout the region.

Fare Instrument Pass purchased in advance used as payment for a transit ride

Farebox Recovery Ratio Also known as farebox-to-operating cost ratio, this measures the percentage of the operating cost paid by customers. It is computed as the total farebox revenue (including sales of passes and tokens) divided by the total operating cost.

Federal Grants:

Section 5307 *Urbanized Area Formula Program* -- Federal grant funds (*Formula*) allocated based on a set formula given a district's population and ridership.

Section 5309 Capital investment program for the Federal Transit Administration (*Discretionary*) under 49 USC 5309. Allows federal grant funds to be allocated based on congressional discretion to finance the purchase of buses, bus-related equipment, and paratransit vehicles, and for the construction of bus-related facilities.

Section 5310 *Elderly and Persons with Disabilities Formula Program* -- Federal grant program that provides capital assistance primarily for transportation for the elderly and people with disabilities.

Section 5311 *Nonurbanized Area Formula and Rural Transit Assistance Program* – Federal grant program that provides capital, operating, and administrative assistance to rural communities with populations of less than 50,000. Section 5311-f refers to rural intercity services connecting rural communities to an urban center.

Section 5316 *Job Access and Reverse Commute (JARC) Program* – Provides formula funding to support the development and maintenance of job access projects designed to transport welfare recipients and eligible low-income individuals to and from jobs and activities related to their employment, and for reverse commute projects designed to transport residents of urbanized areas and other than urbanized to suburban employment opportunities.

Section 5317 *New Freedom Program* – Provides formula funding for new transportation services and public transportation alternatives beyond those required by the Americans with Disabilities Act to assist persons with disabilities.

Section 5339 *Alternative Analysis Program* – Provides funding for new fixed guideway investment alternatives analyses.

Fixed Guideway A public transportation facility using and occupying a separate right-of-way for the exclusive use of public transportation.

Fixed-Route Service Fixed-route is the traditional term for bus service that operates on a specific schedule and along a consistent route. An alternative to fixed-route service